

Minutes of the North Oldham Fire Protection District Board of Trustees:

The North Oldham Board of Trustees met at their regularly scheduled meeting at Station #1 on July 9, 2020. Chairman Randy Scherer called the meeting to order at 7:00 pm. Chairman Randy Scherer, Chief Hewett Brown, Brad Conrad, Tom Emanuel, Gary Gerdemann, Tony Ising, Brad Keller and John D. Marstiller were present.

The new board was established. The sealed ballot box was presented to the board as a whole by the Election Committee. The entire board unsealed the box and counted the 76 votes. The Ballot Totals were as follows: John D. Marstiller (37); Lancaster (35); John Barrett (4). John D. Marstiller was certified as the winner of the election and took his seat on the board.

The new firefighter representative was established. Gary Gerdemann recounted the votes that totaled 9. The Ballot Totals were as follows: Brad Keller (9). Brad Keller was certified as the winner of the election and took his seat on the board.

Motion made to certify the election votes as presented to the board for John D. Marstiller as the property owner and Brad Keller as the fireman representative made by Tom Emanuel and seconded by Randy Scherer. Motion passed unanimously.

**Chairman's Report –**

Reappoint Randy Scherer as Chairman, Tony Ising as Secretary and Tom Emanuel as Treasurer.

Committees were established as follows:

Legal – Randy Scherer, Tony Ising and Brad Keller

Ethics – Brad Conrad, Tom Emanuel, and John Marstiller

Personnel – Gary Gerdemann, Tony Ising and Brad Keller

Election – Brad Conrad, Gary Gerdemann and John Marstiller

Motion made to adopt the committees and officer structure as stated by Tom Emanuel and seconded by Gary Gerdemann. Motion passed unanimously.

Randy Scherer and Chief Hewett Brown will go to Fiscal Court on August 4<sup>th</sup> to report on status of fire districts budget and operating statistics.

**Treasurer's Report** – The financials were reviewed and explained to the new members. A few sections will be updated to reflect a more accurate number.

**Chief's Report** –

### **RUN DATA**

- **Volume:** 50 Total, Fire 24, MVA 4, Rescue 5; EMS 17; Goshen Response 40; Skylight Response 29; Received Mutual Aid 1 from SOFD, Mutual Aid Provided 1 to LAFD. **Runs of Note:** Volume up in general due to mutable runs during storms; **YTD 263.**
- **Structure Fires:** 5 in district; 1 on mutual aid **YTD**
- **Average Turn out time:** 1min 50 seconds. 1min 54 seconds **YTD**
- **Average response time:** 5min 18 seconds. 5min 30 seconds **YTD Turn out and response times remain consistent**
- **Critical Criteria to report:** 0 **YTD**

### **STAFFING**

- **PERSONNEL:** 3 Command staff 40hr, 1 admin, 8 qualified tactical responders, 3 recruits, 29 part-time career firefighters, 25 fill in. Total personnel: 71
- **TRAINING:** 78hrs total
- **CRITICAL CRITERIA:** 1 Staffed one station low personel = COVID-19 related; **YTD 7 (COVID).**

### **EQUIPMENT AND ASSETS**

- **Maintenance:** apparatus PM and service on time: 100%. 100% **YTD all apparatus**
- **Facilities:** maintenance and service on time: 100%. 100% **YTD**
- **Critical Criteria:** 1; **YTD: 1** (Damage to 1455 currently out for repairs)
  - **July COVID precautions. Command staff returns to normal rotation. In person trainings resume working in small groups maintaining distance and wearing PPE. Station remains closed to the public and nonessential personnel. Increasing testing.**
  - **Hydrant testing is complete and painting continues. Working with OC and Louisville water to replace or move problem hydrants.**

- **New rescue boat arrived and is in limited service. General training will begin this month.**

**Old Business-**

Tower Update: Enhancements need to be completed.

**New Business –**

Election Committee: Board Officers and Committees were structured and the ratification of Firefighter Representative election.

2020/21 Binder: Review and have Trustees sign relevant yearly forms.

**Public Comment –**

None.

Motion made to go into Executive Session for a personnel matter by Gary Gerdemann and seconded by Tom Emanuel. Motion passed unanimously.

Motion made to go into Regular Session by Gary Gerdemann and seconded by Tom Emanuel. Motion passed unanimously.

Minutes from the June 11, 2020 regularly scheduled meeting were reviewed. A motion to approve was made by Brad Conrad and seconded by Gary Gerdemann. Motion approved with abstentions by Tom Emanuel, Brad Keller, Tony Ising and John Marstiller.

Chief Hewett Brown has declined his raise at this present time.

Motion made to adjourn the meeting by John Marstiller and seconded by Tony Ising. Motion passed unanimously.

Meeting adjourned at 9:03 pm.

Minutes respectfully submitted by recording secretary,  
Tony Ising.

## Minutes of the North Oldham Fire Protection District Board of Trustees:

The North Oldham Board of Trustees met at their regularly scheduled meeting at Station #1 on August 13, 2020. Chairman Randy Scherer called the meeting to order at 7:01 pm. Chairman Randy Scherer, Chief Hewett Brown, Brad Conrad, Tom Emanuel, Gary Gerdemann, Tony Ising, Brad Keller and John D. Marstiller were present.

