

Minutes of the North Oldham Fire Protection District Board of Trustees:

The North Oldham Board of Trustees met at their regularly scheduled meeting at Station #2 on July 14, 2016. Chairman Randy Scherer called the meeting to order at 7:03 pm. Chief Tim Conway, Tom Emanuel, Jack Ising, David Morgan, Chairman Randy Scherer and Scott Thompson were present. Gary Gerdemann and Angela Stringer were absent.

Minutes from the June 9, 2016 regularly scheduled meeting were reviewed. A motion to approve was made by Dave Morgan and seconded by Tom Emanuel. Motion approved unanimously.

The new board was established. The sealed ballot box was presented to the board as a whole by the Election Committee. The entire board unsealed the box and counted the 61 votes. Angela Stringer was certified as the winner of the election and took her seat on the board. Scott Thompson was certified as the winner of the Firehouse election.

Motion made to accept the results of the election as presented to the board for Angela Stringer and Scott Thompson made by Dave Morgan and seconded by Tom Emanuel. Motion passed unanimously.

Presentation made by Kevin Nuss from Oldham County Emergency Services on the proposal of new radios in regards to updating the 911 system to a digital system.

Chairman's Report – Chief Tim Conway and Chairman Randy Scherer are going to Fiscal Court next week to present budget and yearly highlights.

Treasurer's Report – Treasurer Tom Emanuel presented the treasurer's report.

Motion made to accept Treasurer's Report as made by Scott Thompson and seconded by Jack Ising. Motion approved unanimously.

Chief's Report –

28 Runs for the month of June, 19 Medical, 9 Fire related.

June 28<sup>th</sup> CPR class went well, the next class will be August 30<sup>th</sup>.

Meeting at OCD on June 17<sup>th</sup> for funding of new radio system, then another meeting on June 24<sup>th</sup>.

Implemented the TRF effective July 1<sup>st</sup>.

Structure fire on June 11<sup>th</sup>, one room of fire, assisted by LaGrange and Westport.

Election held for FF rep and Property Rep on June 25<sup>th</sup>.

Hydrant painting has been completed.

Taught an Arson CSI class at Oldham County Middle School for the Summer Scholars Program.

New flooring put down in Joker Stand.

Cleared area around cell tower, and we sprayed killer on it.

Skylight parking lot quote, more information coming soon.

OCLEPC, Oldham County Local Emergency Planning Committee, on July 7<sup>th</sup>.

OCFCA, Oldham County Fire Chiefs Association meeting on July 7<sup>th</sup>, I talked about not pulling electric meters on emergency scenes.

Participated in 2 parades on July 4<sup>th</sup> (2 others were rained out).

Submitted budget to State via Department of Local Government and updated dashboard.

Submitted budget to County Clerk and updated registration with Financial Disclosure Report.

Contacted the auditor to get scheduled.

Organization of the Board:

Motion made to reappoint Randy Scherer as Chairman, Scott Thompson as Secretary and Tom Emanuel as Treasurer by Chairman Randy Scherer and seconded by David Morgan. Motion passed unanimously.

Chief Conway presented the public records materials and binder. The Board signed a form acknowledging that they had received the Trustees Manual and the Code of Ethics.

The Bylaws were reviewed.

Committees were established as follows:

Legal – Randy Scherer, Jack Ising and David Morgan

Ethics – Tom Emanuel, Gary Gerdemann and Scott Thompson

Personnel – Jack Ising, David Morgan and Angela Stringer

Election – Angela Stringer and Gary Gerdemann and Scott Thompson

The Board members will decide if they will donate their monthly meeting compensation to a scholarship.

Old Business- The training centers potential sale was discussed.

New Business – Discussed the purchase of chairs from the capital expenditure for the day room.

Motion made to purchase 4 chairs not to exceed \$4,000 from the capital expenditure fund by Tom Emanuel and seconded by Jack Ising. Motion passed unanimously.

Discussed the purchase of gas monitors from the capital expenditure.

Motion made to purchase one new gas monitor not to exceed \$2,500 by Tom Emanuel and seconded by Jack Ising. Motion passed unanimously.

Discussed staffing at the Skylight Station and NOFD staffing terminology.

Motion made to go into Executive Session at 8:52pm by Jack Ising and seconded by David Morgan. Motion passed unanimously.

Motion made to return to Regular Session at 9:54 pm by Tom Emanuel and seconded by Jack Ising. Motion passed unanimously.

Motion made to adjourn by Tom Emanuel and seconded by Scott Thompson. Motion passed unanimously.

Meeting adjourned at 9:55 pm.

Minutes respectfully submitted by recording secretary,

Scott Thompson.

## Minutes of the North Oldham Fire Protection District Board of Trustees:

The North Oldham Board of Trustees met at their regularly scheduled meeting at Station #2 on August 11, 2016. Chairman Randy Scherer called the meeting to order at 7:01 pm. Chief Tim Conway, Tom Emanuel, Gary Gerdemann, Jack Ising, David Morgan, Chairman Randy Scherer and Angela Stringer were present. Scott Thompson was absent.

Minutes from the July 14, 2016 regularly scheduled meeting were reviewed. A motion to approve was made by Tom Emanuel and seconded by Jack Ising. Motion approved unanimously.

Chairman's Report – None.

Treasurer's Report – Treasurer Tom Emanuel presented the treasurer's report.

Motion made to accept Treasurer's Report as made by Gary Gerdemann and seconded by David Morgan. Motion approved unanimously.

Chief's Report –

July had 43 total runs, 25 Medical and 18 Fire related.

3 of those runs Harrods Creek responded as auto mutual aid alarm sounding, 1 residential, 2 commercial alarms.

