

Minutes of the North Oldham Fire Protection District Board of Trustees:

The North Oldham Board of Trustees met at their regularly scheduled meeting at Station #1 on July 12, 2018. Chairman Randy Scherer called the meeting to order at 7:00 pm. Chief Tim Conway, Tom Emanuel, Jack Ising, David Morgan, Randy Scherer and Scott Thompson were present. Gary Gerdemann and Angela Stringer were absent.

Minutes from the June 14, 2018 regularly scheduled meeting were reviewed. A motion to approve was made by Jack Ising and seconded by Tom Emanuel. Motion approved unanimously.

The new board was established. The sealed ballot box was presented to the board as a whole by the Election Committee. The entire board unsealed the box and counted the 151 votes. The Ballot Totals were as follows: Gary M. Gerdemann (61); John D. Marsteller (47); Anthony J. Ising (17); Gustave H. Daeuble (13); Larry Ellison (11); Stuart D. Strickler (2). Gary Gerdemann was certified as the winner of the election and took his seat on the board.

There was one irregularity in the election. Property owners signed in as 150 and there was a total of 151 votes. It was determined that the extra vote did not change the outcome of the election.

Motion made to accept the results of the election as presented to the board for Gary Gerdemann made by Tom Emanuel and seconded by Scott Thompson. Motion passed unanimously.

Chairman's Report –

Reappoint Randy Scherer as Chairman, Scott Thompson as Secretary and Tom Emanuel as Treasurer.

Committees were established as follows:

Legal – Randy Scherer, Jack Ising and David Morgan

Ethics – Tom Emanuel, Angela Stringer and Scott Thompson

Personnel – Gary Gerdemann, David Morgan and Angela Stringer

Election – Gary Gerdemann and Jack Ising and Scott Thompson

Motion made to adopt the committees and officer structure as stated by Randy Scherer and seconded by Jack Ising. Motion passed unanimously.

Chief Conway presented the public records materials and binder. The Board signed a form acknowledging that they had received the Trustees Manual and the Code of Ethics.

Prior year audits were pulled for data and came across a discrepancy of outstanding debt. Found that there were errors in audits for the past 4 years by an understatement of \$235,000 in the bonds. Working with Auditor to correct the situation on the 2017 audit and reissued.

Treasurer's Report – Tom Emanuel presented the treasurer's report. Report should not be accepted until the bond section is corrected. Checked with two other banks regarding the rates and they could not match the 2% with BB&T.

Motion made to give Tom Emanuel the authority to invest the money in an instrument that will yield the highest money while maintaining a money market account by Randy Scherer and seconded by Jack Ising. Motion passed unanimously.

Chief's Report –

- June Runs 63 total, 23 Fire, 40 EMS,
- Runs received response as auto mutual aid, 4 Harrods Creek
- Personnel status
 - 1) 2 full time – Chief, Assistant Chief
 - 2) 26 Permanent Part-time, career
 - 3) 6 recruits w/4 ready to ride
 - 4) 9 fill – in, career
 - 5) 6 qualified non-career
 - 6) 47 members who can respond
- CPR class on June 26, 2018.
Next class scheduled for July 31, 2018.
- ISO completed, 6 to 8 months before we get results.
- Election Completed.
- Sent Budget to DLG, fiscal court, and county clerk.
- Posted budget on webpage.
- Skylight renovation completed.

- Chiefs meeting at OCEMS.
- Todd Early, Director of Oldham County EMS is retiring.
- 1431 had idler pulley go out, it's been repaired and put back in service.
- 1432 starter went out, it's been repaired and put back in service.
- 1455 Alternator went out, it's been repaired and put back in service.
- Truck fire across from the Skylight station.
- Responded to 3rd alarm fire in Westport to the cabinet company - barn fire.
- Email sent regarding lawn mower for the Skylight Station.

Motion made to approve all standard running expenses and capital expenditures greater than \$2,500 be approved by the board by Tom Emanuel and seconded by Jack Ising. Motion passed unanimously.

Motion made to give Tim Conway the authority to spend up to \$10,000 on fire gear any point in time throughout the year and not to exceed \$24,000 by Tom Emanuel and seconded by Jack Ising. Motion passed unanimously.

Motion made to allow Tim Conway to spend up to \$8,800 for a zero turn mower at Skylight Station by Tom Emanuel and seconded by David Morgan. Motion passed unanimously.

Old Business-

Cell Tower: Verizon would like to move forward with modifications while maintaining the same rate. Currently in negotiations.

Quad and Boat Options: Another fire department in Madison, Indiana is interested in both the quad and boat.

ISO: Will take 6 to 8 months for results.

NOFD By-Laws: Draft is being completed.

Performance Metrics: On hold until next meeting.

New Business –

The Board members monthly meeting compensation will continue as is until someone asks for a change.

Public Comment –

None.

Motion made to go into Executive Session at 8:06pm by Randy Scherer and seconded by Tom Emanuel. Motion passed unanimously.

Motion made to go into Regular Session at 8:22pm by Randy Scherer and seconded by Jack Ising. Motion passed unanimously.

Motion made to give Joanie Dunn a .50 cent and hour raise retroactive to July 1, 2018 by Scott Thompson and seconded by David Morgan. Motion passed unanimously.

Motion made to adjourn the meeting by Randy Scherer and seconded by Scott Thompson. Motion passed unanimously.

Meeting adjourned at 8:24pm.

Minutes respectfully submitted by recording secretary,

Jack Ising.

