

Minutes of the North Oldham Fire Protection District Board of Trustees:

The North Oldham Board of Trustees met at their regularly scheduled meeting at Station #1 on July 11, 2019. Chairman Randy Scherer called the meeting to order at 7:04 pm. Chairman Randy Scherer, Chief Hewett Brown, Brad Conrad, Tom Emanuel, Jack Ising, Angela Stringer were present. Gary Gerdemann and Scott Thompson were absent.

Minutes from the June 13, 2019 regularly scheduled meeting were reviewed. A motion to approve was made by Tom Emanuel and seconded by Angela Stringer. Motion approved unanimously.

The new firefighter representative was established. Tom Emanuel recounted the votes that totaled 30. The Ballot Totals were as follows: Brad Conrad (18); Dominic Sal Maritt (2); Adriane Ramos (10). Brad Conrad was certified as the winner of the election and took his seat on the board.

There were two irregularities in the election. Two individuals, Joanie Dunn and Michael Dunn were penciled in late on the roster. Joanie Dunn is an administrator and not a firefighter. Also, there was a difference of one vote between the absentee vote log and the ballots casted. Chief Brown explained the someone put a vote in the ballot and did not sign the log book. The board discussed these irregularities and Jack Ising, who supervised the election for the Election Committee, stated that these irregularities did not have material impact on the results of the election.

Motion made to certify the election votes as presented to the board for Brad Conrad as the fireman representative made by Jack Ising and seconded by Tom Emanuel. Motion passed unanimously.

Chairman's Report –

Reappoint Randy Scherer as Chairman, Jack Ising as Secretary and Tom Emanuel as Treasurer.

Committees were established as follows:

Legal – Randy Scherer, Jack Ising and Brad Conrad

Ethics – Tom Emanuel, Angela Stringer and Scott Thompson

Personnel – Gary Gerdemann, Angela Stringer and Scott Thompson

Election – Gary Gerdemann and Jack Ising and Brad Conrad

Motion made to adopt the committees and officer structure as stated by Randy Scherer and seconded by Tom Emanuel. Motion passed unanimously.

Treasurer's Report – The financials were reviewed. The balance sheet has a few discrepancies that need to be adjusted. June financials will be reviewed at the August meeting.

Chief's Report –

RUN DATA

- **Volume:** 56 total, Fire 32, with 5 mutual aid from HCFD provided 1 mutual aid LAFD, 5 MVA, EMS 19; 264 YTD. No notable runs.
- **Structure Fires:** 2 YTD
- **Average Turn out time:** 1min 50 seconds. 1min 54 seconds YTD
- **Average response time:** 5min 20 seconds. 5min 31 seconds YTD **Turn out and response times remain consistent**
- **Critical Criteria to report:** 0 YTD

STAFFING

- **PERSONNEL:** 3 Command staff 40hr, 1 admin, 7 qualified tactical responders, 3 recruits, 30 part-time career firefighters, 20 (2 new hires) fill in. Total personnel: 63
- **TRAINING:** 78hrs total
- **CRITICAL CRITERIA:** 1, 1 YTD

EQUIPMENT AND ASSETS

- **Maintenance:** apparatus PM and service on time: 100%. 100% YTD
- **Facilities:** maintenance and service on time: 100%. 100% YTD
- **Critical Criteria:** Discussion regarding issues with 1432 in old business 3 YTD
 - **No Oldham county Chiefs meeting 4th July holiday.**
 - **After discussion with Anchorage Middletown and OCD changing automatic mutual aid with AMFD (formerly HCFD).**
 - **June CPR was full with a waiting list.**
 - **4 new NOFD CPR instructors.**

Old Business-

Boat: Still for sale. Several companies are interested.

1432 Cummins: We received truck back and it failed to start while out on an errand. Found out it was bad connection of wires that were tightened and it is running fine.

Scholarship: Discussed scholarship for the Spiro children. Recommendation of 2 \$1,000.00 scholarships to the children for a total of \$2,000.

Motion made for Trustees to give two \$1,000 scholarship for a total of \$2,000 to go into the Peyto Spiro children's educational scholarships by Randy Scherer and seconded by Tom Emanuel. Motion passed unanimously.

New Business –

Election Committee: Board Officers and Committees were structured and the ratification of Firefighter Representative election.

2019/20 Binder: Review and have Trustees sign relevant yearly forms. Send any corrections of the rooster to Chief Brown by Thursday, July 16th.

Upcoming expenditures reflected in this year's budget, Firehouse maintenance (both firehouses need roof repairs), and a new command car.

Public Comment –

None.

Motion made to go into Executive Session for a personnel matter by Jack Ising and seconded by Tom Emanuel. Motion passed unanimously.

Motion made to go into Regular Session by Angela Stringer and seconded by Tom Emanuel. Motion passed unanimously.

Motion made to adjourn the meeting by Angela Stringer and seconded by Jack Ising. Motion passed unanimously.

Meeting adjourned at 8:27 pm.

Minutes respectfully submitted by recording secretary,
Jack Ising.

Minutes of the North Oldham Fire Protection District Board of Trustees:

The North Oldham Board of Trustees met at their regularly scheduled meeting at Station #1 on August 8, 2019. Chairman Randy Scherer called the meeting to order at 7:01 pm. Chairman Randy Scherer, Chief Hewett Brown, Brad Conrad, Tom Emanuel, Jack Ising, Angela Stringer and Scott Thompson were present. Gary Gerdemann was absent.

Minutes from the July 11, 2019 regularly scheduled meeting were reviewed. A motion to approve was made by Tom Emanuel and seconded by Angela Stringer. Motion approved unanimously.