We responded on 1 auto mutual aid to SOFD on a lightning strike.

One boat response, one TRF member responded with one duty member.

Personnel status:

- 1) 3 full time – Chief, Assistant Chief, Captain
- 2) 25 Permanent Part-time, career
- 3) 2 recruits w/1 ready to ride, 2 inactive members
- 4) 13 fill – in, career
- 5) 6 qualified non-career
- 6) 48 members who can respond

Special CPR class for NOMS went well, the next public class will be August 30<sup>th</sup>.

Members being trained on Epinephrine administration for anaphylaxis.

Painted shutters at Skylight and starting to give it some much needed TLC.

Changing shifts for some of our members to streamline our coverage, effective this Saturday.

EMS is moving the night shift to ride out at Skylight instead of Goshen to provide a more central location in case of Buckner or LaGrange units off track.

Yearly maintenance on Fire trucks completed.

Ladder maintenance completed on 1455 Aerial ladder.

Audit scheduled for 08/22 – 08/25, with presentation to the board expected on Sept. 8<sup>th</sup>.

Meeting on August 23<sup>rd</sup> with OCD to discuss possible new radio system.

Filled out tax rate change for KY Department of Revenue and for Oldham County and sent in both of them.

Cell Tower blinking day light stopped working, had it repaired.

Ordered chairs as per last meeting, ordered gas monitor and we already received it.

Members are doing 3 auto extrication trainings with Westport Fire at our Skylight station.

Ironman meeting Friday, August 12<sup>th</sup> @10:00 am to plan for emergency responders during the event.

#### Old Business-

Training Center Building: Accepted an offer with a 120-day contingency back in May. No paperwork has been filed with planning and zoning. Asked realtor about closing sooner. Moving forward with the surveyor to subdivide into two lots.

Skylight Staffing: Discussed the numbers of runs to cost. Will continue to monitor.

#### New Business –

Skylight Parking Lot: Discussed bids received to reseal parking lot.

Motion made to authorize Chief Conway to move forward with Louisville Sealcoat Company's bid as outlined up to \$6,000 by Gary Gerdemann and seconded by Tom Emanuel. Motion passed unanimously.

Cell Tower at Skylight: Approached about installing a cell tower at the Skylight station. Chief Conway will inquire for more information.

Motion made to adjourn by Tom Emanuel and seconded by David Morgan. Motion passed unanimously.

Meeting adjourned at 7:59 pm.

Minutes respectfully submitted by recording secretary,

Scott Thompson.

Minutes of the North Oldham Fire Protection District Board of Trustees:

The North Oldham Board of Trustees met at their regularly scheduled meeting at Station #2 on September 8, 2016. Chairman Randy Scherer called the meeting to order at 7:01 pm. Chief Tim Conway, Gary Gerdemann, Jack Ising, David Morgan, Chairman Randy Scherer, Angela Stringer and Scott Thompson were present. Tom Emanuel was absent.

Minutes from the August 11, 2016 regularly scheduled meeting were reviewed. A motion to approve was made by Gary Gerdemann and seconded by David Morgan. Motion approved unanimously.

**Chairman's Report** – None.

**Treasurer's Report** – Chairman Randy Scherer presented the treasurer's report. Balance Sheet will need to be updated.

Motion made to accept Treasurer's Report by Scott Thompson and seconded by Gary Gerdemann. Motion was withdrawn by Scott Thompson.

**Chief's Report** –

August Runs 38 total, 17 Medical and 21 Fire related.

2 runs that Harrods Creek responded as auto mutual aid, no TRF.

We responded on 1 auto mutual aid to SOFD on smoke in a dwelling.

Two boat response, no TRF member responded.

Personnel status

- 1) 3 full time – Chief, Assistant Chief, Captain
- 2) 25 Permanent Part-time, career
- 3) 2 recruits w/1 ready to ride, 1 inactive member
- 4) 16 fill – in, career
- 5) 6 qualified non-career
- 6) 50 members who can respond

CPR class on August 30<sup>th</sup> went well, the next public class will be September 27<sup>th</sup>.

Continued training on members for administration of Epinephrine for anaphylaxis.

Signed contract for Louisville Sealcoat to fix and seal parking lot at Skylight, should be completed by Sept 15<sup>th</sup>.

Audit completed 08/22 – 08/25, presentation should be @ October board meeting.

Went to meeting with OCD to discuss possible new radio system on August 23<sup>rd</sup>.

Received new chairs for day room.

Repair work completed on heating system in the bay.

Contacted Craig & Associates that we want to pursue the possibility of a cell tower at Skylight.

Code red contract discontinued, Smart 911 registration ongoing, this adds information to our Active 911 system providing more information to first responders.

Sept. 1<sup>st</sup> attended Chief's meeting.

EMT recertification class @ Buckner on Sept. 16<sup>th</sup>, 17<sup>th</sup>, 18<sup>th</sup>.

### **Old Business-**

Training Center Building: Accepted an offer with a 120-day contingency back in May. Notified Cell Tower companies about the change. Other parties have expressed interest if the current deal does not go through by mid-September. The Board of Trustees will maintain lease of cell tower.

### **New Business –**

None.

### **Public Comment –**

Asked about what is going on with staffing at Station #1. Chief Conway informed the resident of the logistics regarding the staffing for the NOFD.

Motion made to adjourn by Scott Thompson and seconded by David Morgan. Motion passed unanimously.

Meeting adjourned at 7:37 pm.

Minutes respectfully submitted by recording secretary,

Scott Thompson.