Minutes of the North Oldham Fire Protection District Board of Trustees:

The North Oldham Board of Trustees met at their regularly scheduled meeting at Station #1 on August 9, 2018. Chairman Randy Scherer called the meeting to order at 7:02 pm. Chief Tim Conway, Tom Emanuel, Gary Gerdemann, David Morgan, Randy Scherer, Angela Stringer and Scott Thompson were present. Jack Ising was absent.

Minutes from the July 12, 2018 regularly scheduled meeting were reviewed. A motion to approve was made by Tom Emanuel and seconded by Gary Gerdemann. Motion approved unanimously.

Chairman's Report – The annual presentation in Fiscal Court went well.

Treasurer's Report – Tom Emanuel presented the treasurer's report. Report should not be accepted until the bond section is corrected. Investments for a higher rate of return are being negotiated.

Chief's Report –

- July Runs 51 total, 26 Fire and 25 EMS.
- Runs received response as auto mutual aid, 7 Harrods Creek, 1 Westport & Harrods Creek boat run, 1 we responded as Mutual aid for South Oldham, 1 mutual aid to Westport.
- Personnel status
 - 1) 2 full time – Chief, Assistant Chief
 - 2) 28 Permanent Part-time, career
 - 3) 6 recruits w/4 ready to ride
 - 4) 9 fill – in, career
 - 5) 6 qualified non-career
 - 6) 47 members who can respond
- CPR class on July 31, 2018 was canceled. Next class scheduled for August 28, 2018.
- Skylight staffing getting better.
- July 16th small basement fire in a dwelling on Hwy 329 with South Oldham.
- July 17th Pump test completed on all fire trucks.
- July 18th Aerial maintenance completed on 1455.

- Radios went live on July 23, 2018.
- Filed tax rate for 2018 to Oldham County Clerk's Office.

Old Business-

Cell Tower: Verizon and AT&T are discussing splitting the cost of modifications.

Quad and Boat Options: A fire department in Madison, Indiana offered \$225,000 for the quad. Madison, Indiana is also interested in the boat. Coming to look at the boat tomorrow.

Motion made to sell Madison, Indiana's fire department Quad 1441 for \$225,000 by Tom Emanuel and seconded by Scott Thompson. Motion passes unanimously.

NOFD By-Laws: Chief is reviewing and editing.

Audit Update: Will be sending the final corrected report from Auditor to board members tomorrow for input.

New Business –

Personnel Committee: Have begun generating candidates for Fire Chief position. Posted on indeed.com and courierjournal.com. As of this morning we have 33 resumes from interested candidates. This process needs to be kept confidential.

Motion made to mark this search as confidential and conduct with greatest confidentiality to keep the identity of the applicants by Gary Gerdemann and seconded by Tom Emanuel. Motion passes unanimously.

Public Comment –

Asked which fireman will be part of the application process. This will be left up to the Fireman Representatives.

Motion made to go into Executive Session at 8:20pm by Randy Scherer and seconded by Gary Gerdemann. Motion passed unanimously.

Motion made to go into Regular Session at 9:35pm by Randy Scherer and seconded by Gary Gerdemann. Motion passed unanimously.

Motion made that this board establish a screening committee of 5 equal members composed of the 3 members of the existing personnel committee including 1 firefighter rep plus 2 firefighters to be selected by the firefighters. The roles of the screening committee will be 1) Establish criteria for identifying candidates for chief; 2) screen all applicants with the criteria; 3) Recommend to the board at least three finalists for board action; 4) if the board fails to select a chief from the 3 finalist presented it goes back to the committee for consideration. The resumes will not be opened until the selection committee has been seeded by David Morgan and seconded by Tom Emanuel. Motion passes unanimously.

Motion made to adjourn the meeting by Randy Scherer and seconded by Gary Gerdemann. Motion passed unanimously.

Meeting adjourned at 9:37pm.

Minutes respectfully submitted by recording secretary,

Jack Ising.

Minutes of the North Oldham Fire Protection District Board of Trustees:

The North Oldham Board of Trustees met at their regularly scheduled meeting at Station #1 on September 13, 2018. Chairman Randy Scherer called the meeting to order at 7:00 pm. Chief Tim Conway, Tom Emanuel, Gary Gerdemann, Jack Ising, David Morgan, Randy Scherer, Angela Stringer and Scott Thompson were present. No absentees.

Minutes from the August 9, 2018 regularly scheduled meeting were reviewed. A motion to approve was made by Angela Stringer and seconded by Gary Gerdemann. Motion approved unanimously.

Chairman's Report – None.

Treasurer's Report – Tom Emanuel presented the treasurer's report.

Motion made to accept treasurer's report as presented by Jack Ising and seconded by Gary Gerdeman. Motion approved unanimously.

Chief's Report –

- August Runs 42 total, 11 Fire and 31 EMS.
- Runs received response as auto mutual aid, 3 Harrods Creek, 1 South Oldham-Worthington-St. Matthews-Lyndon.
- Personnel status
 - 1) 2 full time – Chief, Assistant Chief
 - 2) 30 Permanent Part-time, career
 - 3) 6 recruits w/4 ready to ride
 - 4) 15 fill – in, career
 - 5) 6 qualified non-career
 - 6) 53 members who can respond
- CPR class on August 28, 2018. Next class scheduled for September 25, 2018.
- Skylight staffing getting better.
- Fire Chief's meeting September 6, 2018 here at NOFD.
- Sold 1441 to Madison Indiana Fire.