Chairman's Report –

Chairman Randy went to Fiscal Court last week and would like to each month discuss a topic to educate the board on Firehouse procedures.

Treasurer's Report – The financials were reviewed. The bond retirement CD is close to \$250,000. Chairman will write up a proposal to have capital reserve on the balance sheet reflecting the debits and credits of that account. Will review Balance Sheet and discuss at the September meeting.

Chief's Report –

RUN DATA

- **Volume:** 43 total, Fire 23, with 5 mutual aid from AMFD provided 2 mutual aid LAFD, including a significant structure fire in Buckner Area. EMS 20 338 YTD
- **Structure Fires:** 2 YTD (not including mutual aid)
- **Average Turn out time:** 1min 50 seconds. 1min 54 seconds YTD
- **Average response time:** 5min 18 seconds. 5min 30 seconds YTD Turn out and response times remain consistent
- **Critical Criteria to report:** 0 YTD

STAFFING

- **PERSONNEL:** 3 Command staff 40hr, 1 admin, 7 qualified tactical responders, 4 recruits, 30 part-time career firefighters, 25 (4 new hires) fill-

in. Total personnel: 70. Temporary hiring freeze roster is full for fill in. TRT roster has a waiting list.

- **TRAINING:** 80hrs total
- **CRITICAL CRITERIA:** 1, 1 YTD

EQUIPMENT AND ASSETS

- **Maintenance:** apparatus PM and service on time: 100%. 100% YTD all apparatus passed Yearly pump tests performed on July 29th
 - **Facilities:** maintenance and service on time: 100%. 100% YTD
 - **Critical Criteria:** 3 YTD (all 1432)
- July CPR Class was full with a waiting list. Taught a Pediatric first aid class for Creasey Mahan Camp/school staff.
 - 2 new NOFD CPR instructors.
 - Presented budget to OC Fiscal Court.
 - Reviewing and rewriting the SOG and Employee Handbook. Asked the board to review the Bylaws.

Old Business-

Boat: Potential sale in limbo due to insurance issue. Seeking other buyers.

1432 Cummins: Cummins responded that they will not replace the engine, but fixed other issues in lawyer's letter. Engine has a 1-year warranty. There was no compensation given.

Capital Expenditure Plan: Waiting on tax information. We will have to purchase fire gear in the next few months.

Motion to allow Hewett Brown to spend up to \$15,000 to purchase fire gear for new hires by Scott Thompson and seconded by Angela Stringer. Motion passes unanimously.

New Business –

Bylaws: Review Revisions.

QuickBooks: Meet with accountant to discuss QuickBooks and the transition next month to have the books online.

Firehouse Operations: Dispatch and Response were presented to the board and discussed.

Upcoming expenditures reflected in this year's budget, Firehouse maintenance (both firehouses need roof repairs), and a new command car.

Public Comment –

None.

Motion made to go into Executive Session for a personnel matter by Scott Thompson and seconded by Tom Emanuel. Motion passed unanimously.

Motion made to go into Regular Session by Tom Emanuel and seconded by Jack Ising. Motion passed unanimously.

Motion made to adjourn the meeting by Angela Stringer and seconded by Jack Ising. Motion passed unanimously.

Meeting adjourned at 8:33 pm.

Minutes respectfully submitted by recording secretary,
Jack Ising.

Minutes of the North Oldham Fire Protection District Board of Trustees:

The North Oldham Board of Trustees met at their regularly scheduled meeting at Station #1 on September 12, 2019. Chairman Randy Scherer called the meeting to order at 7:03 pm. Chairman Randy Scherer, Chief Hewett Brown, Brad Conrad, Tom Emanuel, Gary Gerdemann and Jack Ising were present. Angela Stringer and Scott Thompson were absent.

Minutes from the August 8, 2019 regularly scheduled meeting were reviewed. A motion to approve was made by Tom Emanuel and seconded by Brad Conrad. Motion approved unanimously.

Chairman's Report –

None.

Treasurer's Report – The financials were reviewed. QuickBooks online has been installed and a few things need to be reviewed before finalizing the reports.

Discussed the NOFD Capital Reserve Account.

Motion to put \$500,000 to the capital reserve account as of July 1, 2019 by Randy Scherer and seconded by Tom Emanuel. Motion Passed.

Chief's Report –

RUN DATA

- **Volume:** 33 total, Fire 16, MVA 4, EMS 13 received mutual aid x3 from AMFD and SOFD; provided 1 mutual aid LAFD. Runs to Note: Small dryer fire with LAFD and a multi-vehicle MVA with extraction and low angle rescue. 371 YTD
- **Structure Fires:** 2in district and 2 on mutual aid YTD
- **Average Turn out time:** 1min 50 seconds. 1min 54 seconds YTD
- **Average response time:** 5min 18 seconds. 5min 30 seconds YTD **Turn out and response times remain consistent**
- **Critical Criteria to report:** 1, 1YTD

STAFFING

- **PERSONNEL:** 3 Command staff 40hr, 1 admin, 29 part-time career firefighters; long time firefighter Gene Gagel is leaving for JCSD, 25 fill-in. Total personnel: 69. Temporary hiring freeze roster is full for fill in. 7 qualified tactical responders and four recruits. The TRT roster has 4 on the waiting list.
- **TRAINING:** 84hrs total
- **CRITICAL CRITERIA:** 1, 1 YTD

EQUIPMENT AND ASSETS

- **Maintenance:** apparatus PM and service on time: 100%. 100% **YTD all apparatus.** Hose testing began on the 1st deadline of September 30th.
 - **Facilities:** maintenance and service on time: 100%. 100% **YTD**
 - **Critical Criteria:** 3 YTD (all 1432)
- August CPR Class was full with a waiting list.
 - Work on review/rewrite of SOG's and Employee Handbook continues.
 - Chief meet with OCD regarding dispatching issues we are making good progress. Another meeting is scheduled this week.
 - OC Fire Chief's Association meeting was held on the 5th; nothing of note.