Minutes from the July 9, 2020 regularly scheduled meeting were reviewed. A motion to approve was made by Gary Gerdemann and seconded by John Marstiller. Motion passed unanimously.

### **Chairman's Report –**

Fiscal Court appearance was postponed until next week.

**Treasurer's Report –** The financials were reviewed and discussed.

Motion made to accept Treasurer's Report by Tony Ising and seconded by Brad Keller. Motion passed unanimously.

### **Chief's Report –**

#### **RUN DATA**

- **Volume:** 47 Total, Fire 26, MVA 3, Rescue 1; EMS 17; Goshen Response 38; Skylight Response 22; Received Mutual Aid x 2 from AMFD and WPF, Mutual Aid Provided 1 to LAFD. **Runs of Note:** First boat run in new 1491; **YTD 308.**
- **Structure Fires:** 5 in district; 1 on mutual aid **YTD**
- **Average Turn out time:** 1min 50 seconds. 1min 50 seconds **YTD**
- **Average response time:** 5min 10 seconds. 5min 10 seconds **YTD**
- **Critical Criteria to report:** 0 **YTD**

#### **STAFFING**

- **PERSONNEL:** 3 Command staff 40hr; 1 admin; Part-time Shift 29; Fill In 25 qualified; Tactical Responders x 10; Total personnel: 71
- **TRAINING:** 78hrs total
- **CRITICAL CRITERIA:** 2 Staffed one station low personel = COVID-19 related; **YTD 2 (COVID).**

## EQUIPMENT AND ASSETS

- **Maintenance:** apparatus PM and service on time: 100%. 100% YTD all apparatus. 1431 out to replace tie rod found on yearly PM.
- **Facilities:** maintenance and service on time: 100%. 100% YTD
- **Critical Criteria:** 1; YTD: 1 (Damage to 1455 currently out for repairs).
  
- **July COVID precautions.** Command staff returns to normal rotation. In person trainings resume working in small groups maintaining distance and wearing PPE. Station remains closed to the public and nonessential personnel. Increasing testing.
- **Hydrant painting and identifying hydrants that need to be moved for better access in process.**
- **Rescue boat general training will rotation has begun.**

### **Old Business-**

Tower Update: The contractor has stated that the carriers are not going to upgrade the equipment due to cost. Looking into the process to have the tower downgraded to a Class 2.

### **New Business –**

800MH Pagers: Discussed upgrading pagers for the TR personnel. Approximately a \$10,000 expenditure. Will discuss further next month.

Letter to the District Plan B: Chief Brown would like to send another letter to resident's in the district with information about COVID response and helping the community. Also, will be sending out envelopes for Crusade for Children.

### **Public Comment –**

None.

Motion made to adjourn the meeting by Tom Emanuel and seconded by Brad Keller. Motion passed unanimously.

Meeting adjourned at 8:13 pm.

Minutes respectfully submitted by recording secretary,  
Tony Ising.

Minutes of the North Oldham Fire Protection District Board of Trustees:

The North Oldham Board of Trustees met at their regularly scheduled meeting at Station #1 on September 10, 2020. Chairman Randy Scherer called the meeting to order at 7:04 pm. Chairman Randy Scherer, Chief Hewett Brown, Brad Conrad, Tony Ising, Brad Keller and John Marstiller were present. Tom Emanuel and Gary Gerdemann were absent.

Rob Jefferson from Buckeye Trace HOA spoke about the lack of water pressure on that side of Oldham County. Discussed a water tower being installed. Within next few months the board will reach out to spread the word to property owners.

Minutes from the August 13, 2020 regularly scheduled meeting were reviewed. A motion to approve was made by Tony Ising and seconded by Brad Conrad. Motion passed unanimously.

**Chairman's Report –**

None.

**Treasurer's Report –** The financials were reviewed and discussed.

Motion made to accept Treasurer's Report by Brad Keller and seconded by John Marstiller. Motion passed unanimously.

**Chief's Report –**

**RUN DATA**

- **Volume:** 43 Total, Fire 15, MVA 3, Rescue 1; EMS 14; Goshen Response 27; Skylight Response 17; Received Mutual Aid x 2 from AMFD and WPF, Mutual Aid Provided 1 to AMFD. **Runs of Note:** Fatal MVA at the county line; **YTD 347.**
- **Structure Fires:** 5 in district; 1 on mutual aid **YTD**
- **Average Turn out time:** 1min 50 seconds. 1min 50 seconds **YTD**
- **Average response time:** 5min 10 seconds. 5min 10 seconds **YTD**
- **Critical Criteria to report:** 0 **YTD**

## STAFFING

- **PERSONNEL:** 3 Command staff 40hr; 1 admin; Part-time Shift 29; Fill In 25 qualified; Tactical Responders x 10; Total personnel: 71
- **TRAINING:** 74hrs total
- **CRITICAL CRITERIA:** 4 times staffed one station low personel = COVID-19 related; YTD 6 (COVID).