- Kelley King started audit on August 22, 2018 and returned on September 5, 2018.
- 1432 is in the shop for engine seal repair.
- Responded to a large structure fire on Reserve Cove.
- Keith Smith (Car 2) of OCEMS was named Director of OCEMS replacing Todd Early.
- Met with Hermitage contractors about fire system and hydrant placement.

Old Business-

Cell Tower: Verizon and AT&T are discussing splitting the cost of modifications. Awaiting an update.

Boat Options: Madison, Indiana is interested in the boat and we are awaiting a response. Delaware, Ohio is interested in the boat as well.

ISO: Has improved to a 03/3Y on recent analysis.

Personnel: Has meet as a committee and received 90-120 applicants for the Chief position. No application has been read or reviewed to date.

New Business --

Mini Pumper: Meet several times to discuss and generated a list of wants and needs. Have meet two representatives in person.

Public Comment --

Congratulated the fire personnel on the response and work on the house fire at Reserve Cove.

Motion made to go into Executive Session at 7:48pm by Angela Stringer and seconded by Gary Gerdemann. Motion passed unanimously.

Motion made to go into Regular Session at 10:12 by Randy Scherer and seconded by Gary Gerdemann. Motion passed unanimously.

Motion made that NOFD reorganize the command staff by Tom Emanuel and seconded by Jack Ising. Motion passes unanimously.

Motion made to adjourn the meeting by Randy Scherer and seconded by Tom Emanuel. Motion passed unanimously.

Meeting adjourned at 10:14pm.

Minutes respectfully submitted by recording secretary,

Jack Ising.

Special Meeting of the Board of Trustees July 25, 2018

A Special Meeting of the Board of Trustees of the North Oldham Fire District was called to order at 7:00 pm, July 25, 2018 at the Goshen Station 1, 1660 Ky. Hwy 1793, Goshen, Kentucky by the Chairman, Randy Scherer. Directors also in attendance were Tom Emanuel, Gary Gerdemann, David Morgan, Angela Stringer, Scott Thompson and Jack Ising.

Mr. Scherer stated that the purpose of the meeting was to have the Board hear questions and comments from the firefighters and concerned residents covering the hiring of the new Chief. Mr. Scherer also stated that he wanted to take a moment to thank both Tim Conway and Scott Hogan for their service as Chief and Assistant Chief and that it was their decision to resign those positions and that they were in no way forced out by the Board.

There were several individuals that brought up the point that the firefighter felt that the Board was not listening to the concerns of the Chief and the communication between the Chief and the Board was lacking.

There was also a question why the members of the Board were not firefighters. Mr. Scherer explained that two of the seven members of the Board of Directors were firefighters elected by the cadre of firefighters. Also by regulation under KRS Chapter 75 governing Fire Districts, the remaining five elected and appointed members of the Board cannot be active firefighters in the state of Kentucky.

A question about the Mission Statement of the Department was brought up. At first it was said the Mission Statement was on the website but later determined it was not, nor could it be found.

It was suggested that the Board strive to initiate a Mission Statement and that this statement be posted on the website.

Mr. Brad Keller acting as a spokesperson for the cadre of firefighters proposed that a committee of five firefighters and one member of the Board of Directors be appointed for the purpose of interviewing, selecting and hiring the new Chief.

Mr. Ising stated that it was the responsibility of the Board to select and hire the Chief of the Department and the Board could not give up that responsibility. Mr. Ising stated that the process that was used in hiring Chief Conway was a committee of both Board members and firefighters interviewing the candidates and recommending to the Board with the Board making the final decision.

The meeting was adjourned at 8:43 pm.

Respectfully Submitted

Jack Ising

Minutes of the North Oldham Fire Protection District Board of Trustees:

The North Oldham Board of Trustees met at their regularly scheduled meeting at Station #1 on October 11, 2018. Chairman Randy Scherer called the meeting to order at 7:00 pm. Chief Tim Conway, Tom Emanuel, Gary Gerdemann, Jack Ising, David Morgan and Randy Scherer were present. Angela Stringer and Scott Thompson were absent.

Minutes from the September 13, 2018 regularly scheduled meeting were reviewed. A motion to approve was made by Gary Gerdemann and seconded by David Morgan. Motion approved unanimously.

Minutes from the July 25, 2018 special meeting were reviewed. A motion to approve was made by Gary Gerdemann and seconded by David Morgan. Motion approved unanimously.

Chairman's Report – Thank you to Tim Conway for his years of service.

Treasurer's Report – Tom Emanuel presented the treasurer's report.

Motion made to accept treasurer's report as presented by Jack Ising and seconded by Gary Gerdeman. Motion approved unanimously.

Chief's Report –

- September Runs 41 total, 19 Fire and 22 EMS.
- Runs received response as auto mutual aid, 2 from Harrods Creek, 1 given to LaGrange Fire.
- Personnel status
 - 1) 3 full time – Chief, Assistant Chief, Captain
 - 2) 30 Permanent Part-time, career
 - 3) 6 recruits w/4 ready to ride
 - 4) 15 fill – in, career
 - 5) 6 qualified non-career
 - 6) 53 members who can respond
- CPR class on September 25th canceled, next class is scheduled for October 30th.
- Skylight staffing is getting better.
- Ironman will be held on October 14th.

- Promoted Rob Milliner to Lieutenant.
- Kelley King still working on audit.
- 1432 has been repaired and on the way home from repair shop it overheated. The truck is back being repaired.
- Paws in the park at the Lions club, we filled watering stations for the pets on October 6, 2018.
- Orange Township will be here to look at the boat on October 15, 2018.
- Oldham County Local Emergency Planning Committee meeting was on October 4, 2018.
- On October 27th from 10:00 – 2:00pm the Drug Take Back Program will be here at NOFD.
- NOFD members participated in a live house burn in Westport with other departments from the county.