Old Business-

Boat: Discussed using the current boat on calls for drifting boats on the River. Board decided to keep the boat for sale.

Bylaws: Each board member got the section that relates to their committee for review. Chief asked the board to review these sections and reply by next month's meeting.

1432 Cummins: Letter sent to Cummins Corporation and the local representative by the lawyer. Board decided to let the issue go.

New Business –

Personnel Committee: Review Chiefs contract.

Firehouse Operations: Will present at the October meeting.

QuickBooks: Meet with accountant to discuss QuickBooks and the transition next month to have the books online.

Mission Statement: Presented the Board with a draft of Mission Statement, Vision Statement and Department Values. Board will review and discuss at the October meeting.

Cell Tower: Chief stated that improvements will cost approximately \$220,000. Committee will discuss.

Public Comment –

None.

Motion made to adjourn the meeting by Gary Gerdemann and seconded by Jack Ising. Motion passed unanimously.

Meeting adjourned at 8:27 pm.

Minutes respectfully submitted by recording secretary,
Jack Ising.

Minutes of the North Oldham Fire Protection District Board of Trustees:

The North Oldham Board of Trustees met at their regularly scheduled meeting at Station #1 on October 10, 2019. Chairman Randy Scherer called the meeting to order at 7:05 pm. Chairman Randy Scherer, Chief Hewett Brown, Brad Conrad, Jack Ising and Scott Thompson were present. Tom Emanuel, Gary Gerdemann and Angela Stringer were absent.

Minutes from the September 12, 2019 regularly scheduled meeting were reviewed. A motion to approve was made by Brad Conrad and seconded by Randy Scherer. Motion approved unanimously.

Chairman's Report –

None.

Treasurer's Report – The financials were reviewed. The money was transferred into the Capital Reserve Account. The audit will be done next month.

Motion made to accept the financial statements as presented by Jack Ising and seconded by Scott Thompson. Motion Passed.

Chief's Report –

RUN DATA

- **Volume:** 48 total, Fire 24, MVA 6, EMS 6 received mutual aid x 4 from AMFD, SOFD x 1 mutual aid WFD x1, **Runs of note:** Mutual aid Fire with WFPD, small fire in air handler unit Harmony Elementary **YTD 433**
- **Structure Fires:** 2 in district and 3 on mutual aid **YTD 5**
- **Average Turn out time:** 1min 50 seconds. 1min 54 seconds **YTD**
- **Average response time:** 5min 18 seconds. 5min 30 seconds **YTD Turn out and response times remain consistent**
- **Critical Criteria to report:** 0 **YTD**

STAFFING

- **PERSONNEL:** 3 Command staff 40hr, 1 admin, 29 part-time career firefighters; 25 fill-in. Total personnel: 69. Temporary hiring freeze roster is

full for fill in. 7 qualified tactical responders and four recruits. The TRT roster has 4 on the waiting list.

- **TRAINING:** 76hrs total
- **CRITICAL CRITERIA:** 1, 1 YTD

EQUIPMENT AND ASSETS

- **Maintenance:** apparatus PM and service on time: 100%. 100% YTD **all apparatus.** Hose testing was completed. A minimal amount of hose was replaced from existing reserves.
 - **Facilities:** maintenance and service on time: 100%. 100% YTD
 - **Critical Criteria:** 3 YTD (all 1432)
- The September CPR Class was full. NOFD taught a pediatric first aid class for Harmony after school program.
 - OSD began Independent dispatch for Goshen and Skylight.
 - Yearly fire inspections will begin in October.

Old Business-

Boat: Potential sale.

Motion made to give Hewett Brown authority to sell the boat and complete the transaction at \$68,000 or above by Randy Scherer and seconded by Scott Thompson. Motion Passed.

Bylaws: Discussed a few changes to the Bylaws.

Personnel Committee: Review Chiefs contract.

Firehouse Operations: Will present at the November meeting.

Mission Statement: Board reviewed the draft of Mission Statement, Vision Statement and Department Values. Board will continue reviewing and discuss at the November meeting.

New Business –

Cell Tower: \$280,000 needed for modifications to the tower. The three major carriers have agreed to modifications and split the cost. One of the carriers has decided to change their load on the tower.

Mini Pumper: The mini pumper is on the line and is estimated to be complete in November.

Capital Expenditures: Would like to replace the command car with an Explorer. Will also need to purchase extraction tools for the zodiac.

Motion made to allow Hewett Brown to purchase the Explorer not to exceed \$41,000 and follow the Bylaws by Randy Scherer and seconded by Brad Conrad. Motion Passed.

Motion made to allow Hewett Brown to buy the rescue tool not to exceed \$15,000 by Randy Scherer and seconded by Scott Thompson. Motion Passed.

Public Comment –

None.

Motion made to adjourn the meeting by Randy Scherer and seconded by Jack Ising. Motion passed unanimously.

Meeting adjourned at 8:15 pm.

Minutes respectfully submitted by recording secretary,
Jack Ising.

Minutes of the North Oldham Fire Protection District Board of Trustees:

The North Oldham Board of Trustees met at their regularly scheduled meeting at Station #1 on November 13, 2019. Gary Gerdemann called the meeting to order at 7:00 pm. Chief Hewett Brown, Brad Conrad, Tom Emanuel, Gary Gerdemann, Jack Ising, Angela Stringer and Scott Thompson were present. Chairman Randy Scherer was absent.