## EQUIPMENT AND ASSETS

- **Maintenance:** apparatus PM and service on time: 100%. 100% YTD all apparatus.
- **Facilities:** maintenance and service on time: 100%. 100% YTD
- **Critical Criteria:** 1; YTD: 1
- **August COVID precautions. Command staff returns to normal rotation. In person training resumes working in small groups maintaining distance and wearing PPE. Station remains closed to the public and nonessential personnel. Increasing testing.**
- **Ongoing Hydrant painting and identifying hydrants that need to be moved for better access in process.**
- **Rescue boat general training. Rotation has begun.**
- **OC Chief's meeting was held at our firehouse. Several dispatch related issues were brought up.**

### **Old Business-**

Tower Update: OC Dispatch would like to make some adjustments to the tower. Discussed with structural engineer regarding downgrading the class of the tower from a 3 to a 2. Consultant stated to give to the end of September for cell phone carriers before downgrading class.

Letter to Homeowners: Working on a draft letter to homeowners.

Digital Pagers: Chief Brown compared prices and decided will need cradle for the pager to charge. Estimated cost is about \$10,000 with Unication.

Motion made to spend up to \$10,500 for new pagers with charging cradle by Brad Keller and seconded by John Marstiller.

**New Business –**

Gifts for membership quoted not to exceed \$1,000.

**Public Comment –**

None.

Motion made to adjourn the meeting by Randy Scherer and seconded by Brad Keller. Motion passed unanimously.

Meeting adjourned at 8:23 pm.

Minutes respectfully submitted by recording secretary,  
Tony Ising.



## Minutes of the North Oldham Fire Protection District Board of Trustees:

The North Oldham Board of Trustees met at their regularly scheduled meeting at Station #1 on October 8, 2020. Chairman Randy Scherer called the meeting to order at 7:01 pm. Chairman Randy Scherer, Chief Hewett Brown, Brad Conrad, Tom Emanuel, Gary Gerdemann, Tony Ising, Brad Keller and John Marstiller were present. No absentees.

Minutes from the September 10, 2020 regularly scheduled meeting were reviewed. A motion to approve was made by Tony Ising and seconded by John Marstiller. Motion passed unanimously.

### **Chairman's Report –**

None.

**Treasurer's Report –** The financials were reviewed and discussed.

Motion made to accept Treasurer's Report by John Marstiller and seconded by Gary Gerdemann. Motion passed unanimously.

### **Chief's Report –**

#### **RUN DATA**

- **Volume:** 49 Total (Fire 21, MVA 2, Rescue 4, EMS 22); Goshen Response 40; Skylight Response 19; Received Mutual Aid x 4 from AMFD and WPF, SOFD and LFD. Mutual Aid Provided N/A. **Runs of Note:** Structure fire Whirlaway and Boat wreck grassy flats; **YTD 390.**
- **Structure Fires:** 6 in district; 1 on mutual aid **YTD 7**
- **Average Turn out time:** 1min 50 seconds. 1min 50 seconds **YTD**
- **Average response time:** 5min 10 seconds. 5min 10 seconds **YTD**
- **Critical Criteria to report:** 1 near miss at Whirlaway **YTD 1**

#### **STAFFING**

- **PERSONNEL:** 3 Command staff 40hr; 1 admin; Part-time Shift 29; Fill In 25 qualified; Tactical Responders x 10; Total personnel: 71
- **TRAINING:** 72hrs total
- **CRITICAL CRITERIA:** 6 times staffed one station low personel = COVID-19 and BreonnaTaylor case related; **YTD 12.**

## **EQUIPMENT AND ASSETS**

- **Maintenance:** apparatus PM and service on time: 100%. 100% YTD all apparatus.
- **Facilities:** maintenance and service on time: 100%. 100% YTD 0
- **Critical Criteria:** 1; YTD: 1
  
- September COVID precautions. Positive exposure X two days with late notification. Command staff one-week three-day rotation. Nonessential personnel work from home.
- Ongoing Hydrant painting and identifying hydrants that need to be moved for better access.
- Rescue boat general training. Rotation continues.
- Meeting with OCD and Fiscal Court members to discuss tower issues.

### **Old Business-**

Tower Update: Meeting with OC Dispatch regarding changes to the cell tower. Will have to get an engineer study done before changing/loading equipment on the tower.

Buckeye Lane Update: OC water improvements are continuing engineering part of the process.

### **New Business –**

Whirlway Structure Fire: Incident report lesson and action plan learned regarding water issues.

OC Training Center: Will take a second look at the training center by sending an instructor to the meetings for a year to evaluate for future references.

OCEMS: Meeting scheduled to negotiate a formal contract.

Trustee Meetings: Due to the Covid situation all monthly meetings will be conducted via Zoom through the end of the year.

### **Public Comment –**

None.

Motion made to adjourn the meeting by Gary Gerdemann and seconded by Tom Emanuel. Motion passed unanimously.

Meeting adjourned at 8:18 pm.

Minutes respectfully submitted by recording secretary,  
Tony Ising.

## Minutes of the North Oldham Fire Protection District Board of Trustees:

The North Oldham Board of Trustees met at their regularly scheduled meeting at Station #1 on November 12, 2020. Chairman Randy Scherer called the meeting to order at 7:01 pm. Chairman Randy Scherer, Chief Hewett Brown, Brad Conrad, Tom Emanuel, Gary Gerdemann, Tony Ising, Brad Keller and John Marstiller were present. No absentees.