Old Business-

Cell Tower: Verizon and AT&T are discussing splitting the cost of modifications. Awaiting an update.

Boat Options: Orange Township will be looking at the boat this month.

Quick Attack Pumper: Committee met and determined the type of pumper needed. Spoke with several companies to obtain proposals. Pierce quoted the cost of \$235,000 (if paid in advance it would be \$226,900). Will check on the bonds offered by Pierce.

Audit: Awaiting the audit.

New Business –

None.

Public Comment –

Motion made to go into Executive Session at 7:51pm by Gary Gerdemann and seconded by Jack Ising. Motion passed unanimously.

Motion made to go into Regular Session at 8:27 pm by Randy Scherer and seconded by David Morgan. Motion passed unanimously.

Motion made to adjourn the meeting by Randy Scherer and seconded by Tom Emanuel. Motion passed unanimously.

Meeting adjourned at 8:28pm.

Minutes respectfully submitted by recording secretary,

Jack Ising.

Minutes of the North Oldham Fire Protection District Board of Trustees:

The North Oldham Board of Trustees met at their regularly scheduled meeting at Station #1 on November 8, 2018. Chairman Randy Scherer called the meeting to order at 7:00 pm. Chief Hewett Brown, Tom Emanuel, Gary Gerdemann, David Morgan, Randy Scherer, Angela Stringer and Scott Thompson were present. Jack Ising was absent.

Minutes from the October 11, 2018 regularly scheduled meeting were reviewed and amended to appoint Hewett Brown as the new chief. A motion to approve was made by David Morgan and seconded by Tom Emanuel. Motion approved unanimously.

Chairman's Report – We welcome Hewett Brown as the new chief.

Treasurer's Report – Tom Emanuel presented the treasurer's report.

Motion made to accept treasurer's report as presented by Angela Stringer and seconded by David Morgan. Motion approved unanimously.

Chief's Report –

- October Runs 44 total, 22 Fire and 22 EMS.
- Runs received response as auto mutual aid, 7 from Harrods Creek.
- Personnel status
 - 1) 3 full time – Chief, Assistant Chief, Captain
 - 2) 30 Permanent Part-time, career
 - 3) 5 recruits w/3 ready to ride
 - 4) 15 fill – in, career
 - 5) 7 qualified non-career; Kyle Williams has moved up from recruit
 - 6) 53 members who can respond
- CPR class on October 30th had a low turn-out so we have started advertising more aggressively. Next class is scheduled for November 27th.
- Skylight staffing is starting to improve.
- Kelley King still working on audit due to slowed down communication with Amick & Co.
- 1432 back in service after extensive repairs.
- Drug take back at Station 1 was very successful.

- Orange County Township looked at the Boat on October 15th. Have reached out to mutable departments and placed ads in fire trader and several commercial boat classifieds. Westport has expressed interest.
- Oldham County Chiefs meeting on November 1st.
- Preliminary mediation meeting was held Tuesday, November 6th.

Old Business-

Cell Tower: Verizon and AT&T are discussing splitting the cost of modifications. Awaiting an update.

Boat: Discussed further actions of selling current boat and purchasing a zodiac.

Mini Pumper: Committee met and determined the type of pumper needed. The exact spec of truck they are seeking is a specialty order. Pierce quoted the cost at \$235,334 (if paid in advance it would be \$227,214). Representative spoke about the bond option costing \$635. Pierce representative answered the board's questions.

Motion made to authorize the purchase of the Mini Pumper with paying in advance and purchasing the bond is contingent upon Tom Emanuel reviewing said bond by Gary Gerdemann and seconded by Angela Stringer. Motion passed unanimously.

Audit: Awaiting the audit.

New Business –

Holiday Bonuses: Discussed a 10 hour pay for all employees.

New Year Incremental Pay Increase: Discussed a 25 cent per year of employment pay increase beginning in January.

Motion made to allow Hewett Brown to pay Christmas bonuses up to 10 hours pay per individual by Scott Thompson seconded by Tom Emanuel. Motion passes with one neigh, Tom Emanuel.

Motion made that effective January 1st all hourly employees will receive 25 cents per hour longevity pay increase by Randy Scherer and seconded by Tom Emanuel. Motion passes unanimously.

Insurance: Our yearly policy will be about \$34,000-35,000.

Motion made to allow Hewett Brown to spend up to \$36,000 to renew our current insurance policy by Tom Emanuel and seconded by Angela Stringer. Motion passes unanimously.

Public Comment –

None.

Motion made to adjourn the meeting by Angel Stringer and seconded by Tom Emanuel. Motion passed unanimously.

Meeting adjourned at 8:16 pm.

Minutes respectfully submitted by recording secretary,

Jack Ising.



Minutes of the North Oldham Fire Protection District Board of Trustees:

The North Oldham Board of Trustees met at their regularly scheduled meeting at Station #1 on December 13, 2018. Chairman Randy Scherer called the meeting to order at 7:03 pm. Chief Hewett Brown, Gary Gerdemann, Jack Ising, David Morgan, Randy Scherer and Scott Thompson were present. Tom Emanuel and Angela Stringer were absent.

Minutes from the November 8, 2018 regularly scheduled meeting were reviewed and amended to state that David Morgan seconded the motion to pay Christmas bonuses up to 10 hours pay per individual. A motion to approve with correction was made by Scott Thompson and seconded by David Morgan. Motion approved unanimously.