Minutes from the October 10, 2019 regularly scheduled meeting were reviewed. A motion to approve was made by Angela Stringer and seconded by Brad Conrad. Motion approved unanimously.

Chairman's Report –

None.

Treasurer's Report – The financials were reviewed.

Motion made to accept the financial statements as presented by Jack Ising and seconded by Brad Conrad. Motion Passed.

Chief's Report –

RUN DATA

- **Volume:** 51 total, Fire 24, MVA 7, EMS 20 received mutual aid x 2 from AMFD, mutual aid provided WFD x1, **Runs of note:** another Mutual aid Fire with WPF, **YTD 477**
- **Structure Fires:** 2 in district and 4 on mutual aid **YTD 6**
- **Average Turn out time:** 1min 50 seconds. 1min 54 seconds **YTD**
- **Average response time:** 5min 18 seconds. 5min 30 seconds **YTD Turn out and response times remain consistent**
- **Critical Criteria to report:** 0 **YTD**

STAFFING

- **PERSONNEL:** 3 Command staff 40hr, 1 admin, 29 shift; 24 fill-in. Temporary hiring freeze for fill in. 8 qualified tactical responders and 3 recruits. The TRT roster has 4 on the waiting list. Total Staff: 68.

- **TRAINING:** 80hrs total
- **CRITICAL CRITERIA:** 1, 1 YTD

EQUIPMENT AND ASSETS

- **Maintenance:** apparatus PM and service on time: 100%. 100% YTD **all apparatus.** X2 5 inch inlet valve-related electronics and light tower repaired on 1432.
 - **Facilities:** maintenance and service on time: 100%. 100% YTD. 3 bay doors repaired. 1432's bay door required complete spring replacement.
 - **Critical Criteria:** 3 YTD (all 1432)
- The October CPR Class was full. OC EMS has requested that we buy CPR cards in bulk going forward.
 - OCD began Independent dispatch for Goshen and Skylight. This will be reflected in next month's data.
 - Yearly fire inspections in progress. This process includes a complete reassessment of our preplans and Target hazards.
 - The December Pay period will include yearly Holiday bonuses.
 - January pay period will include the annual 25 cent pay increase.

Old Business-

Boat: Boat has been sold for \$68,000.

Bylaws: Board reviewed the changes to the Bylaws.

Motion made to approve the changes to the Bylaws by Brad Conrad and seconded by Scott Thompson. Motion passed unanimously.

Personnel Committee: Discussed Chief's contact in Executive Session.

Mission Statement: Board reviewed the draft of Mission Statement, Vision Statement and Department Values.

New Business –

Capital Expenditures: Discussed purchasing zodiac.

Holiday Bonuses/Raises: January will include the annual 25 cent pay increase.

Public Comment –

None.

Motion to go into Executive Session at 8:03pm by Scott Thompson and seconded by Tom Emanuel. Motion passed unanimously.

Motion to go into Regular Session at 8:22pm by Angela Stringer and seconded by Scott Thompson. Motion passed unanimously.

Motion made to adjourn the meeting by Tom Emanuel and seconded by Angela Stringer. Motion passed unanimously.

Meeting adjourned at 8:24 pm.

Minutes respectfully submitted by recording secretary,
Jack Ising.

Minutes of the North Oldham Fire Protection District Board of Trustees:

The North Oldham Board of Trustees met at their regularly scheduled meeting at Station #1 on December 12, 2019. Chairman Randy Scherer called the meeting to order at 7:00 pm. Chairman Randy Scherer, Chief Hewett Brown, Brad Conrad, Gary Gerdemann, Jack Ising, and Angela Stringer were present. Tom Emanuel and Scott Thompson were absent.

Minutes from the November 13, 2019 regularly scheduled meeting were reviewed. A motion to approve was made by Gary Gerdemann and seconded by Brad Conrad. Motion approved unanimously.

Chairman's Report –

None.

Treasurer's Report – The financials were reviewed.

Motion made to accept the financial statements as presented by Jack Ising and seconded by Gary Gerdemann. Motion Passed.

Chief's Report –

RUN DATA

- **Volume: Total: 43, Fire: 17 MVA: 4 EMS: 22 Rescue: 0 Mutual Aid Received: x 2 from AMFD, Mutual Aid Provided: x1 LAFD, Runs of note: Small fire isolated to Furnace room. YTD Total: 520 Fire: 260 EMS: 202 MVA: 23? Rescue: 36**
- **Structure Fires: 3 in district 3 on mutual aid YTD: 6**
- **Average Turn out time: 1432(Goshen station): 1min 50 seconds. YTD:1min 54 seconds **1431 (Skylight Station):**1min 50 seconds YTD: 1min 54 seconds**
- **Average response time: 1432 (Goshen Station) 5min 18 seconds. YTD: 5min 30 seconds **1432 (Goshen station):** 5min 18 seconds YTD: 5min 30 seconds**
- **Critical Criteria to report: 0 YTD**

STAFFING

- **PERSONNEL:** Command staff: x3 40hr, Admin: x1 Part time, part-time career: x29, Fill in: x25. Tactical Responders: x7 Recruits: x3. Total: 71
- **TRAINING:** 80hrs total
- **CRITICAL CRITERIA:** 1, 1 YTD

EQUIPMENT AND ASSETS

- **Maintenance Apparatus:** 100%. YTD: 100%
 - **Maintenance Facilities:** 100%. YTD: 100%
 - **Critical Criteria:** 3 YTD (all 1432)
- OCD is consistently dispatching by stations independently for EMS runs.
 - Kelly King completed the draft Audit. Troy King will present Audit during the January meeting.
 - Yearly Inspections and target hazard assessments continue through January.
 - Mini Pumper Update: Brad Conrad and Adrian Ramos will travel to Pierce factory for the final inspection next week. We anticipate delivery mid-January.