Minutes from the October 8, 2020 regularly scheduled meeting were reviewed. A motion to approve was made by Gary Gerdemann and seconded by Brad Conrad. Motion passed unanimously.

### **Chairman's Report –**

None.

**Treasurer's Report –** The financials were reviewed and discussed Capital Reserve Account.

Motion made to accept Treasurer's Report by Gary Gerdemann and seconded by Brad Conrad. Motion passed unanimously.

### **Chief's Report –**

#### **RUN DATA**

- **Volume:** 50 Total (Fire 30, MVA 1, Rescue 2, EMS 17); Goshen Response 44; Skylight Response 28; Received Mutual Aid x 2 from AMFD. Mutual Aid Provided 1 to SOFD. **Runs of Note:** Search for missing adolescent; **YTD 440.**
- **Structure Fires:** 6 in district; 1 on mutual aid **YTD 7**
- **Average Turn out time:** 1min 41 seconds **YTD**
- **Average response time:** 5min 20 seconds **YTD**
- **Critical Criteria to report:** 1 near miss at Whirlaway **YTD 1**

#### **STAFFING**

- **PERSONNEL:** 3 Command staff 40hr; 1 admin; Part-time Shift 29; Fill In 25 qualified; Tactical Responders x 10; Total personnel: 71
- **TRAINING:** 60hrs total
- **CRITICAL CRITERIA:** 18 times staffed one station low personel = COVID-19 and BreonnaTaylor case related; **YTD 24.**

## **EQUIPMENT AND ASSETS**

- **Maintenance:** apparatus PM and service on time: 100%. 100% YTD all apparatus.
- **Facilities:** maintenance and service on time: 100%. 100% YTD 0. Repairs made to Air bottle fill station and station air compressor. During a pm found out that 1432 tires are out of compliance and need to be replaced.
- **Critical Criteria:** 1; YTD: 1
  
- October COVID precautions. Positive exposure X2 to entire shift resulting in total of 11 employees off; 7 COVID positive plus two EMS positive.
- Hydrant painting finished for the season. Command staff limited Nonessential personnel work from home. Firehouse closed to all visitors. EMS crew moves to Skylight when the station is not staffed.
- 1491 training wrapping up for the season, enough operators to deploy boat on any crew.
- OC mutual aid issues.

### **Old Business-**

OC Training Center: Beginning to reintegrate with the county training center. The center is currently closed due to COVID.

Buckeye Lane Update: The Public Safety Committee has been in talks regarding the OC water improvements.

### **New Business –**

Survey: A short questionnaire was sent to firefighters earlier this year with a great response. Would like to send another questionnaire to the firefighters.

Audit: Audit is in progress.

### **Public Comment –**

None.

Motion made to adjourn the meeting by Gary Gerdemann and seconded by Brad Conrad. Motion passed unanimously.

Meeting adjourned at 8:23 pm.

Minutes respectfully submitted by recording secretary,  
Tony Ising.

Minutes of the North Oldham Fire Protection District Board of Trustees:

The North Oldham Board of Trustees met at their regularly scheduled meeting at Station #1 on December 10, 2020. Chairman Randy Scherer called the meeting to order at 7:01 pm. Chairman Randy Scherer, Chief Hewett Brown, Brad Conrad, Tom Emanuel, Gary Gerdemann, Tony Ising, Brad Keller and John Marstiller were present. No absentees.

Minutes from the November 12, 2020 regularly scheduled meeting were reviewed. A motion to approve was made by Brad Conrad and seconded by Tom Emanuel. Motion passed unanimously.

**Chairman's Report –**

None.

**Treasurer's Report –** The financials were reviewed and discussed moving Capital Reserve Account back to \$600,000 and put \$14,000 a month into Capital Reserve Account.

Motion made to reduce the Capital Reserve Account Allocation to \$600,000 from \$765,000 listed on Balance Sheet and put \$14,000 a month into Capital Reserve Account instead of the current \$21,000 by Randy Scherer and seconded by Tom Emanuel. Motion passed unanimously.

Motion made to accept Treasurer's Report by Brad Keller and seconded by Brad Conrad. Motion passed unanimously.

**Chief's Report –**

**RUN DATA**

- **Volume:** 47 Total (Fire 22, MVA 1, Rescue 1, EMS 23); Goshen Response 40; Skylight Response 21; Received Mutual Aid x 1 from AMFD. Mutual Aid Provided 0. **Runs of Note:** boat run was ridiculous; **YTD 493.**
- **Structure Fires:** 6 in district; 1 on mutual aid **YTD 7**
- **Average Turn out time:** 1min 41 seconds **YTD**
- **Average response time:** 5min 20 seconds **YTD**
- **Critical Criteria to report:** 0 **YTD 1**

## **STAFFING**

- **PERSONNEL:** 3 Command staff 40hr; 1 admin; Part-time Shift 29; Fill In 25 qualified; Tactical Responders x 10; Total personnel: 71
- **TRAINING:** 60hrs total
- **CRITICAL CRITERIA:** 14 times staffed one station low personnel = COVID-19 and Breonna Taylor case related; **YTD 38.**

## **EQUIPMENT AND ASSETS**

- **Maintenance:** apparatus PM and service on time: 100%. 100% **YTD all apparatus.**
- **Facilities:** maintenance and service on time: 100%. 100% **YTD 0.** 1432 tires out of compliance and need to be replaced in early December. 1433 battery switch is not working properly that allows the truck to start. This is being fixed.
- **Critical Criteria:** 1; **YTD: 1**
- November COVID precautions. Positive exposure X4 to entire shift resulting in total of 10 employees off; 4 COVID positive.
- Command staff limited Nonessential personnel work from home. Firehouse closed to all visitors. EMS crew moves to Skylight when the station is not staffed.
- Did not attend county Chiefs association, after COVID exposure.
- Meeting this month regarding river response coronation.
- OCD tower shenanigans continue.