Minutes from the November 26, 2018 Special Meeting were reviewed. A motion to approve was made by Jack Ising and seconded by Randy Scherer. Motion approved unanimously.

Chairman's Report – None.

Treasurer's Report – The treasurer's report was presented.

Motion made to accept treasurer's report as presented by Jack Ising and seconded by Gary Gerdemann. Motion approved unanimously.

Chief's Report –

- December Runs 38 total, 23 Fire, 15 EMS, mutual aid, 4 from Harrods Creek, South Oldham. Significant runs were 1 small kitchen fire and the search for a missing 15 y/o on the 22th and 23.
- Personnel status
 - 1) 3 full time – Chief, Assistant Chief, Captain
 - 2) 31 Permanent Part-time, career
 - 3) 5 recruits w/3 ready to ride
 - 4) 15 fill – in, career
 - 5) 7 qualified non-career
 - 6) 54 members who can respond
- CPR class on November 27th was a full class.

- Skylight staffing: All shifts are now filled.
- Firefighter mediation meeting was held Thursday, November 29th.

Old Business-

Cell Tower: Verizon and AT&T are discussing splitting the cost of modifications. Awaiting an update.

Boat: Met with potential buyers for selling the current boat and purchasing a zodiac.

Mini Pumper: Has been purchased.

Audit: Chyla Smith from Kelly King & Co. presented the Audit. Restricted Funds is the bond that is earmarked to pay down debt, such as the Bond Retirement Fund. Unrestricted Funds, known as Capital Funds, allows the Board to use for future capital purposes.

Motion made to accept Auditor Report as written by Jack Ising and seconded by Scott Thompson. Motion passed unanimously.

New Business –

Scholarship: Discussed using the funds for more internal families.

Public Comment –

None.

Motion made to go into Executive Session to discuss Personnel and possible disciplinary reasons by Scott Thompson and seconded by David Morgan. Motion passed unanimously.

Motion made to go back into Regular Session by Scott Thompson and seconded by Jack Ising. Motion passed unanimously.

Motion made to adjourn the meeting by Scott Thompson and seconded by Jack Ising. Motion passed unanimously.

Meeting adjourned at 8:32 pm.

Minutes respectfully submitted by recording secretary,

Jack Ising.

Minutes of the North Oldham Fire Protection District Board of Trustees:

The North Oldham Board of Trustees met at their regularly scheduled meeting at Station #1 on January 10, 2019. Chairman Randy Scherer called the meeting to order at 7:00 pm. Chief Hewett Brown, Gary Gerdemann, Jack Ising, David Morgan, Randy Scherer, Angela Stringer and Scott Thompson were present. Tom Emanuel was absent.

Minutes from the December 13, 2018 regularly scheduled meeting were reviewed. A motion to approve was made by David Morgan and seconded by Randy Scherer. Motion approved unanimously.

Chairman's Report – None.

Treasurer's Report – The financials were reviewed.

Motion made to approve financials as presented by Gary Gerdemann and seconded by Jack Ising. Motion approved unanimously.

Chief's Report –

- December Runs 37 total: 24 Fire, 13 EMS, mutual aid Harrods Creek 9, South Oldham 1.
- Personnel status 3 full time – Chief, Assistant Chief, Captain, 31 Permanent Part-time, career 5 recruits w/3 ready to ride. 15 fill – in, career 7 qualified non-career.
- Attended the OCEMP Committee meeting and there is nothing to report.
- Attended the County Chiefs meeting.
- Currently there are 54 members who can respond to calls.
- There was no CPR class in December due to the holidays. The next class is Jan 29, 2019.
- Skylight Station Bay and House furnaces were both replaced.

Old Business-

Cell Tower: Consultant stated that something will be happening by the end of the month with agreements from the leasees.

Boat: Has put the word out that the boat is for sale. This time of year, is slow for sales.

Mini Pumper: In a few weeks we will be approving the final plans and then building will begin.

Audit: Has been posted.

New Business –

Planning 2019-2020 Budget: Discussed the scheduling and planning priorities. Tax rate and budget will be set in May.

Final Mediation Meeting: Will be having a small meeting with representatives from fire personnel and the board consisting of 5 members each.

Scholarship: Applications are being passed out to those interested internally. Will not be renewing contract with Oldham County Scholarships.

Public Comment –

None.

Motion made to adjourn the meeting by Scott Thompson and seconded by Jack Ising. Motion passed unanimously.

Meeting adjourned at 8:07 pm.

Minutes respectfully submitted by recording secretary,

Jack Ising.

Minutes of the North Oldham Fire Protection District Board of Trustees:

The North Oldham Board of Trustees held a special meeting at Station #1 on February 9th, 2019. Chairman Randy Scherer called the meeting to order at 9:05am. Chief Hewett Brown, Gary Gerdemann, David Morgan, Randy Scherer and Angela Stringer were present. Lt Tom Stowers, Firefighter Adrian Ramos and Firefighter Brad Conrad and 3 facilitators From Just Solutions Mediation Services also attended.

A motion to go into executive session was made by Gary Gerdemann and seconded by Angelia Stringer. The Motion passed unanimously.

12:10PM motion made to exit executive session by Gary Gerdemann.
Second by Angela Stringer. The Motion was approved unanimously.

12:15PM Motion made to adjourn by Gary Gerdemann second by Angela Stringer
Approved Unanimously.