Old Business-

Personnel Committee: Nothing to report.

Mission Statement: Changes have been made to the draft of Mission Statement, Vision Statement and Department Values.

Motion made to adopt the chief's proposed Mission Statement, Vision Statement and Department Values by Gary Gerdemann and seconded by Brad Conrad. Motion Passed unanimously.

Zodiac: Brad Conrad stated the quote is around \$55,600 for a 19-foot zodiac with a 90 hp motor. Board discussed.

Motion made to give the Chief authority to spend up to \$60,000 for the purchase of outfitting and equipment of a new boat for the department by Gary Gerdemann and seconded by Brad Conrad. Motion passed unanimously.

New Business –

None.

Public Comment –

None.

Motion made to go into Executive Session at 7:48pm by Gary Gerdemann and seconded by Angela Stringer. Motion passed unanimously.

Motion to go into Regular Session at 8:36pm by Angela Stringer and seconded by Gary Gerdemann. Motion passed unanimously.

Motion made to adjourn the meeting by Angela Stringer and seconded by Gary Gerdemann. Motion passed unanimously.

Meeting adjourned at 8:36 pm.

Minutes respectfully submitted by recording secretary,
Jack Ising.

Minutes of the North Oldham Fire Protection District Board of Trustees:

The North Oldham Board of Trustees met at their regularly scheduled meeting at Station #1 on January 9, 2019. Chairman Randy Scherer called the meeting to order at 7:00 pm. Chairman Randy Scherer, Chief Hewett Brown, Brad Conrad, Gary Gerdemann, Angela Stringer and Scott Thompson were present. Tom Emanuel and Jack Ising were absent.

Minutes from the December 12, 2019 regularly scheduled meeting were reviewed. A motion to approve was made by Gary Gerdemann and seconded by Angela Stringer. Motion approved unanimously.

Chairman's Report –

None.

Treasurer's Report – The financials were reviewed.

Motion made to accept the financial statements as presented by Brad Conrad and seconded by Angela Stringer. Motion Passed.

Chief's Report –

RUN DATA

- **Volume: Total: 45, Fire: 19 MVA: 2 EMS: 20 Rescue: 4 Mutual Aid Received: x 3 from AMFD, Mutual Aid Provided: x1 Westport, Runs of note: 1431 and 32 responded to arson fire with Westport. YTD Total: 560 Fire: 279 EMS: 221 MVA: 26? Rescue: 40**
- **Structure Fires: 3 in district 4 on mutual aid YTD: 7**
- **Skylight Responses: 19**
- **Goshen Responses: 34**
- **Average Turn out time: 1432(Goshen station): 1min 50 seconds. YTD:1min 54 seconds 1431 (Skylight Station):1min 50 seconds YTD: 1min 54 seconds**
- **Average response time: 1432 (Goshen Station) 5min 18 seconds. YTD: 5min 30 seconds 1432 (Goshen station): 5min 18 seconds YTD: 5min 30 seconds**
- **Critical Criteria to report: 0 YTD**

STAFFING

- **PERSONNEL:** Command staff: x3 40hr, Admin: x1 Part time: part-time career: x29, Fill in: x25. Tactical Responders: x7 Recruits: x3. Total: 71
- **TRAINING:** 74hrs total
- **CRITICAL CRITERIA:** 1, 1 YTD

EQUIPMENT AND ASSETS

- **Maintenance Apparatus:** 100%. YTD: 100%
 - **Maintenance Facilities:** 100%. YTD: 100%
 - **Critical Criteria:** 3 YTD (all 1432)
- OCD is consistently dispatching Skylight and Goshen stations independently for EMS runs.
 - Mini pumper arrived and Brad Conrad will discuss in New Business.
 - Yearly Inspections and target hazard assessments continue.
 - Yearly insurance renewal and payment first week in January.
 - Yearly bond debt service payment first week in January.
 - Bid announcement for the rescue boat will run in this week's Oldham Era.

Old Business-

Personnel Committee: Awaiting the results of the department survey to discuss chief's contract.

New Business –

Audit: Audit was presented by Troy King. The finalized audit will be sent via pdf to the board and Chief tomorrow.

Motion made to accept Auditor Report as written and post on website by Gary Gerdemann and seconded by Brad Conrad. Motion passed unanimously.

Potential NOFD Dates: Discussed dates for events and upcoming meetings.

Mini Pumper: Brad Conrad discussed the mini pumper and gave a tour to the board.

Public Comment –

None.

Motion made to go into Executive Session at 7:43pm by Gary Gerdemann and seconded by Angela Stringer. Motion passed unanimously.

Motion to go into Regular Session at 7:46pm by Angela Stringer and seconded by Gary Gerdemann. Motion passed unanimously.

Motion made to adjourn the meeting by Angela Stringer and seconded by Gary Gerdemann. Motion passed unanimously.

Meeting adjourned at 8:02pm.

Minutes respectfully submitted by recording secretary,
Jack Ising.

Minutes of the North Oldham Fire Protection District Board of Trustees:

The North Oldham Board of Trustees met at their regularly scheduled meeting at Station #1 on February 13, 2020. Chairman Randy Scherer called the meeting to order at 7:04 pm. Chairman Randy Scherer, Chief Hewett Brown, Brad Conrad, Gary Gerdemann and Scott Thompson were present. Tom Emanuel, Jack Ising and Angela Stringer were absent.

Minutes from the January 9, 2020 regularly scheduled meeting were reviewed. A motion to approve was made by Gary Gerdemann and seconded by Brad Conrad. Motion approved unanimously.

Chairman's Report –

None.