### **Old Business-**

Tower: The OCD has updated their equipment.

Audit: Audit should be complete the first week after New Year's.

Survey: Questions have been drafted to send to the firefighters via a survey.

Capital Expenditures: Adjustments have been made.

### **New Business –**

Kroger: Inquired about allowing engine to go to Kroger with the entire crew. Board agreed to allow the fire truck to go to Kroger once a day if needed.



PO/Vacation time policy: Chief would like to allow full cash out of a shift member's cap personal time at the current value.

Annual Raises: Department wide raises and Christmas bonuses are issued in December.

Scholarship: Ray Cundiff's son applied for a scholarship to get his EMT certificate.

Motion made to pay for tuition and books up to \$1,000 for the EMT certificate by John Marstiller and seconded by Gary Gerdemann. Motion passed unanimously.

**Public Comment –**

None.

Motion made to adjourn the meeting by Tom Emanuel and seconded by Brad Conrad. Motion passed unanimously.

Meeting adjourned at 8:17 pm.

Minutes respectfully submitted by recording secretary,  
Tony Ising.

## Minutes of the North Oldham Fire Protection District Board of Trustees:

The North Oldham Board of Trustees met at their regularly scheduled meeting at Station #1 on January 14, 2021. Chairman Randy Scherer called the meeting to order at 7:02 pm. Chairman Randy Scherer, Chief Hewett Brown, Brad Conrad, Tom Emanuel, Gary Gerdemann, Tony Ising, Brad Keller and John Marstiller were present. No absentees.

Minutes from the December 10, 2020 regularly scheduled meeting were reviewed. A motion to approve was made by Tony Ising and seconded by John Marstiller. Motion passed unanimously.

### **Chairman's Report –**

Randy Scherer thanked the board for the flowers sent after the loss of his father.

**Treasurer's Report –** The financials were reviewed and discussed.

Motion made to accept Treasurer's Report by John Marstiller and seconded by Brad Conrad. Motion passed unanimously.

### **Chief's Report –**

#### **RUN DATA**

- **Volume:** 44 Total (Fire 18, MVA 5, Rescue 3, EMS 18); Goshen Response 36; Skylight Response 22; Received Mutual Aid x 2 from AMFD. Mutual Aid Provided 0. **Runs of Note:** Structure (Kitchen Fire) Prospect Glen; **YTD 537 down 30 from 2020.**
- **Structure Fires:** in district; 1 on mutual aid **YTD 8 structure fires up from 3 in 2020.**
- **Average Turn out time:** 1min 41 seconds **YTD**
- **Average response time:** 5min 20 seconds **YTD**
- **Critical Criteria to report:** 0 **YTD 1**

#### **STAFFING**

- **PERSONNEL:** 3 Command staff 40hr; 1 admin; Part-time Shift 29; Fill In 25 qualified; Tactical Responders x 10; Total personnel: 71
- **TRAINING:** 68 hrs total

- **CRITICAL CRITERIA:** 4 times staffed one station low personel = COVID-19 YTD 42.

## **EQUIPMENT AND ASSETS**

- **Maintenance:** apparatus PM and service on time: 100%. 100% YTD all apparatus.
- **Facilities:** maintenance and service on time: 100%. 100% YTD 0. 1432 tires replaced out of DOT compliance.
- **Critical Criteria:** 1; YTD: 1
- Chiefs association meeting canceled due to high COVID-19 rates.
- River operations meeting cancelled.
- First round of vaccinations began first week of January. About 70% of the department will be vaccinated by Feb 5th.

### **Old Business-**

Audit: Auditor will present the Audit at February's meeting.

Survey: Survey Monkey wanted paid to send survey's via email. Looking at other survey sites that will not charge.

Motion made to spend up to \$200 to send survey to firefighters by Tom Emanuel and seconded by John Marstiller. Motion passes unanimously.

Capital Expenditures: Adjustments have been made.

### **New Business –**

10-year Capital Plan: Discussed revising timeline to move towards new budget year 2021.

Scholarship: Discussed funds and recent applications. Board decided to wait until March meeting to see if other applicants apply.

Pagers: Due to the change in frequency at OC Dispatch with the new paging system several pagers due to not work. Chief Brown asked the board what they would like to do with the non-working pagers. Board approved for the Chief to sell the pagers to another fire company.

Motion made to allow Hewett Brown the authority to sell pagers in a one time cell allotment for an undisclosed amount by Tom Emanuel and seconded by John Marstiller. Motion passes unanimously.

**Public Comment –**

None.