Minutes of the North Oldham Fire Protection District Board of Trustees:

The North Oldham Board of Trustees met at their regularly scheduled meeting at Station #1 on February 14, 2019. Chairman Randy Scherer called the meeting to order at 7:01 pm. Chief Hewett Brown, Tom Emanuel, Gary Gerdemann, Jack Ising, David Morgan, Randy Scherer and Scott Thompson were present. Angela Stringer was absent.

Minutes from the January 10, 2019 regularly scheduled meeting were reviewed. A motion to approve was made by David Morgan and seconded by Gary Gerdemann. Motion approved unanimously.

Minutes from the February 9, 2018 special meeting were reviewed. A motion to approve was made by Gary Gerdemann and seconded by David Morgan. Motion approved unanimously.

Chairman's Report – None.

Treasurer's Report – The financials were reviewed.

Motion made to approve financials as presented by Gary Gerdemann and seconded by David Morgan. Motion approved unanimously.

Chief's Report –

- January Runs 54 total, 23 Fire, 31 EMS, 10 mutual aid Harrods Creek, 1 South Oldham. There were two notable runs: A small stove fire out on arrival. NOFD removed the stove ventilated the room and isolated the fuse at the panel. The second was a cardiac arrest near the skylight station. NOFD crew was on scene alone for some time. By the time of transport, the Patient had strong pulse.
- Personnel status 3 full time – Chief, Assistant Chief, Captain; 31 Permanent Part-time career employees; 4 recruits; 15 fill-in career; and 8 qualified noncareer.
- Steve Clayton qualified as a state Firefighter with 150 hours.
- All apparatus completed required yearly PMs: 1461 needs two front tires and 1432 required some suspension work.

- CPR class was full everyone received a certificate. The next class is February 27th.

Old Business-

Mini Pumper: Getting close to receiving final plans.

Final Mediation/Facilitation Meeting: Reviewed the Four Step Process and will be implementing in the future.

NOFD Scholarship: 2 Applications have been received.

Motion made to increase the scholarship to \$1,500 an applicant per year on an annual yearly review by Tom Emanuel and seconded by Jack Ising. Motion approved unanimously.

New Business –

7 Year Capital Plan: Discussed the capital estimates on the vehicles, equipment, buildings and other items. Will take the capital plan out to 10 years.

Upcoming Events: Looking at calendar for dates.

Public Comment –

None.

Motion made to go into Executive Session by Jack Ising and seconded by Tom Emanuel. Motion passed unanimously.

Motion to go into Regular Session by Tom Emanuel and seconded by Gary Gerdemann. Motion passed unanimously.

Motion made to adjourn the meeting by Gary Gerdemann and seconded by Jack Ising. Motion passed unanimously.

Meeting adjourned at 8:09 pm.

Minutes respectfully submitted by recording secretary,
Jack Ising.

Minutes of the North Oldham Fire Protection District Board of Trustees:

The North Oldham Board of Trustees met at their regularly scheduled meeting at Station #1 on March 14, 2019. Gary Gerdemann called the meeting to order at 7:05 pm. Chief Hewett Brown, Tom Emanuel, Gary Gerdemann, David Morgan and Angela Stringer were present. Jack Ising, Randy Scherer and Scott Thompson were absent.

Minutes from the February 14, 2019 regularly scheduled meeting were reviewed. A motion to approve was made by Tom Emanuel and seconded by David Morgan. Motion approved unanimously.

Chairman's Report – None.

Treasurer's Report – The financials were reviewed.

Motion made to approve financials as presented by David Morgan and seconded by Angela Stringer. Motion approved unanimously.

Chief's Report –

- February Runs 40 total, 25 Fire, 15 EMS, 8 mutual aid Harrods Creek, 1 South Oldham and 1 Westport and LaGrange. One notable run: a house fire on Axton Lane despite access and low water pressure issues crews are able to contain the fire with an aggressive interior attack. Westport and LaGrange provided tankers for water supply.
- Relevant personnel changes: 2 firefighters and 1 LT have resigned their part-time positions. All open shifts were filled with new hires. The LT position is currently posted and we will announce the promotion by the end of March.
- Met with Director of OCD Tim Kel, discussed radio protocols, mutual aid requests and dispatch time concerns.
- County Chiefs Meeting: continued discussion regarding raising the yearly contribution to OCD to pay for new cad system and simulcast paging.
- CPR class was canceled this month. The next class is March 26th.

Old Business-

NOFD Scholarship: 1 application has been rescinded. Board approved one application for an active firefighter.

Motion made to award the scholarship to the applicant per the Chiefs recommendation by Angela Stringer and seconded by Tom Emanuel. Motion passed unanimously.

7 Year Capital Plan: Discussed the capital estimates with the extension out to 10 years. Will redraft to include expense for a new roof at Station 1.

New Business –

Metrics: Discussed operational performance metrics and will come up with numbers for the next meeting.

Upcoming Events: Discussed doing a barbeque and bonfire for the awards banquet for April 27th or May 25th. Open House will be June 1st.

Public Comment –

None.

Motion made to adjourn the meeting by Tom Emanuel and seconded by Angela Stringer. Motion passed unanimously.

Meeting adjourned at 7:43 pm.

Minutes respectfully submitted by recording secretary,
Jack Ising.

Minutes of the North Oldham Fire Protection District Board of Trustees:

The North Oldham Board of Trustees met at their regularly scheduled meeting at Station #1 on April 11, 2019. Chairman Randy Scherer called the meeting to order at 7:02 pm. Chief Hewett Brown, Tom Emanuel, Gary Gerdemann, Jack Ising, David Morgan, Randy Scherer and Scott Thompson were present. Angela Stringer was absent.