Treasurer's Report – The financials were reviewed.

Motion made to accept the financial statements as presented by Gary Gerdemann and seconded by Scott Thompson. Motion Passed.

Chief's Report –

RUN DATA

- **Volume: Total:** 39, **Fire:** 8 **MVA:** 6 **EMS:** 21 **Rescue:** 4 **Goshen Response:** x30 **Skylight Response:** X11 **Mutual Aid Received:** x 4 from AMFD, **Mutual Aid Provided:** x2 SOFD and LAFD, **Runs of note:** Structure fire Hayfield Way. Mutual Aid fire with SOFD. **YTD Total:** 51
- **Structure Fires:** 1 in district 1 on mutual aid **YTD:** 2
- **Average Turn out time:** 1min 50 seconds **YTD:** 1min 54 seconds
- **Average response time:** 5min 18 seconds **YTD:** 5min 30 seconds **Turn out and response times remain consistent**
- **Critical Criteria to report:** 0 **YTD**

STAFFING

- **PERSONNEL:** Command staff: x3 40hr, Admin: x1 Part time: part-time career: x29, Fill in: x25 8 qualified. Tactical Responders: x7 Recruits: x3. Total: 71
- **TRAINING:** 78hrs total
- **CRITICAL CRITERIA:** 0, 0 YTD

EQUIPMENT AND ASSETS

- **Maintenance Apparatus:** PM and service on time: 100%. YTD all apparatus: 100% Annual PM's Completed. Wheels off brake check and ladder testing will begin this month. 1432 required replacement of the turbo actuator.
 - **Maintenance Facilities:** maintenance and service on time: 100%. YTD: 100% Plumbing = downstairs bathroom and shower calcification.
 - **Critical Criteria:** 0 YTD
- January CPR class canceled all because of all hands fire. Students were rescheduled for February.
 - I met with the EMA director to discuss countywide active shooter planning.
 - Yearly Fire inspections and revamp of preplans completed.
 - 1433 will be ready for service this week.
 - Down payment has been applied to new rescue boat.

Old Business-

Election Committee: Revised voting procedures document.

Motion made to adopt the Voting Procedures as drafted with the change of eliminating the words "or a non-firefighter employee" on the Firefighter Nomination Form by Randy Scherer and seconded by Brad Conrad. Motion passed unanimously.

New Business –

10-Year Capital: Reviewed estimates.

Ceremony for 1433: Scheduled for February 29th at 10:00 am.
Auditor: Discussed renewal or replacement. Will be bidding out for this year's audit.

Public Comment –

None.

Motion made to go into Executive Session at 7:55pm by Gary Gerdemann and seconded by Scott Thompson. Motion passed unanimously.

Motion to go into Regular Session at 8:25 pm by Scott Thompson and seconded by Brad Conrad. Motion passed unanimously.

Motion made to adjourn the meeting by Randy Scherer and seconded by Gary Gerdemann. Motion passed unanimously.

Meeting adjourned at 8:26pm.

Minutes respectfully submitted by recording secretary,
Jack Ising.

Minutes of the North Oldham Fire Protection District Board of Trustees:

The North Oldham Board of Trustees met at their regularly scheduled meeting at Station #1 on March 12, 2020. Gary Gerdemann called the meeting to order at 6:59 pm. Chief Hewett Brown, Brad Conrad, Tom Emanuel, Gary Gerdemann, Jack Ising and Angela Stringer were present. Chairman Randy Scherer and Scott Thompson were absent.

Minutes from the February 13, 2020 regularly scheduled meeting were reviewed. A motion to approve was made by Angela Stringer and seconded by Brad Conrad. Motion approved unanimously.

Chairman's Report –

None.

Treasurer's Report – The financials were reviewed.

Motion made to accept the financial statements as presented by Jack Ising and seconded by Brad Conrad. Motion Passed unanimously.

Chief's Report –

RUN DATA

- **Volume:** Total 42, Fire 14, MVA 1, Rescue 0, EMS 36, Goshen Response: x 36 Skylight Response: x 10 Received Mutual Aid x 2 from AMFD, Mutual Aid Provided 0 **Runs of note:** N/A YTD TOTAL: 93
- **Structure Fires:** 1 in district one on mutual aid YTD 2
- **Average Turn out time:** 1min 50 seconds YTD: 1min 54 seconds
- **Average response time:** 5min 18 seconds YTD: 5min 30 seconds Turn out and response times remain consistent
- **Critical Criteria to report:** 0 YTD

STAFFING

- **PERSONNEL:** Command Staff: x3 40hr Admin: Part-time Shift 29 Fill In: 25 8 qualified Tactical Responders: x7 recruits: x3 TOTAL: x71
- **TRAINING:** 74hrs total
- **CRITICAL CRITERIA:** 0, 0 YTD

EQUIPMENT AND ASSETS

- **Maintenance Apparatus:** apparatus PM and service on time: 100%. 100% YTD all apparatus. Annual pump testing completed. Replaced front tires on 1455.
 - **Maintenance Facilities:** maintenance and service on time: 100%. YTD: 100%. Electrical: Replaced light ballasts and vent fan downstairs bathroom Goshen station.
 - **Critical Criteria:** 0 YTD
- February CPR class was full.
 - Oldham County Chiefs meeting of note 1) OCD asking to raise FD contributions. 2) Bill in state Senate will require fiscal court approval of budget.
 - Yearly Fire inspections and revamp of preplans completed.
 - February community meetings and CPR classes canceled: COVID19 precautions.
 - Will be taking precautions regarding COVID19 by canceling all public meetings at the firehouses through April 1st. Will reevaluate if necessary.