Motion made to adjourn the meeting by Tom Emanuel and seconded by Brad Conrad. Motion passed unanimously.

Meeting adjourned at 8:00 pm.

Minutes respectfully submitted by recording secretary,  
Tony Ising.

Minutes of the North Oldham Fire Protection District Board of Trustees:

The North Oldham Board of Trustees met at their regularly scheduled meeting at Station #1 on February 11, 2021. Chairman Randy Scherer called the meeting to order at 7:01 pm. Chairman Randy Scherer, Chief Hewett Brown, Brad Conrad, Tom Emanuel, Gary Gerdemann, Tony Ising and John Marstiller were present. Brad Keller was absent.

Minutes from the January 14, 2021 regularly scheduled meeting were reviewed. A motion to approve was made by Tony Ising and seconded by Brad Conrad. Motion passed unanimously.

### **Chairman's Report –**

None.

**Treasurer's Report –** The financials were reviewed and discussed.

Motion made to accept Treasurer's Report by John Marstiller and seconded by Brad Conrad. Motion passed unanimously.

### **Chief's Report –**

#### **RUN DATA**

- **Volume:** 30 Total (Fire 18, MVA 2, Rescue 0, EMS 10); Goshen Response 28; Skylight Response 20; Received Mutual Aid x 2 from AMFD. Mutual Aid Provided 0. **Runs of Note:** Structure (mentioned last month) Prospect Glen, Structure Fire 329 **YTD 30.**
- **Structure Fires:** 1 in district; 1 on mutual aid **YTD 2.**
- **Average Turn out time:** 1min 41 seconds **YTD**
- **Average response time:** 5min 20 seconds **YTD**
- **Critical Criteria to report:** 0 **YTD 1**

#### **STAFFING**

- **PERSONNEL:** 3 Command staff 40hr; 1 admin; Part-time Shift 29; Fill In 25 qualified; Tactical Responders x 10; Total personnel: 71
- **TRAINING:** 68 hrs total
- **CRITICAL CRITERIA:** 4 times staffed one station low personel = COVID-19 **YTD 42.**

## EQUIPMENT AND ASSETS

- **Maintenance:** apparatus PM and service on time: 100%. Wheels off brake inspection in progress, yearly PM completed.
- **Facilities:** maintenance and service on time: 100%. 100% YTD 0.
- **Critical Criteria: YTD: 1**
- Spoke with Coast Guard representative working on coordinating river response.
- Second round of vaccinations began last week. About 70% of the department will be vaccinated by Friday.
- Jim Sohan will begin attending OC Instructor meetings.

### **Old Business-**

Audit: Audit was presented by Bryan Self from Kelly King. The finalized audit will be put on the website tomorrow.

Motion to accept the audit as written by Gary Gerdemann and seconded by Tom Emanuel. Motion passed unanimously.

Survey: The Survey was sent out to employees and the board reviewed the responses.

### **New Business –**

OC Water Project: Discussed that this will be a long process due to acquiring permits and drawings. The process has begun.

Pagers: Being sold for approximately \$3,000.

### **Public Comment –**

None.

Motion made to adjourn the meeting by Tom Emanuel and seconded by Brad Conrad. Motion passed unanimously.

Meeting adjourned at 8:20 pm.

Minutes respectfully submitted by recording secretary,  
Tony Ising.

## Minutes of the North Oldham Fire Protection District Board of Trustees:

The North Oldham Board of Trustees met at their regularly scheduled meeting at Station #1 on March 11, 2021. Chairman Randy Scherer called the meeting to order at 7:11 pm. Chairman Randy Scherer, Chief Hewett Brown, Brad Conrad, Tom Emanuel, Gary Gerdemann, Tony Ising, Brad Keller and John Marstiller were present. No absentees.

Minutes from the February 11, 2021 regularly scheduled meeting were reviewed. A motion to approve was made by Tony Ising and seconded by John Marstiller. Motion passed unanimously.

### **Chairman's Report –**

None.

**Treasurer's Report –** The financials were reviewed and discussed.

Motion made to accept Treasurer's Report by Brad Conrad and seconded by John Marstiller. Motion passed unanimously.

### **Chief's Report –**

#### **RUN DATA**

- **Volume:** 31 Total (Fire 14, MVA 1, Rescue 1, EMS 14); Goshen Response 29; Skylight Response 12; Received Mutual Aid x 1 from AMFD. Mutual Aid Provided 0. **Runs of Note:** Boat run, MVA rescue **YTD 61.**
- **Structure Fires:** 1 in district; 1 on mutual aid **YTD 2.**
- **Average Turn out time:** 1min 40 seconds **YTD**
- **Average response time:** 5min 20 seconds **YTD**
- **Critical Criteria to report:** 0 **YTD 1**

#### **STAFFING**

- **PERSONNEL:** 3 Command staff 40hr; 1 admin; Part-time Shift 29; Fill In 25 qualified; Tactical Responders x 10; Total personnel: 71
- **TRAINING:** 68 hrs total
- **CRITICAL CRITERIA:** none, first time since COVID-19 **YTD 42.**

## **EQUIPMENT AND ASSETS**

- **Maintenance:** yearly ladder testing completed. Bill for wheels of brake inspection and yearly PM reflected in budget report.
- **Facilities:** several leaks discovered in Skylight Station roof; repairs begin next week. Maintenance and service on time:100%. 100% **YTD 0.**
- **Critical Criteria: YTD: 1**
- County debrief: Whirl away fire.
- County chiefs meeting: some decisions regarding OCD issues.
- In person training resumed with Covid precautions in place.