Minutes of the North Oldham Fire Protection District Board of Trustees:

The North Oldham Board of Trustees met at their regularly scheduled meeting at Station #2 on October 13, 2016. Chairman Randy Scherer called the meeting to order at 7:02 pm. Chief Tim Conway, Tom Emanuel, Gary Gerdemann, Jack Ising, David Morgan, Chairman Randy Scherer, Angela Stringer and Scott Thompson were present.

Minutes from the September 8, 2016 regularly scheduled meeting were reviewed. A motion to approve was made by Dave Morgan and seconded by Jack Ising. Motion approved unanimously.

**Audit-** Gordan Peterson presented the audit for North Oldham Fire Protection District. A copy has been put on the website. Motion made to accept the audit for June 30, 2016 as written by Tom Emanuel and seconded by Gary Gerdemann. Motion passed unanimously.

**Chairman's Report** – None.

**Treasurer's Report** – Tom Emanuel presented the treasurer's report. Balance Sheet was updated to reflect the Current Assets.

Motion made to accept Treasurer's Report by Gary Gerdemann and seconded by Jack Ising. Motion was passed unanimously.

**Chief's Report** –

September Runs 34 total, 18 Medical, 16 Fire related.  
0 runs that Harrods Creek responded as auto mutual aid, no TRF.  
1 non-emergency boat response, no TRF member responded.  
Personnel status

- 1) 3 full time – Chief, Assistant Chief, Captain
- 2) 25 Permanent Part-time, career
- 3) 4 recruits w/1 ready to ride, 1 inactive member
- 4) 16 fill – in, career
- 5) 6 qualified non-career
- 6) 50 members who can respond

CPR class on September 27<sup>th</sup> went well, the next public class will be October 25<sup>th</sup>.

EMT recertification class @ Buckner on Sept. 16<sup>th</sup>, 17<sup>th</sup>, 18<sup>th</sup>

Oldham County EMS is still planning on moving second shift from Goshen to Skylight mid-October. They had delays with the new building.

Attended ironman meeting last Thursday the 6<sup>th</sup>



Iron man was on October the 9<sup>th</sup>, no issues.  
1455 leaking hydraulic from the relief valve, its scheduled for repair.  
Started wheel off inspections on all heavy equipment.  
Hose testing is underway, almost completed.  
Parking lot at Skylight was started, almost completely done.  
Received the final plat from Surveyor that was signed off by Planning and Development.  
Electronic audit received and filed with DLG and placed on NOFD webpage.  
New address ordinance coming soon, copy of draft but it's changing daily.  
Went to radio presentation on Sept 30<sup>th</sup> by RCS.  
I will sit on the OCD committee to represent NOFD for input on type of radio system, met Tuesday Oct 11<sup>th</sup>.  
A Few members participated in a heavy rescue class on Oct 1<sup>st</sup>.  
Attended OCLEPC meeting on October 6<sup>th</sup>  
Next Chief's meeting will be on November 3<sup>rd</sup> here at NOFD.  
Completed School inspections with Fire Marshall.

#### **Old Business-**

Training Center Building: The previous offer on the table fell through. Numerous offers were received and one was accepted early in October. Tentatively talking about November 2<sup>nd</sup> for a meeting with Planning and Zoning.

#### **New Business --**

Open Records Request received for all Run Reports. Discussed with attorney and around 10,000 pages will be sent if payment is received.

#### **Public Comment --**

Person asking for Open Record Request stated that Kentucky does not have a law stating that he needs to pay for records and is only seeking Run Reports. Board stated that they can recoup cost for providing records and asked to receive payment prior to printing the pages.

Motion made to go into Executive Session at 8:02 pm by Jack Ising and seconded by Angela Stringer. Motion passed unanimously.

Motion made to return to Regular Session at 8:51 pm by Gary Gerdemann and seconded by Tom Emanuel. Motion passed unanimously.

Motion made to adjourn by Gary Gerdemann and seconded by Scott Thompson.  
Motion passed unanimously.

Meeting adjourned at 8:52 pm.

Minutes respectfully submitted by recording secretary,

Scott Thompson.

## Minutes of the North Oldham Fire Protection District Board of Trustees:

The North Oldham Board of Trustees met at their regularly scheduled meeting at Station #2 on November 10, 2016. Chairman Randy Scherer called the meeting to order at 7:01 pm. Chief Tim Conway, Tom Emanuel, Jack Ising, David Morgan, Chairman Randy Scherer and Scott Thompson were present. Gary Gerdemann and Angela Stringer were absent.

Minutes from the October 13, 2016 regularly scheduled meeting were reviewed. A motion to approve was made by Tom Emanuel and seconded by Scott Thompson. Motion approved unanimously.

**Chairman's Report** – None.

**Treasurer's Report** – Tom Emanuel presented the treasurer's report.

Motion made to accept Treasurer's Report by Scott Thompson and seconded by David Morgan. Motion was passed unanimously.

**Chief's Report** –

October Runs 36 total, 26 Medical, 10 Fire related.

0 runs that Harrods Creek responded as auto mutual aid, no TRF.

0 boat response, no TRF member responded.

Personnel status

- 1) 3 full time – Chief, Assistant Chief, Captain
- 2) 25 Permanent Part-time, career
- 3) 4 recruits w/1 ready to ride, 1 inactive member
- 4) 17 fill – in, career
- 5) 6 qualified non-career
- 6) 51 members who can respond

CPR class on October 25<sup>th</sup> went well; the next public class will be January after the Holidays.

Oldham County EMS moved second shift from Goshen to Skylight on Nov 1<sup>st</sup>.

Wheel off inspections on all heavy equipment was completed.

Hose testing has been completed.

Parking lot at Skylight was completed.

Had Surveyor complete a legal description on the property across the street, for planning and development, and attorney for buyer.

