

Minutes of the North Oldham Fire Protection District Board of Trustees:

The North Oldham Board of Trustees met at their regularly scheduled meeting at Station #1 on January 11, 2024. Meeting was called to order at 7pm by Chairman Brad Keller. Gregg Cobb, Todd Davis Brad Keller, Ben Lancaster. Tony Ising and John Marstiller (via zoom), Ralph Mathison was absent.

Minutes from the December regularly scheduled meeting were reviewed. A motion to approve was made by Ben Lancaster and seconded by Todd Davis. Motion approved unanimously.

Chairman's Report – Reviewed payment discussion on the final bond approval and settlement. Park National Bank is housing the deposit. We are not showing on quickbooks for this meeting as the account addition to quickbooks has not been completed. We will come back to the board in February to approve this.

Treasurer's Report – The financials were reviewed with some items that appear out of variance that were discussed (Preventative maintenance and updated encoder). No unusual activities were noted for the period. There was a discussion about rolling the CD for another 6 months at Raymond James and a motion made by Ben Lancaster and seconded by Todd Davis. Motion approved unanimously.

Motion made to approve financials as presented by Ben Lancaster and seconded by Todd Davis. Motion approved unanimously.

Old Business:

- 1455 (Truck Tour) – occurred after the meeting
- Skylight Project Update –
 - A tentative date for groundbreaking has been set for March 1, 2024.
 - East and Westbrook will be providing a payment schedule we will review next meeting.
 - We know a upcoming large expense for roughly \$40,000 will be coming for the purchase of the metal frame structure.
 - Also there will be color choice and aesthetics on the horizon.
 - There will be a temporary septic set up soon as well.
 - We will be transitioning from Kyle to the project manager soon.

Personnel committee:

- Draft timeline has been established (see below)
- We will open the search to external and internal candidates.
- The Job description will be focused not only on technical skills and management but also on continuing the culture that has been built at NOFD.
- We will conduct face-to-face surveys with the crews, we will be seeking feedback as to what characteristics they are looking for in the new chief. A set of questions will be compiled for the surveys.
- The committee will create baseline questions for the interviews and Brad will help supply some of the materials he has used in the past.

Timeline

3/1/2024 Have discussions with the crews completed.
 3/15/2024 Complete Job Description and post for 15 Days
 4/1/2024 Posting will come down.
 4/15/2024 Review all applicants.
 5/1/2024 Narrow field to those that will be interviewed.
 6/1/2024 Final interviews.
 6/15/2024 Award the position
 7/1/2024 Start date.

Public Comment –

None.

Motion made to adjourn the meeting by Ben Lancaster and seconded by Todd Davis. Motion approved unanimously.

Meeting adjourned at 7:56 pm.

Minutes respectfully submitted by recording secretary,
 Tony Ising.

gc