### **Old Business-**

Scholarship: Discussed the one scholarship application received and disbursement of funds.

Motion made to give Molly Conway a \$1,000 scholarship for the year by Tom Emanuel and seconded by Tony Ising. Motion passed unanimously.

### **New Business –**

10-year Capital Plan: Discussed revision for the 21/22 year regarding upgrading the command car. Will discuss next month once quotes are obtained.

5-year Operational Plan/Progress Map: Discussed foundation and operational plans.

### **Public Comment –**

None.

Motion made to adjourn the meeting by Gary Gerdemann and seconded by Brad Conrad. Motion passed unanimously.

Meeting adjourned at 9:09 pm.

Minutes respectfully submitted by recording secretary,  
Tony Ising.



## Minutes of the North Oldham Fire Protection District Board of Trustees:

The North Oldham Board of Trustees met at their regularly scheduled meeting at Station #1 on April 8, 2021. Gary Gerdemann called the meeting to order at 7:01 pm. Chief Hewett Brown, Brad Conrad, Tom Emanuel, Gary Gerdemann, Tony Ising, Brad Keller and John Marstiller were present. Chairman Randy Scherer was absent.

Minutes from the March 11, 2021 regularly scheduled meeting were reviewed. A motion to approve was made by Tony Ising and seconded by Tom Emanuel. Motion passed unanimously.

### **Chairman's Report –**

None.

**Treasurer's Report –** The financials were reviewed and discussed.

Motion made to accept Treasurer's Report by John Marstiller and seconded by Tony Ising. Motion passed unanimously.

### **Chief's Report –**

#### **RUN DATA**

- **Volume:** 34 Total (Fire 14, MVA 2, Rescue 2, EMS 15); Goshen Response 28; Skylight Response 18; Received Mutual Aid x 1 from AMFD; Mutual Aid Provided x1 SOFD. **Runs of Note:** small kitchen/stove fire. Structure fire with SOFD on 1694. **YTD 34.**
- **Structure Fires:** 2 in district; 2 on mutual aid **YTD 4.**
- **Average Turn out time:** 1min 40 seconds **YTD**
- **Average response time:** 5min 20 seconds **YTD**
- **Critical Criteria to report:** 0 **YTD 1**

#### **STAFFING**

- **PERSONNEL:** 3 Command staff 40hr; 1 admin; Part-time Shift 29; Fill In 25 qualified; Tactical Responders x 10; Total personnel: 71
- **TRAINING:** 70 hrs total
- **CRITICAL CRITERIA:** none. **YTD 42 (Covid Staffing).**

## **EQUIPMENT AND ASSETS**

- **Maintenance:** 1433 final warranty repairs.
- **Facilities:** Bay heater out of service Skylight waiting on parts. United plumbing located septic and found it to be undersized. Maintenance and service on time. Significant snow removal expenses from FEB: 100%.
- **Critical Criteria: YTD: 1**
- Working with OCD to resolve persistent issues with dispatching (paggers) and mutual aid.
- In person training has resumed focus on water supply, joint training with LAFD on the 19th.

### **Old Business-**

10-year Capital Plan: Discussed the apparatus replacement timeline.

### **New Business –**

Cell Tower: Consultant has gotten all the carriers in agreement to pay for the upgrades to the tower.

Tax Revenue: Reviewed the yearly budget to previous and future budgets for the tax rate.

Budget: Reviewed a draft of the budget with a 2-person staff vs 3-person staff. Budget will be voted on at the May meeting.

### **Public Comment –**

None.

Motion made to adjourn the meeting by Tom Emanuel and seconded by John Marstiller. Motion passed unanimously.

Meeting adjourned at 8:17 pm.

Minutes respectfully submitted by recording secretary,  
Tony Ising.

Minutes of the North Oldham Fire Protection District Board of Trustees:

The North Oldham Board of Trustees met at their regularly scheduled meeting at Station #1 on May 13, 2021. Chairman Randy Scherer called the meeting to order at 7:02 pm. Chief Hewett Brown, Brad Conrad, Tom Emanuel, Tony Ising, Brad Keller and John Marstiller were present. Gary Gerdemann was absent.

Minutes from the April 8, 2021 regularly scheduled meeting were reviewed. A motion to approve was made by Tom Emanuel and seconded by Brad Conrad. Motion approved unanimously.

**Chairman's Report** – None.

**Treasurer's Report** – The financials were reviewed.

Motion made to approve financials as presented by Brad Conrad and seconded by Tony Ising. Motion approved unanimously.