Turned in all paperwork for Bonds that are due at the end of year.

Getting insurance quote for next year, earliest it can be done is 60 days before renewal, started process to get 3 quotes again this year.

Chiefs meeting was held at NOFD on November 3<sup>rd</sup>.

Gave a talk on Fire Deaths to the forensics class at NOHS on October 17<sup>th</sup>.

NOFD participated in the Warrior Empowerment parade on October 15<sup>th</sup>.

Public meeting held for zoning change at NOFD on November 2<sup>nd</sup>, unattended by the public.

Participated in Tornado Drill at NOHS on November 3<sup>rd</sup>.

Changed the entry code for the Skylight Fire House.

Our code cannot be reprogramed at Goshen without redoing our system. More to come.

### **Old Business-**

Training Center Building: On November 2<sup>nd</sup> a meeting was held for Planning and Zoning. Could possibly close late January early February.

### **New Business –**

None.

### **Public Comment –**

None.

Motion made to go into Executive Session at 7:33 pm by Tom Emanuel and seconded by Scott Thompson. Motion passed unanimously.

Motion made to return to Regular Session at 7:48 pm by David Morgan and seconded by Tom Emanuel. Motion passed unanimously.

Motion made to match the holiday pay scale we have previous paid for full time staff and permanent part-time staff. 8 hours for full time (plus Joanie) and 10 hours for permanent part-time staff made by Randy Scherer and seconded by Tom Emanuel. Motion passed unanimously.

Motion made to adjourn by Scott Thompson and seconded by Tom Emanuel. Motion passed unanimously.

Meeting adjourned at 7:52 pm.

Minutes respectfully submitted by recording secretary,

Scott Thompson.

## Minutes of the North Oldham Fire Protection District Board of Trustees:

The North Oldham Board of Trustees met at their regularly scheduled meeting at Station #2 on December 8, 2016. Chairman Randy Scherer called the meeting to order at 7:02 pm. Chief Tim Conway, Tom Emanuel, Gary Gerdemann, Jack Ising, David Morgan, Chairman Randy Scherer, Angela Stringer and Scott Thompson were present. No absentees.

Minutes from the November 10, 2016 regularly scheduled meeting were reviewed. A motion to approve was made by Tom Emanuel and seconded by Scott Thompson. Motion approved unanimously.

**Chairman's Report** – None.

**Treasurer's Report** – Tom Emanuel presented the treasurer's report. Discussed the 2016-2017 Capital Reserve Account Planning. Discussed the current bond options.

Motion made to accept Treasurer's Report by David Morgan and seconded by Gary Gerdemann. Motion was passed unanimously.

**Chief's Report** –

November Runs 56 total, 31 Medical, 23 Fire related.

4 runs that Harrods Creek responded as auto mutual aid, 1 run was requested, 2 runs South Oldham responded to, 1 TRF medical run, 7 TRF on Structure fire, 2 runs we auto mutual aid to LaGrange.

Small fire in structure, called arson team to respond due to suspicious nature and 2 separate ignition areas.

Brush fire communicated to 2 vacant structures, Arson team responded to investigate.

Personnel status

- 1) 3 full time – Chief, Assistant Chief, Captain
- 2) 25 Permanent Part-time, career
- 3) 4 recruits w/1 ready to ride, 1 inactive member
- 4) 18 fill – in, career
- 5) 6 qualified non-career
- 6) 53 members who can respond

Public Safety Committee meeting on November 15<sup>th</sup> to discuss radio system and address ordinance.

Fiscal Court on November 15<sup>th</sup> to support radio proposal for the 800 MHz system with metro-safe, County is moving forward with putting in 800 MHz system. They voted to move forward with the system.

November 22<sup>nd</sup> planning and zoning meeting for building across the street, to rezone it to C-N passed 10-2, the development plan passed 11-1. The development plan covers- sight lighting, hydrant placement, landscape, outside storage restrictions, conditional use of property (no change of use without approval).

Radio meeting on November 23<sup>rd</sup> at OCD to discuss radio purchases.

Updating wireless system and moving administration to Office 365 business, current system will no longer be supported.

1441 light tower had to be repaired, it would not bed properly.

Worked on door system, discussed Mirazon and was unable to get it worked out.

Suggest going to a standalone system.

Radio issues with a 1431 & 1441, RCS called for repairs.

Oldham County Water Advisory meeting at SOFD on November 29<sup>th</sup>.

Met with ERS-OCI (Owens) on December 2<sup>nd</sup> to go over radio needs.

Had email discussion with WAKY about them occupying our tower.

Emailed the company who represents Verizon about putting a tower at Skylight.

### **Old Business-**

Training Center Building: Waiting to hear when the next hearing at Fiscal Court will be held.

Radio System: Memorandum of Understanding draft drawn up between the county and Motorola. Will need to purchase new two-way radios. Created a subcommittee to discuss and decide the purchase of new radios.

Motion made for Jack Ising and David Morgan to meet and discuss the purchase of new two-way radios. They can authorize up to \$160,000 for portable radios on the 800 MHz system by David Morgan and seconded by Gary Gerdemann. Motion was passed unanimously.

Insurance: Received and discussed the three bids on insurance.

Motion made that Tom Emanuel can approve the insurance quote on behalf of the board up to \$40,000 for next year made by Randy Scherer and seconded by Gary Gerdemann. Motion was passed unanimously.

### **New Business –**

Door Lock System at Goshen: Current lock cannot be changed. Discussed the options to switch the locking system.

Motion made to allow Chief Tim Conway to spend up to \$6,000 to replace the locking system made by Tom Emanuel and seconded by Angela Stringer. Motion was passed unanimously.