Old Business-

Election Committee: Election Nomination forms are on the website or available in person. An ad will run in the next edition of the Oldham Era stating forms are available. Nominations close April 30th at 5:00 pm.

New Business –

OCD Funding: Discussed returning to the FD contributions.

Public Comment –

None.

Motion made to adjourn the meeting by Angela Stringer and seconded by Tom Emanuel. Motion passed unanimously.

Meeting adjourned at 7:30pm.

Minutes respectfully submitted by recording secretary,
Jack Ising.

Minutes of the North Oldham Fire Protection District Board of Trustees:

The North Oldham Board of Trustees met for their regularly scheduled meeting through Zoom (due to COVID-19) on April 9, 2020. Chairman Randy Scherer called the meeting to order at 7:06 pm. Chairman Randy Scherer, Chief Hewett Brown, Brad Conrad, Gary Gerdemann, Jack Ising, Angela Stringer and Scott Thompson were present. Tom Emanuel was absent.

Minutes from the March 12, 2020 regularly scheduled meeting were reviewed. A motion to approve was made by Gary Gerdemann and seconded by Angela Stringer. Motion approved unanimously.

Chairman's Report –

None.

Treasurer's Report – The financials were reviewed. Discussed and explained the Worker's Comp Insurance discrepancy.

Motion made to accept the financial statements as presented by Scott Thompson and seconded by Gary Gerdemann. Motion Passed unanimously.

Chief's Report –

RUN DATA

- **Volume:** Total 40, Fire 19, MVA 2, Rescue 0, EMS 19, Goshen Response: x 31 Skylight Response: x 13 Received Mutual Aid x 3 from AMFD, SOFD Mutual Aid Provided 1 **Runs of note:** Chimney fire with communications to void space. YTD TOTAL: 93
- **Structure Fires:** 2 in district one on mutual aid YTD 3
- **Average Turn out time:** 1min 50 seconds YTD: 1min 54 seconds
- **Average response time:** 5min 18 seconds YTD: 5min 30 seconds Turn out and response times remain consistent
- **Critical Criteria to report:** 0 YTD

STAFFING

- **PERSONNEL:** Command Staff: x3 40hr Admin: Part-time Shift 29 Fill In: 25 8 qualified Tactical Responders: x7 recruits: x3 TOTAL: x71

- **TRAINING:** 74hrs total
- **CRITICAL CRITERIA:** x2 Staffed one station low personnel = COVID-19 related. YTD: 2

EQUIPMENT AND ASSETS

- **Maintenance Apparatus:** PM and service on time: 100%. 100% YTD all apparatus. Ladder testing all apparatus complete.
 - **Maintenance Facilities:** maintenance and service on time: 100%. YTD: 100%.
 - **Critical Criteria:** 0 YTD: 0
- Community meetings and CPR classes canceled: COVID19 precautions.

Old Business-

Election Committee: 2 Firehouse and 1 Homeowner Representatives Election Nomination forms. Nominations close April 30th at 5:00 pm.

New Business –

Budget: Discussed and reviewed the draft for the tax rate and based it on the numbers from last year. Will not know a more accurate number from Oldham County for another month or so.

COVID-19 Update: Have been sterilizing equipment and giving more masks back to EMS. Staffing is being affected due to employees working for other Fire Departments. Temporarily closed the Skylight Station during this pandemic due to lack of staffing. Command Staff has been spread out every 3 days.

Public Comment –

None.

Motion made to adjourn the meeting by Randy Scherer and seconded by Brad Conrad. Motion passed unanimously.

Meeting adjourned at 7:51pm.

Minutes respectfully submitted by recording secretary,
Jack Ising.

Minutes of the North Oldham Fire Protection District Board of Trustees:

The North Oldham Board of Trustees met for their regularly scheduled meeting through Zoom (due to COVID-19) on May 14, 2020. Chairman Randy Scherer called the meeting to order at 7:02 pm. Chairman Randy Scherer, Chief Hewett Brown, Brad Conrad, Tom Emanuel, Gary Gerdemann, Jack Ising, Angela Stringer and Scott Thompson were present. No absentees.

Minutes from the April 9, 2020 regularly scheduled meeting were reviewed. A motion to approve was made by Gary Gerdemann and seconded by Brad Conrad. Motion passed unanimously.

Chairman's Report – Received a call stating our bond was re-rated and it improved one grade to 2nd highest rating.

Treasurer's Report – The financials were reviewed.

Motion made to accept the financial statements as presented by Jack Ising and seconded by Brad Conrad. Motion Passed unanimously.

Chief's Report –

RUN DATA

- **Volume:** Total 42, Fire 21, MVA 5, Rescue 0, EMS 16, Goshen Response: x 31 Skylight Response: x 19 Received Mutual Aid x 3 from AMFD, SOFD Mutual Aid Provided 1 **Runs of note:** Structure fire Ridge View Drive, Fire Hermitage; Structure fire Buckeye Lane. **YTD TOTAL:** 164
- **Structure Fires:** 5 in district 1 on mutual aid YTD 6
- **Average Turn out time:** 1min 50 seconds YTD: 1min 54 seconds
- **Average response time:** 5min 18 seconds YTD: 5min 30 seconds **Turn out and response times remain consistent**
- **Critical Criteria to report:** 0 YTD

STAFFING

- **PERSONNEL:** Command Staff: x3 40hr Admin: Part-time Shift 29 Fill In: 25 8 qualified Tactical Responders: x7 recruits: x3 **TOTAL:** x71
- **TRAINING:** 74hrs total

- **CRITICAL CRITERIA:** x4 Staffed one station low personnel=COVID-19 related
YTD: 6(COVID)

EQUIPMENT AND ASSETS

- **Maintenance Apparatus:** apparatus PM and service on time: 100%. 100%
YTD all apparatus 1433 to Alstate ford for Eletrical Issue and computer
reset.
- **Maintenance Facilities:** maintenance and service on time: 100%. YTD:
100%.
- **Critical Criteria:** 0 YTD: 0

- Significant staffing issues= Covid exposure, positive case and crew isolation
- NOFD will reassess COVID precautions in early June.
- Hydrant testing begins this week.
- EPA Burn ban May 1 through October 1
- Planning update: Open house and Banquet

Old Business-

Boat: Possibly finished the first week of July.