**Chief's Report** –

### **RUN DATA**

- **Volume:** 59 Total (Fire 9, MVA 1, Rescue 1, EMS 13); Goshen Response 21; Skylight Response 14; Received Mutual Aid x 0 from AMFD. Mutual Aid Provided 0. **Runs of Note:** Fatal MVA YTD Total 144.
- **Structure Fires:** 1 in district on mutual aid. YTD 6 structure fires up
- **Average Turn out time:** 1min 40 seconds YTD
- **Average response time:** 5min 20 seconds YTD
- **Critical Criteria to report:** 0 and 1 YTD

### **STAFFING**

- **PERSONEL:** 3 Command staff 40hr; 1 admin; Part-time Shift 29; Fill In 25 qualified; Tactical Responders x 10; Total personnel: 71.
- **TRAINING:** 70 hrs total.
- **CRITICAL CRITERIA:** 0 (first time since COVID) YTD 42

## **EQUIPMENT AND ASSETS**

- **Maintenance:** monthly checks up to date; replaced trunk seals on both tankers. 100% YTD
- **Facilities:** 100% YTD
- **Critical Criteria:** 1 YTD
  
- Country chiefs meeting re: OCD/pager dispatch issues continue to dominate discussion.
- New command car ordered.
- 1401 car destroyed by falling tree. Insurance is repairing.
- Working with TRT team to attend more relevant county trainings.

### **Old Business-**

Cell Tower Update: All the carriers are beginning upgrades to the tower.

### **New Business –**

Board Member Appointment: Reviewed the board member appointment process.

Chief Truck: Discussed the damage and replacement.

Motion made to spend up to \$35,000 to purchase a new Ford F250 command truck by Tom Emanuel and seconded by Brad Keller. Motion passes unanimously.

2021/2022 Budget: Discussed the updated draft of the budget.

Motion made to accept the budget as presented with the third position added to Skylight Station by Brad Conrad and seconded by Tom Emanuel. Motion passed unanimously.

Motion made to set the tax rate at .09 per \$100 for the next fiscal year by Tony Ising and seconded by Tom Emanuel. Motion passed unanimously.

### **Public Comment –**

None.

Motion made to adjourn the meeting by Randy Scherer and seconded by Brad Conrad. Motion passed unanimously.

Meeting adjourned at 8:26 pm.

Minutes respectfully submitted by recording secretary,  
Tony Ising.

Minutes of the North Oldham Fire Protection District Board of Trustees:

The North Oldham Board of Trustees met at their regularly scheduled meeting at Station #1 on June 10, 2021. Chairman Randy Scherer called the meeting to order at 7:03 pm. Chief Hewett Brown, Brad Conrad, Tony Ising, Brad Keller and John Marstiller were present. Tom Emanuel and Gary Gerdemann were absent.

Oldham County Judge Executive David Voegele was present to be updated on status. Thanked Tom Emanuel for his service on the board.

Minutes from the May 13, 2021 regularly scheduled meeting were reviewed. A motion to approve was made by Brad Keller and seconded by Brad Conrad. Motion approved unanimously.

**Chairman's Report** – Thanks to Tom Emanuel for his years of service.

**Treasurer's Report** – The financials were reviewed.

Motion made to approve financials as presented by Tony Ising and seconded by John Marstiller. Motion approved unanimously.

**Chief's Report** –

**RUN DATA**

- **Volume:** 49 Total (Fire 18, MVA 4, Rescue 1, EMS 26); Goshen Response 39; Skylight Response 24; Received Mutual Aid x 0. Mutual Aid Provided 0.
- **Runs of Note:** Small structure fire(barn) **YTD Total 190.**
- **Structure Fires:** 1 in district; 2 on mutual aid. **YTD 3 structure fires**
- **Average Turn out time:** 1min 38 seconds **YTD**
- **Average response time:** 5min 18 seconds **YTD**
- **Critical Criteria to report:** 0 and 1 **YTD**

**STAFFING**

- **PERSONEL:** 3 Command staff 40hr; 1 admin; Part-time Shift 28; Fill In 26 qualified; Tactical Responders x 10; Total personnel: 68.
- **TRAINING:** 72 hrs total.
- **CRITICAL CRITERIA:** 0 **YTD 42 (Covid)**

## EQUIPMENT AND ASSETS

- **Maintenance:** Monthly checks up to date. 1433 warranty replacement hose reel operation. Boat fuel pump replacement warranty, hope to be back in service by the 12th. 100% YTD
- **Facilities:** 100% YTD
- **Critical Criteria:** 1 YTD
  
- LT Karen Conner left LT position, remains fill-in firefighter.
- In process of hiring 6 personnel for third position at Skylight Station.

### **Old Business-**

Cell Tower Update: Downgraded to a Class 2 from a Class 3. All the carriers have begun upgrades to the tower. WAKY radio will be added. Extra room will be available on the towers.

Board Member Appointment: Reviewed the board member appointment.

2021/2022 Budget: Discussed the updated draft of the budget.

Motion made to change the July meeting to July 15<sup>th</sup> instead of July 9<sup>th</sup> by Randy Scherer and seconded by Brad Keller. Motion passed unanimously.

### **New Business –**

Open House: Discussed having an open house on October 30<sup>th</sup>. Discussed having a celebration for the members of the firehouse in the fall.

Crusade: Received checks. Different this year due to COVID.

### **Public Comment –**

None.

Motion made to adjourn the meeting by Randy Scherer and seconded by Brad Conrad. Motion passed unanimously.

Meeting adjourned at 8:11 pm.

Minutes respectfully submitted by recording secretary,  
Tony Ising.