Board planning calendar: Discussed the upcoming yearly events.

**Public Comment –**

Dinner for the working staff will be held on December 24, 2016 and December 25, 2016. Please contact Pete Neidhardt with any sides that will be supplied.

Motion made to go into Executive Session at 8:10 pm by Tom Emanuel and seconded by Scott Thompson. Motion passed unanimously.

Motion made to return to Regular Session at 8:23 pm by Tom Emanuel and seconded by Gary Gerdemann. Motion passed unanimously.

Motion made to give Scott Hogan a raise of 3% made by Scott Thompson and seconded by Tom Emanuel. Motion passed unanimously.

Motion made to adjourn by Scott Thompson and seconded by Tom Emanuel. Motion passed unanimously.

Meeting adjourned at 8:24 pm.

Minutes respectfully submitted by recording secretary,

Scott Thompson.

## Minutes of the North Oldham Fire Protection District Board of Trustees:

The North Oldham Board of Trustees met at their regularly scheduled meeting at Station #1 on January 12, 2017. Chairman Randy Scherer called the meeting to order at 7:00 pm. Chief Tim Conway, Tom Emanuel, Gary Gerdemann, Jack Ising, David Morgan, Chairman Randy Scherer, Angela Stringer and Scott Thompson were present. No absentees.

Minutes from the December 8, 2016 regularly scheduled meeting were reviewed. A motion to approve was made by Jack Ising and seconded by Tom Emanuel. Motion approved unanimously.

**Chairman's Report** – None.

**Treasurer's Report** – Tom Emanuel presented the treasurer's report.

Motion made to accept Treasurer's Report by Gary Gerdemann and seconded by David Morgan. Motion was passed unanimously.

**Chief's Report** –

December Runs 42 total, 23 Medical, 19 Fire related.

2016 Year 494 total, 280 Medical, 214 Fire related.

4 runs that Harrods Creek responded as auto mutual aid, No TRF runs.

Personnel status

- 1) 3 full time – Chief, Assistant Chief, Captain
- 2) 25 Permanent Part-time, career
- 3) 4 recruits w/1 ready to ride
- 4) 18 fill – in, career
- 5) 6 qualified non-career
- 6) 50 members who can respond

Fiscal Court voted on 12/20 to move forward with the radio system and MOU's.

Updated wireless system to secure our network and moving administration to office 365 business, current system will no longer be supported.

Ladder testing completed on all apparatuses Jan 4<sup>th</sup>.

Met with Midwest security to replace our door locking system, per motion from last board meeting. Signed agreement and moving forward.

Had email discussion with WAKY about them occupying our tower. Invited to next board meeting.

Signed MOU with OCD and Fiscal Court.



Notice the amount of radios purchased by NOFD is considerably less than many of the other departments.

Overhead door issues @ Goshen, had them repaired.

Heaters in apparatus bays stopped working, had them repaired.

Chief's directive issued – changing NOFD Headquarters located at 1660 Hwy 1793 to station #1, Skylight station is now station #2.

Signed agreement with Insuramax to have selective as our new insurance carrier. This is a savings of \$6,875.04 in the premium. It was a detailed review and I feel confident that we received a good comparable policy at a reduced price. Lower bond amount is the most noticeable difference; I discussed this with Hilliard Lyons and also the Department of local government.

Discussed with Kevin Nuss about callers in certain areas (border areas) calling 911 via cell phone and not getting patched to Oldham County Dispatch.

OCLEPC meeting on 01/05.

Chief's meeting on 01/05.

Fiscal court on 01/10 for zoning.

### **Old Business-**

Training Center Building: Waiting to approve the minutes from the Planning and Zoning meeting. The first reading is Tuesday, January 17<sup>th</sup> and second reading on February 7<sup>th</sup>. They will make a decision after the second reading.

Door Lock System at Goshen: Next week the system will be installed.

Banquet: Will be held on January 28, 2017 at Hunting Creek Country Club. Chief asked for approval of \$3,000.

Motion made to approve up to \$3,000 for the annual banquet on January 28, 2017 by Tom Emanuel and seconded by Jack Ising. Motion was passed unanimously.

### **New Business –**

Scholarship: We will go ahead and continue on the same plan as last year regarding the Scholarship.

WAKY Radio: Guest speaker Bill Walters spoke about WAKY radio on 103.5FM. Spoke about an auxiliary antenna being placed on the cell tower. Board discussed and asked questions. Will make sure that this antenna will not interfere with the current antennas on the cell tower.

Upgrade of Rescue Equipment: There is \$31,000 in the budget to replace equipment. Discussed upgrading to Outlaw pump kit, coupler kit and cutters.

Motion made to upgrade 3 of the power pump units, upgrade hoses, replace 2 hoses and purchase a cutter spending up to \$30,000 made by Scott Thompson and seconded by Angela Stringer. Motion was passed unanimously.

**Public Comment –**

None.

Motion made to adjourn by Scott Thompson and seconded by Tom Emanuel. Motion passed unanimously.

Meeting adjourned at 8:30 pm.

Minutes respectfully submitted by recording secretary,

Scott Thompson.

## Minutes of the North Oldham Fire Protection District Board of Trustees:

The North Oldham Board of Trustees met at their regularly scheduled meeting at Station #1 on February 9, 2017. Chairman Randy Scherer called the meeting to order at 7:00 pm. Chief Tim Conway, Tom Emanuel, Jack Ising, David Morgan, Chairman Randy Scherer, Angela Stringer and Scott Thompson were present. Gary Gerdemann was absent.

Minutes from the January 12, 2017 regularly scheduled meeting were reviewed. A motion to approve was made by David Morgan and seconded by Tom Emanuel. Motion approved unanimously.