Election Committee: Nominations closed on April 30th. Received 3 nomination forms from homeowners and received 2 firefighter trustee nomination forms (one then withdrew). Will run biographies in Oldham Era on May 21st. The election will be held on June 27th.

Budget: One small change in expenditures for computers.

Motion made to accept the budget as presented by Jack Ising and seconded by Tom Emanuel. Motion passed unanimously.

New Business –

Tax Rate: Discussed the tax rate.

Motion made to keep the tax rate at 9 cents per \$100 by Jack Ising and seconded by Gary Gerdemann. Motion passed unanimously.

Chiefs Review: Draft was sent via email for boards review.

Public Comment –

None.

Motion made to adjourn the meeting by Gary Gerdemann and seconded by Tom Emanuel. Motion passed unanimously.

Meeting adjourned at 7:55pm.

Minutes respectfully submitted by recording secretary,
Jack Ising.

Minutes of the North Oldham Fire Protection District Board of Trustees:

The North Oldham Board of Trustees met for their regularly scheduled meeting through Zoom (due to COVID-19) on June 11, 2020. Chairman Randy Scherer called the meeting to order at 7:08 pm. Chairman Randy Scherer, Chief Hewett Brown, Brad Conrad, Gary Gerdemann, Jack Ising, Angela Stringer and Scott Thompson were present. Tom Emanuel was absent.

Minutes from the May 14, 2020 regularly scheduled meeting were reviewed and corrected to state that there were 3 candidates not 2 for the upcoming election. A motion to approve with the correction was made by Gary Gerdemann and seconded by Brad Conrad. Motion passed unanimously.

Chairman's Report – None.

Treasurer's Report – The financials were reviewed.

Motion made to accept the financial statements as presented by Jack Ising and seconded by Angela Stringer. Motion Passed unanimously.

Chief's Report –

RUN DATA

- **Volume:** Total 39, Fire 16, MVA 1, Rescue 1, EMS 20, Goshen Response: x 36 Skylight Response: x 16 Received Mutual Aid x 2 from AMFD, SOFD Mutual Aid Provided 1 **Runs of note:** Fire Hermitage, Fire Buckeye LN (discussed last month). **YTD TOTAL:** 216
- **Structure Fires:** 5 in district 1 on mutual aid **YTD** 6
- **Average Turn out time:** 1min 50 seconds **YTD:** 1min 54 seconds
- **Average response time:** 5min 18 seconds **YTD:** 5min 30 seconds **Turn out and response times remain consistent**
- **Critical Criteria to report:** 0 **YTD**

STAFFING

- **PERSONNEL:** Command Staff: x3 40hr Admin: Part-time Shift 29 Fill In: 25 8 qualified Tactical Responders: x7 recruits: x3 **TOTAL:** x71
- **TRAINING:** 74hrs total

- **CRITICAL CRITERIA:** x3 Staffed one station low personnel=COVID-19 related
YTD: 6(COVID)

EQUIPMENT AND ASSETS

- **Maintenance Apparatus:** apparatus PM and service on time: 100%. 100%
YTD all apparatus Damage to 1455 rear officers cabinet and body after
accident during training. Requires door replacement and
bodywork=significant downtime.
- **Maintenance Facilities:** maintenance and service on time: 100%. YTD:
100%.
- **Critical Criteria:** 1 YTD: 1
- June COVID precautions. Command staff returns to normal rotation. In
person trainings resumes working in small groups maintaining distance and
wearing PPE. Station remains closed to the public and nonessential
personnel. Increasing testing.
- Hydrant testing and painting continues.
- Meeting with Buckeye Trace and OC water regarding recent structure fire
and water pressure issues in the area.
- Fiscal Court ratified a new ordinance that will not require payment of
\$7,000 a year for CAD fund.
- The boat should be ready at the end of the month or 1st of July.
- Sold the Service truck.

Old Business-

Election Committee: Ballots have been printed. Firefighter Representative absentee voting will begin on June 20th and end on June 26th at 5:00pm. Homeowner Representative in-person election will be June 27th 11am-2pm in the bay area of the firehouse. Results will be tallied at end of voting and certified by Board at the July meeting.

New Business –

Tower Update: The deal with all carriers has fallen apart. Suggestion was to downgrade the Tower from a current class 3 to a 2. This downgrade would still work for the communication of firefighters and EMS.

Chiefs Review: Board will discuss in Executive Session.

Public Comment –

None.

Motion made to go into Executive Session at 7:55pm by Gary Gerdemann and seconded by Brad Conrad. Motion passed unanimously.

Motion made to return to Regular Session at 9:26pm made by Scott Thompson and seconded by Brad Conrad. Motion passed unanimously.

Motion made to accept the Chief's Performance Review as written by Angela Stringer and seconded by Scott Thompson. Motion passed unanimously.

Motion made to give Hewitt Brown a raise by Scott Thompson and seconded by Angela Stringer. Motion passed unanimously.

Motion made to adjourn the meeting at 9:33pm by Scott Thompson and seconded by Gary Gerdemann. Motion passed unanimously.

Minutes respectfully submitted by recording secretary,
Jack Ising.