

Minutes of the North Oldham Fire Protection District Board of Trustees:

The North Oldham Board of Trustees met at their regularly scheduled meeting at Station #1 on September 12, 2019. Chairman Randy Scherer called the meeting to order at 7:03 pm. Chairman Randy Scherer, Chief Hewett Brown, Brad Conrad, Tom Emanuel, Gary Gerdemann and Jack Ising were present. Angela Stringer and Scott Thompson were absent.

Minutes from the August 8, 2019 regularly scheduled meeting were reviewed. A motion to approve was made by Tom Emanuel and seconded by Brad Conrad. Motion approved unanimously.

Chairman's Report –

None.

Treasurer's Report – The financials were reviewed. QuickBooks online has been installed and a few things need to be reviewed before finalizing the reports.

Discussed the NOFD Capital Reserve Account.

Motion to put \$500,000 to the capital reserve account as of July 1, 2019 by Randy Scherer and seconded by Tom Emanuel. Motion Passed.

Chief's Report –

RUN DATA

- **Volume:** 33 total, Fire 16, MVA 4, EMS 13 received mutual aid x3 from AMFD and SOFD; provided 1 mutual aid LAFD. Runs to Note: Small dryer fire with LAFD and a multi-vehicle MVA with extraction and low angle rescue. 371 YTD
- **Structure Fires:** 2in district and 2 on mutual aid YTD
- **Average Turn out time:** 1min 50 seconds. 1min 54 seconds YTD
- **Average response time:** 5min 18 seconds. 5min 30 seconds YTD **Turn out and response times remain consistent**
- **Critical Criteria to report:** 1, 1YTD

STAFFING

- **PERSONNEL:** 3 Command staff 40hr, 1 admin, 29 part-time career firefighters; long time firefighter Gene Gagel is leaving for JCSD, 25 fill-in. Total personnel: 69. Temporary hiring freeze roster is full for fill in. 7 qualified tactical responders and four recruits. The TRT roster has 4 on the waiting list.
- **TRAINING:** 84hrs total
- **CRITICAL CRITERIA:** 1, 1 YTD

EQUIPMENT AND ASSETS

- **Maintenance:** apparatus PM and service on time: 100%. 100% **YTD all apparatus.** Hose testing began on the 1st deadline of September 30th.
 - **Facilities:** maintenance and service on time: 100%. 100% **YTD**
 - **Critical Criteria:** 3 YTD (all 1432)
- August CPR Class was full with a waiting list.
 - Work on review/rewrite of SOG's and Employee Handbook continues.
 - Chief meet with OCD regarding dispatching issues we are making good progress. Another meeting is scheduled this week.
 - OC Fire Chief's Association meeting was held on the 5th; nothing of note.

Old Business-

Boat: Discussed using the current boat on calls for drifting boats on the River. Board decided to keep the boat for sale.

Bylaws: Each board member got the section that relates to their committee for review. Chief asked the board to review these sections and reply by next month's meeting.

1432 Cummins: Letter sent to Cummins Corporation and the local representative by the lawyer. Board decided to let the issue go.

New Business –

Personnel Committee: Review Chiefs contract.

Firehouse Operations: Will present at the October meeting.

QuickBooks: Meet with accountant to discuss QuickBooks and the transition next month to have the books online.

Mission Statement: Presented the Board with a draft of Mission Statement, Vision Statement and Department Values. Board will review and discuss at the October meeting.

Cell Tower: Chief stated that improvements will cost approximately \$220,000. Committee will discuss.

Public Comment –

None.

Motion made to adjourn the meeting by Gary Gerdemann and seconded by Jack Ising. Motion passed unanimously.

Meeting adjourned at 8:27 pm.

Minutes respectfully submitted by recording secretary,
Jack Ising.