Minutes from the March 14, 2019 regularly scheduled meeting were reviewed. A motion to approve was made by Gary Gerdemann and seconded by David Morgan. Motion approved unanimously.

Chairman's Report – None.

Treasurer's Report – The financials were reviewed.

Motion made to approve financials as presented by Jack Ising and seconded by Gary Gerdemann. Motion approved unanimously.

Chief's Report –

RUN DATA

- **Volume:** 45 total, Fire 26, with 9 mutual aid, EMS 19 (notable runs described with analysis) Notable runs x2 393 dumpster fire that communicated to the siding of a house on 393, quickly extinguished by 1431 from skylight before the fire could extend into the structure. Cedar Point Rd, Mutual aid fire with Lagrange 1431 assisted with overhaul. 5 structure fires YTD
- **Average Turn out time:** 1min 51 seconds. 1min 58 seconds YTD
- **Average response time:** 5min 22 seconds. 5min 32 seconds YTD
- **Critical Criteria to report:** 0 (Dispatched with no response, responded in Heavy apparatus with one) 0 YTD

STAFFING

- **PERSONEL:** 3 Command staff 40hr, 1 admin, 8 qualified noncareer, 4 recruits, 31 part-time career, 15 fill in. Total personnel: 62(note relevant changes.) Promoted Karen Conner to open LT position.
- **TRAINING:** 72hrs total, ISO yearly driver training 4hrs for all firefighters

- **CRITICAL CRITERIA:** 0, (Injury, Failed physical, failed drug test, other disciplinary action) 0 YTD

EQUIPMENT AND ASSETS

- **Maintenance:** apparatus PM and service on time: 100% (note relevant yearly PM and findings= wheels off inspections) 100% YTD
- **Facilities:** maintenance and service on time: 100% (same notes as Maintenance) 100% YTD
- **Critical Criteria:** 1 insurance claim for cracked windshield 1403 car. Storm damage roof of Skylight station claim is pending. (Damage, accidents, insurance, claims) 1 YTD
- **LEPC MEETING:** I71 traffic signs currently in testing, they should be in operation by this meeting.
- **OCD CAD SYSTEM MEETING:** Vender described CAD upgrades seems a solid system. Unfortunately the system is not compatible with the Ipads we currently use.

Old Business-

NOFD Scholarship: Have received an application for an additional scholarship. Board discussed and awarded to applicant.

Motion made to award the second scholarship to the 3rd applicant that applied in the last 30 days by Tom Emanuel and seconded by Gary Gerdemann. Motion passed unanimously.

Metrics: Discussed the numbers obtained for operational performance metrics.

Equipment: Discussed purchasing a new treadmill for Station 1.

Motion made to spend up to \$6,000 on exercise equipment by Tom Emanuel and seconded by Jack Ising. Motion passed unanimously.

Cell Tower: An independent agent assessed the tower.

New Business –

Budget: Discussed the 2019/2020 Budget.

Boat/1491: The interest in the sale of the boat should increase at this time of year.

Public Comment –

None.

Motion made to adjourn the meeting by Tom Emanuel and seconded by Gary Gerdemann. Motion passed unanimously.

Meeting adjourned at 8:11 pm.

Minutes respectfully submitted by recording secretary,
Jack Ising.

Minutes of the North Oldham Fire Protection District Board of Trustees:

The North Oldham Board of Trustees met at their regularly scheduled meeting at Station #1 on May 9, 2019. Chairman Randy Scherer called the meeting to order at 7:01 pm. Chief Hewett Brown, Tom Emanuel, Gary Gerdemann, Jack Ising, David Morgan and Angela Stringer were present. Randy Scherer and Scott Thompson were absent.

Minutes from the April 11, 2019 regularly scheduled meeting were reviewed. A motion to approve was made by Jack Ising and seconded by Tom Emanuel. Motion approved unanimously.

Chairman's Report – None.

Treasurer's Report – The financials were reviewed.

Motion made to approve financials as presented by David Morgan and seconded by Angela Stringer. Motion approved unanimously.

Chief's Report –

RUN DATA

- **Volume:** 46 total, Fire 28, with 6 mutual aid, EMS 18. Notable runs resuscitated full arrest with EMS mutual aid from HCFD.
- **Structure Fires:** 2 YTD
- **Average Turn out time:** 1min 52 seconds. 1min 58 seconds YTD
- **Average response time:** 5min 20 seconds. 5min 31 seconds YTD
- **Critical Criteria to report:** 0 and 0 YTD

STAFFING

- **PERSONEL:** 3 Command staff 40hr, 1 admin, 8 qualified tactical responders, 4 recruits, 30 part-time career, 15 fill in. Total personnel: 61.
- **TRAINING:** 78 hrs total, we continue to cycle through Driver training and pump operations evaluations.
- **CRITICAL CRITERIA:** 0 and 0 YTD

EQUIPMENT AND ASSETS

- **Maintenance:** apparatus PM and service on time: 100% and 100% YTD
- **Facilities:** maintenance and service on time: 100% and 100% YTD

- ○ **Critical Criteria:** 1 1431 returned to shop for engine rebuild after oil found in filter indication blow by in all pistons. 2 YTD
- ○ **Oldham County Chiefs Association Meeting:** Special Meeting on April 16th to discuss raising the yearly contribution to OCD decided it was to late for coming budget year and most likely unnecessary because of lower cost upgrades to the current system. The Regular Meeting on May 2nd had nothing to note.
- ○ **NOFD BBQ:** Successful fun despite the rain. The bonfire was extinguished be for the burn ban went into effect.
- ○ **Burn Ban:** EPA Burn Ban in effect until October 1st.