**Chairman's Report** – None.

**Treasurer's Report** – Tom Emanuel presented the treasurer's report.

Motion made to accept Treasurer's Report by Scott Thompson and seconded by Jack Ising. Motion was passed unanimously.

**Chief's Report** –

January Runs 51 total, 24 Medical, 27 Fire related.

7 runs that Harrods Creek responded as auto mutual aid, 1 TRF run.

Personnel status

- 1) 3 full time – Chief, Assistant Chief, Captain
- 2) 25 Permanent Part-time, career
- 3) 4 recruits w/1 ready to ride
- 4) 18 fill – in, career
- 5) 6 qualified non-career
- 6) 50 members who can respond

Fiscal Court had first hearing for zoning change on January 17, 2017.

Midwest security replaced our door locking system, ran into a few issues but it's up and running.

Picked up new radios from OCD on January 18, 2017.

All Firetrucks had annual pm maintenance done.

Ordered upgrades for hydraulic rescue equipment.

2<sup>nd</sup> reading at fiscal court for re-zoning on February 7, 2017.

NOFD banquet was held on January 28, 2017.

Members started building inspections, will be completed by March 15, 2017.

Fleet mapping meeting at OCPD on February 9, 2017, also presented at board meeting.

Replaced turntable motor for the aerial ladder on 1455.

## **Old Business-**

Training Center Building: Chief went to the second hearing on zone changing and was passed by the board. Currently a 30-day grace period for an appeal.

Door Lock System at Goshen: Board proposed a document for any standing appointments to sign regarding rules and regulations.

WAKY Radio: Documents presented to the board for review. The capacity of the tower is at 117% per a structural engineer study by AT&T. Chief Conway is researching the situation.

Insurance Bond: Discussed changing insurance companies and different policies. Decided not to buy a bond.

## **New Business –**

Amount of Capital Reserve: Discussed the capital reserve and any changes.

7-year Capital Plan: Discussed the capital estimates on the vehicles, equipment, buildings and other items.

## **Public Comment –**

None.

Motion made to go into Executive Session at 8:25pm by Tom Emanuel and seconded by Jack Ising. Motion passed unanimously.

Motion made to go into Regular Session at 8:47pm by Tom Emanuel and seconded by Jack Ising. Motion passed unanimously.

Motion made to accept the Chiefs Annual Performance Review made by David Morgan and seconded by Scott Thompson. Motion passed unanimously.

Motion made to adjourn by Scott Thompson and seconded by David Morgan. Motion passed unanimously.

Meeting adjourned at 8:49 pm.

Minutes respectfully submitted by recording secretary,

Scott Thompson.

## Minutes of the North Oldham Fire Protection District Board of Trustees:

The North Oldham Board of Trustees met at their regularly scheduled meeting at Station #1 on March 9, 2017. Chairman Randy Scherer called the meeting to order at 7:01 pm. Chief Tim Conway, Tom Emanuel, Jack Ising, David Morgan, Chairman Randy Scherer and Scott Thompson were present. Gary Gerdemann and Angela Stringer were absent.

Minutes from the February 9, 2017 regularly scheduled meeting were reviewed. A motion to approve was made by David Morgan and seconded by Jack Ising. Motion approved unanimously.

**Chairman's Report** – None.

**Treasurer's Report** – Tom Emanuel presented the treasurer's report.

Motion made to accept Treasurer's Report by Jack Ising and seconded by David Morgan. Motion was passed unanimously.

**Chief's Report** –

February Runs 32 total, 13 Medical, 19 Fire related.

4 Runs that Harrods Creek responded as auto mutual aid. 6 TRF members responded on a run for a large compost fire @ River Farm.

Personnel status

- 1) 3 full time – Chief, Assistant Chief, Captain
- 2) 25 Permanent Part-time, career
- 3) 4 recruits w/1 ready to ride
- 4) 19 fill – in, career
- 5) 6 qualified non-career
- 6) 51 members who can respond

Midwest security fixed the last remaining issues with the door system.

I am interviewing members for possible promotion to Lt. to fill 2 open vacancies.

Members working on building inspections, will be completed by March 15<sup>th</sup>.

Finally received feedback from our auditor about bond amount for trustees and Chief.

CPR class was held on February 28<sup>th</sup>, good turnout, next class March 28<sup>th</sup>.

Had some wind damage to the window in the training tower, working on getting repair estimates.

Sprinkler system for the building was having compressor issues, it's been repaired.

The Fire Chief of Westport, David Pendleton, has resigned. The board named Jeff Pence the new Chief.

Went to Chief's meeting at Pewee Valley Fire on March 2<sup>nd</sup>.

Maximum Fleet here to do in-house inspections on all apparatus.

Received notice from Oldham County Clerk and Sheriff's Office that we received too much money because of incorrect tax rate.

1477 had an issue going into 4-wheel drive, we had it repaired.

### **Old Business-**

Training Center Building: The 30-day grace period for an appeal has passed with no filing. Moving forward with the sale.

WAKY Radio: Contract has been submitted. Structural analysis is being sought from AT&T before anything is done.

### **New Business –**

Crusade Letter Expenses: Discussed cost of letter sent to homeowners. This letter would contain crusade and community information.

Personnel Options: Discussed in preparation for the yearly budget.

### **Public Comment –**

Gentleman expressed agreement with Option #2 on Personnel and asked about installing a tornado siren at Skylight Station. Board agreed with installing a tornado siren near Skylight Station.

Motion made to go into Executive Session at 8:10pm by Tom Emanuel and seconded by Jack Ising. Motion passed unanimously.

Motion made to go into Regular Session at 8:24pm by Tom Emanuel and seconded by Jack Ising. Motion passed unanimously.