Old Business-

NOFD Scholarship: One firefighter was off due to injury and missed the deadline for a scholarship. He inquired about getting the scholarship money.

Motion made to give Brent McCurdy a \$1,000 scholarship by Tom Emanuel and seconded by David Morgan. Motion passed unanimously.

○ Metrics: Discussed the numbers obtained for operational performance metrics and asked for any input from the board.

Draft 2019/2020 Budget: Discussed the updated draft of the budget.

Motion made to accept the budget as presented by Jack Ising and seconded by Tom Emanuel. Motion passed unanimously.

Motion made to set the tax rate at .09 per \$100 for the next fiscal year by Jack Ising and seconded by Angela Stringer. Motion passed unanimously.

Attack Pumper: Discussed a conversation that was had with Pierce about specifics on the new mini pumper. .

Motion made to increase the expenses on the Attack Pumper to \$3000 by Tom Emanuel and seconded by David Morgan. Motion passed unanimously.

New Business –

○ Promotions Policy/SOG: Reviewed and discussed the Policy/SOG.

Motion made to adopt the SOG on promotions and raises as presented by the Chief by David Morgan and seconded by Tom Emanuel. Motion passed unanimously.

Engine 1432 (second rebuild): Discussing with Cummins for a resolution.

Elections: Discussed absentee voting policies for firefighters. June 22nd is the official election day.

Motion made to authorize absentee voting for the firefighters and to direct the election committee to establish the means and methods to ensure fairness of the election by Angela Stringer and seconded by David Morgan. Motion passes unanimously.

Public Comment –

None.

Motion made to go into Executive Session at 8:17pm by Angela Stringer and seconded by Tom Emanuel. Motion passed unanimously.

Motion made to go into Regular Session at 8:30pm by Tom Emanuel and seconded by Jack Ising. Motion passed unanimously.

Motion made to adjourn the meeting by Tom Emanuel and seconded by Angela Stringer. Motion passed unanimously.

Meeting adjourned at 8:31 pm.

Minutes respectfully submitted by recording secretary,
Jack Ising.

Minutes of the North Oldham Fire Protection District Board of Trustees:

The North Oldham Board of Trustees met at their regularly scheduled meeting at Station #1 on June 13, 2019. Chairman Randy Scherer called the meeting to order at 7:00 pm. Chairman Randy Scherer, Tom Emanuel, Gary Gerdemann, Jack Ising, David Morgan and Scott Thompson were present. Chief Hewett Brown and Angela Stringer were absent.

Minutes from the May 9, 2019 regularly scheduled meeting were reviewed. A motion to approve was made by David Morgan and seconded by Tom Emanuel. Motion approved unanimously.

Chairman's Report – Thank you to David Morgan for his years of service as a firefighter and for serving on the board.

Treasurer's Report – The financials were reviewed.

Motion made to approve financials as presented by Scott Thompson and seconded by Jack Ising. Motion approved unanimously.

Chief's Report –

RUN DATA

- **Volume**: 38 total, Fire 20, with 4 mutual aid from HCFD, 2 MVA, EMS 16
No notable runs.
- **Structure Fires**: 2 YTD
- **Average Turn out time**: 1min 50 seconds. 1min 56 seconds YTD
- **Average response time**: 5min 20 seconds. 5min 31 seconds YTD **Turn out and response times remain consistent.**
- **Critical Criteria to report**: 0 YTD

STAFFING

- **PERSONNEL**: 3 Command staff 40hr, 1 admin, 7 qualified tactical responders, 3 recruits, 30 part-time career firefighters, 18 fill in. Total personnel: 61
- **TRAINING**: 74hrs total, hydrant testing dominated the workday training hours where down a bit this month.

- **CRITICAL CRITERIA:** 0, (Injury, Failed physical, failed drug test, other disciplinary action) 0 YTD

EQUIPMENT AND ASSETS

- **Maintenance:** apparatus PM and service on time: 100%. 100% YTD
- **Facilities:** maintenance and service on time: 100%. 100% YTD
- **Critical Criteria:** Discussion regarding issues with 1432 in old business 2 YTD
- A sad month for NOFD with the passing of Firefighter Spiro Payton.
- NOFD open house June 1st. The biggest turn out by far.

Old Business-

Mini Pumper: On schedule to be delivered by the end of October to early November.

Boat: New Albany is interested. Waiting for the New Albany Chief's response. There is a dispute with the commission on the contract by Fire and Specialty Equipment Company. NOFD needs to write in an exemption of commission with who they have already spoken with about purchasing the boat. Chairman Randy Scherer has delegated his authority while he is out of town.

1432 Cummins: We have asked for compensation for the time we have been without the truck. Awaiting a response. We would also like to have a warranty when the truck is given back to NOFD.

Trustee elections and Property Rep Reappointment: Discussed an example ballot and an absentee ballot for the Firefighters. Jack Ising will have the only keys to the box. The July 11th meeting will certify the election results.

New Business –

Review of Apparatus and Facilities Maintenance: Reviewed and discussed the apparatus and facilities maintenance.

Recognition of Spiro Payton's Service: He will be missed. Thank you to the family. Discussed possibly using the remaining funds of the scholarship fund for the children. Board is looking into the tax codes for more details.

Public Comment –

There has been \$9,700 raised for Crusade for Children.

Motion made to adjourn the meeting by Tom Emanuel and seconded by Jack Ising.
Motion passed unanimously.

Meeting adjourned at 7:50 pm.

Minutes respectfully submitted by recording secretary,
Jack Ising.