Motion made to adjourn by Tom Emanuel and seconded by Jack Ising. Motion passed unanimously.

Meeting adjourned at 8:25 pm.

Minutes respectfully submitted by recording secretary,

Scott Thompson.

## Minutes of the North Oldham Fire Protection District Board of Trustees:

The North Oldham Board of Trustees met at their regularly scheduled meeting at Station #1 on April 13, 2017. Chairman Randy Scherer called the meeting to order at 7:04 pm. Chief Tim Conway, Tom Emanuel, Gary Gerdemann, Jack Ising, David Morgan, Chairman Randy Scherer, Angela Stringer and Scott Thompson were present. No absentees.

Minutes from the March 9, 2017 regularly scheduled meeting were reviewed. A motion to approve was made by Tom Emanuel and seconded by David Morgan. Motion approved unanimously.

**Chairman's Report** – None.

**Treasurer's Report** – Tom Emanuel presented the treasurer's report.

Motion made to accept Treasurer's Report by Gary Gerdemann and seconded by Angela Stringer. Motion was passed unanimously.

**Chief's Report** –

March Runs 40 total, 18 Medical, 22 Fire related.

5 Runs that Harrods Creek responded as auto mutual aid, 1 South Oldham.

4 different events we had TRF members respond without requesting them.

Personnel status

- 1) 3 full time – Chief, Assistant Chief, Captain
- 2) 25 Permanent Part-time, career
- 3) 4 recruits w/2 ready to ride
- 4) 19 fill – in, career
- 5) 6 qualified non-career
- 6) 52 members who can respond

Promoted Firefighter Thomas Stowers to Lieutenant.

Promoted Firefighter Andy Hogan to Lieutenant.

Hydrant testing is underway.

CPR class was held on March 28th, next one on April 25th.

Have some wind damage to the window in the training tower, working on getting repair estimates.

Getting estimates on removal of waste oil.

Delay on building across the street.

Sprinkler system for the building was still having issues, it's been repaired again.

Went to OCLEPC meeting at John Black center on March 23rd.

Student from NOHS was here to job shadow us on March 30th.

Radio system still on track to go live by Sept 30th.

Structure fire on April 10th, all went well.

### **Old Business-**

Training Center Building: Discussed leasing to potential buyer while working on the tower lease issue.

Motion made allowing the authorization of a \$1 month to month lease with the buyer of the Training Center Building by Gary Gerdemann and seconded by David Morgan.

Motion passed unanimously.

WAKY Radio: Would like to put their equipment on the tower while waiting for another company to correct their proposed loading to pass the structural analysis. Board proposed paying 50%, up to \$2,000, for their cost of the structural analysis.

Motion made authorizing Randy Scherer to give WAKY Radio a structural analysis credit up to \$2,000 of future rents by Jack Ising seconded by Tom Emanuel. Motion passed unanimously.

Department/Crusade Letter: Example presented of what the letter will look like for this year.

### **New Business –**

Budget/Personnel Options: Chief presented the FY2017/2018 Budget. Board will review the budget and discuss at the May meeting. Personnel options were discussed.

Facility Agreement: Chief presented the agreement to the Board regarding the rental by a group or organization.

Motion made to approve the Facility Usage Agreement by Gary Gerdemann and seconded by Tom Emanuel. Motion passed unanimously.

Waste Oil Clean-up: Need to dispose of the waste containers. Chief obtained bids for removal.

### **Public Comment –**

None.

Motion made to go into Executive Session at 9:07 pm by Angela Stringer and seconded by David Morgan. Motion passed unanimously.



Motion made to go into Regular Session at 9:59 pm by Gary Gerdemann and seconded by Jack Ising. Motion passed unanimously.

Motion made to adjourn by Tom Emanuel and seconded by Jack Ising. Motion passed unanimously.

Meeting adjourned at 9:59 pm.

Minutes respectfully submitted by recording secretary,

Scott Thompson.

## Minutes of the North Oldham Fire Protection District Board of Trustees:

The North Oldham Board of Trustees met at their regularly scheduled meeting at Station #1 on May 11, 2017. Chairman Randy Scherer called the meeting to order at 7:00 pm. Chief Tim Conway, Tom Emanuel, Gary Gerdemann, Jack Ising, David Morgan, Chairman Randy Scherer, Angela Stringer and Scott Thompson were present. No absentees.

Minutes from the April 13, 2017 regularly scheduled meeting were reviewed. A motion to approve was made by Jack Ising and seconded by Gary Gerdemann. Motion approved unanimously.

**Chairman's Report** – None.

**Treasurer's Report** – Tom Emanuel presented the treasurer's report.

Motion made to accept Treasurer's Report by Scott Thompson and seconded by David Morgan. Motion was passed unanimously.

**Chief's Report** –

April Runs 57 total, 34 Medical, 23 Fire related.

4 Runs that Harrods Creek responded as auto mutual aid. Went on a report of a structure fire in Westport, NOFD sent a tanker. I responded and was first on scene.

Personnel status

- 1) 3 full time – Chief, Assistant Chief, Captain
- 2) 25 Permanent Part-time, career
- 3) 4 recruits w/2 ready to ride
- 4) 19 fill – in, career
- 5) 6 qualified non-career
- 6) 52 members who can respond

Hydrant testing completed, except a hydrant or two.

Storms early Saturday April 29th, 10 runs in 3 ½ hours, strained the department, no actuals fires.

Represented North Oldham Fire as Chief/Model at fundraiser for the Oldham County Humane Society on April 15th.

CPR class was held on April 25th, no class in May.

Waste oil and containers are gone, Albert oil picked it all up for \$300.

Building across the street is sold!

Fire Chiefs meeting at SOFD on May 4<sup>th</sup>.

Radio system still on track to go live by September 30th.

Received a thank you note from the owners of the home that caught fire last month.  
April 19th we had a ceiling prop/overhaul class put on by the state.  
April 26th the state put on an Aircraft Crash and Rescue class here at NOFD.  
Storm damage to Tower, Firehouse, Trees, Rock stuck in duals, .....  
Getting roof evaluation due to missing shingles.  
Tower wasn't blinking after the storm and we had that repaired, it now blinks.

### **Old Business-**

Training Center Building: Building has been sold. There is an agreement for NOFD to access the tower through the easement.

WAKY Radio/AT&T/Verizon: WAKY Radio would like to put their equipment on the tower within the next three months. AT&T has to upgrade their equipment and any structural modifications. Chairman Randy Scherer will begin entering into a contract with WAKY Radio.

Budget/Personnel Options: Discussed the current budget and any personnel changes.

Motion made to retain current staffing and review in a year staffing for Skylight by Gary Gerdemann and seconded by Tom Emanuel. Motion passes 4 to 2.

Motion made to accept the FY2017/2018 tax budget as total income stated \$1,496,157 by Tom Emanuel and seconded by Jack Ising. Motion passes 4 to 2.

Motion made to retain the same tax rate of .09 cents per \$100 assessment for the coming tax year by Gary Gerdemann and seconded by Tom Emanuel. Motion passes 4 to 2.

### **New Business –**

ISO Rating: Chief Conway will be researching for further understanding.

### **Public Comment –**

None.

Motion made to go into Executive Session at 8:25 pm by Tom Emanuel and seconded by Angela Stringer. Motion passed unanimously.

Motion made to go into Regular Session at 8:36 pm by Tom Emanuel and seconded by Gary Gerdemann. Motion passed unanimously.

Motion made to adjourn by Tom Emanuel and seconded by David Morgan. Motion passed unanimously.

Meeting adjourned at 8:37 pm.

Minutes respectfully submitted by recording secretary,

Scott Thompson.

Minutes of the North Oldham Fire Protection District Board of Trustees:

The North Oldham Board of Trustees met at their regularly scheduled meeting at Station #1 on June 8, 2017. Acting Chairman Gary Gerdemann called the meeting to order at 7:21 pm. Chief Tim Conway, Tom Emanuel, Gary Gerdemann, Jack Ising and David Morgan were present. Randy Scherer, Angela Stringer and Scott Thompson were absent.

Minutes from the May 11, 2017 regularly scheduled meeting were reviewed. A motion to approve was made by Tom Emanuel and seconded by Jack Ising. Motion approved unanimously.

**Chairman's Report** – None.

**Treasurer's Report** – Tom Emanuel presented the treasurer's report. An error was made of \$1,000 between Tom Emanuel's personal account and NOFD bank account. This error was caught and corrected. Paperwork was given to Chief Tim Conway and a conversation with the Auditor to show this correction.

Motion made to accept Treasurer's Report by David Morgan and seconded by Tom Emanuel. Motion was passed unanimously.

**Chief's Report** –

May Runs 52 total, 33 Medical, 19 Fire related.

1 Run that Harrods Creek responded as auto mutual aid.

Personnel status

- 1) 3 full time – Chief, Assistant Chief, Captain
- 2) 25 Permanent Part-time, career
- 3) 4 recruits w/2 ready to ride
- 4) 15 fill – in, career
- 5) 6 qualified non-career
- 6) 48 members who can respond

Open House on June 3<sup>rd</sup> was a success.

Crusade totals so far is \$12,000.

Radio system still on track to go live by Sept 30<sup>th</sup>, slow start though I expect a delay.

Had roof repaired from the tornado, the commercial roof specialist replaced the missing shingles.

Top tower Window repaired from damage a few months ago. The hinges were bent where the window slammed open during a storm, pre-tornado.

ISO consultant & Fire Department evaluation.

Promoted Capt. Nugent to Major as he was quitting.

Capt. Nugent's last day was on June 2<sup>nd</sup>. He's on vacation until the end of the month.

**Old Business-**

WAKY Radio/AT&T/Verizon: WAKY Radio contacted engineer company and was told they would fail structural analysis unless current equipment is updated. Verizon reached out to AT&T to split the modification cost. AT&T has not responded to date.

**New Business –**

Budget Amendment: Will be posted on the state website. Chief would like to amend Revenue, Administration and Capital Outlay for the current year's budget.

Motion made to adopt the Chief's budget amendment for the year 2017 to reflect the dollar amounts show by Tom Emanuel and seconded by David Morgan. Motion passed unanimously.

401K to include 457 Plan: Chief would like to do away with the 401K or add the 457B Plan. This would help the fireman that work at other firehouses. Board decided to have both the 401K and the 457B Plan offered to employees.

Motion made to alter the language of the Retirement Program to allow both a 401K and a 457B Plan by David Morgan and seconded by Jack Ising. Motion passed unanimously.

Address Ordinance: County Judge Executive David Voegelé signed off on June 6, 2017 for address identification markers on all residences of Oldham County.

**Public Comment –**

None.

Motion made to go into Executive Session at 8:04 pm by Tom Emanuel and seconded by David Morgan. Motion passed unanimously.

Motion made to go into Regular Session at 8:12 pm by Tom Emanuel and seconded by Jack Ising. Motion passed unanimously.

Motion made to adjourn by Tom Emanuel and seconded by David Morgan. Motion passed unanimously.

Meeting adjourned at 8:13 pm.

Minutes respectfully submitted by recording secretary,

Scott Thompson.