

Minutes of the North Oldham Fire Protection District Board of Trustees:

The North Oldham Board of Trustees met at their regularly scheduled meeting at Station #1 on July 13, 2017. Chairman Randy Scherer called the meeting to order at 7:00pm. Chief Tim Conway, Tom Emanuel, Gary Gerdemann, Jack Ising, Dave Morgan and Angela Stringer were present. Scott Thompson was absent.

Minutes from the June 8, 2017 regularly scheduled meeting were reviewed. A motion to approve was made by Jack Ising and seconded by Gary Gerdemann. Motion approved unanimously.

Organization of Board -

Officer and Committee assignments for 2017-2018, approved by all:

- Chairman: Randy Scherer
- Secretary: Jack Ising
- Treasurer: Tom Emanuel
- Election Committee: Angela Stringer, Jack Ising, Scott Thompson
- Ethics Committee: Tom Emanuel, Scott Thompson, Gary Gerdemann
- Personnel Committee: Dave Morgan, Gary Gerdemann, Angela Stringer
- Legal Issues Committee: David Morgan, Jack Ising, Randy Scherer

Received new binder with ordinances, bylaws, statutes etc. A motion to adopt bylaws as written in binder was made by Tom Emanuel and seconded by Dave Morgan. Motion approved unanimously.

Each Board Member signed new Code of Ethics.

Records retention will continue to be performed by Deputy Chief.

Chairman's Report -

Randy covered highlights of Fiscal Court of Review Document.

Treasurer's Report - Tom Emanuel presented the treasurer's report. A motion was made to approve the report by Angela Stringer and seconded by Dave Morgan. Motion approved unanimously

Chief's Report -

June Runs 48 total, 20 Medical, 28 Fire related

Runs received response as auto mutual aid, Harrods Creek 8, South Oldham 1, & Westport 1

Personnel status

1. 2 full time – Chief, Assistant Chief
2. 26 Permanent Part-time, career
3. 4 recruits w/3 ready to ride
4. 14 fill – in, career
5. 6 qualified non-career
6. 47 members who can respond

Went to a radio update meeting on June 13 at OCD, went over some timelines and programming, still on track for end of Sept

ISO consultant & Fire Dept evaluation, reached out to our local departments and only received one response

June 26 gave deposition representing NOFD from the structure fire back in April 2015.

Participated in Father's Day event at St. John UMC, we had a fire truck on display and the on-duty crew was there also.

Replaced some lights on 1455 with LED

Kevin Nuss was appointed to the position of Deputy Judge Exec. Taking retiring John Black's position

June 28 attended the Oldham County Boards and Commissions Recognition Reception as a representative for NOFD.

June 26 Structure fire at the Skylight Store. The kitchen caught fire from grease on the stove.

Loaded approved budget into the Department of local government website.

Pump testing completed on all apparatus

Hay Bale fire on June 27, called and reported it to KY Air Quality, they are investigating to issue a Notice of Violation.

Old Business -

AT&T/Verizon/WAKY: AT&T and Verizon are talking to make joint modifications to tower. Currently seem to be in a "wait and see" mode as to who will pay and for what percentage of the modifications. WAKY has a deadline of October to have their equipment added.

New Business -

Employee Handbook Revision: Chief Conway requested approval to allow "trades" of shifts amongst staff. A motion was made by Dave Morgan to adopt the new policy as written by Chief Conway and seconded by Tom Emanuel. Motion approved unanimously.

ISO Consultant: Chief Conway received 2 bids for consulting services. Kramer and Associates was \$7200 plus \$900 for travel expenses. McGrath Consulting was \$24,250 which included travel expenses. In an effort to improve our ISO rating, the Board decided to invite William Kramer to the next Board Meeting to get a better understanding of what he will offer NOFD.

Investments: Gary Gerdemann suggested creating a new GL account with the money from the sale of the building to yield a better return. Jack Ising made a motion to move \$250K to an investment account to benefit the retirement of the building debt. Seconded by Dave Morgan. Unanimously approved by all.

Electronics Purchase: Chief Conway requested approval to spend budgeted money on the purchase of iPads, smart TV and DVD for training purposes. A motion was made by Tom Emanuel to allow Chief Conway to spend up to \$7500. Seconded by Angela Stringer. Unanimously approved by all.

Public comment-

None

Motion made to go into Executive Session at 8:10 pm by Randy Scherer and seconded by Tom Emanuel. Motion passed unanimously.

Motion made to go into Regular Session at 8:20 pm by Angela Stringer and seconded by Dave Morgan. Motion passed unanimously.

Motion made to adjourn by Randy Scherer and seconded by Gary Gerdemann. Motion passed unanimously.

Meeting adjourned at 8:21pm

Minutes respectfully submitted by Angela Stringer

Minutes of the North Oldham Fire Protection District Board of Trustees:

The North Oldham Board of Trustees met at their regularly scheduled meeting at Station #1 on August 10, 2017. Acting Chairman Scott Thompson called the meeting to order at 7:05 pm. Chief Tim Conway, Tom Emanuel, Jack Ising, Angela Stringer, Scott Thompson and David Morgan were present. Gary Gerdemann and Randy Scherer were absent.

Minutes from the July 13, 2017 regularly scheduled meeting were reviewed. A motion to approve was made by Jack Ising and seconded by Tom Emanuel. Motion approved unanimously.

Chairman's Report – None.

Presenter: Dr. William Kramer from Kramer & Associates Fire and EMS Consulting presented to the Board a possible Organizational and Operational Study.

Treasurer's Report – Tom Emanuel presented the treasurer's report. Clarifying the 9% tax base rate for upcoming year before signing the Property Valuation paper work.

Motion made to accept Treasurer's Report by David Morgan and seconded by Angela Stringer. Motion was passed unanimously.

Chief's Report –

July Runs 46 total, 28 Medical, 18 Fire related.

Runs received response as auto mutual aid, 7 by Harrods Creek.

Personnel status

- 1) 2 full time – Chief, Assistant Chief
- 2) 26 Permanent Part-time, career
- 3) 4 recruits w/3 ready to ride
- 4) 15 fill – in, career
- 5) 6 qualified non-career
- 6) 48 members who can respond

Filled out tax Rate for the State and Oldham County.

A/C repaired at Skylight station.

Presentation at Fiscal Court done by Chief.

July 14th participated in Kentucky Wounded Heroes fundraiser dinner representing NOFD.

Trees trimmed at Goshen Firehouse.

Annual Preventive maintenance completed on all trucks.

TV mounted in training room.

Purchased iPad and doing testing with the iPad.

Completed interviews for the Captains position.

Members are currently painting hydrants, should be completed by end of the month.

Old Business-

WAKY Radio/AT&T/Verizon/Sprint: WAKY Radio has given a two-month time frame for contract to put their equipment on the tower. Spoke with engineer that is about to begin a structural analysis for AT&T with Verizon.

New Business –

Discussed Dr. William Kramer's presentation and moving forward with his company for a study of NOFD.

Motion made to accept the contract as proposed by Kramer & Associates by Jack Ising and seconded by David Morgan. Motion passed unanimously.

Public Comment –

None.

Motion made to adjourn by Tom Emanuel and seconded by David Morgan. Motion passed unanimously.

Meeting adjourned at 8:31 pm.

Minutes respectfully submitted by recording secretary,

Jack Ising.

**Minutes of the August 29, 2017, Special Meeting of the Board of Trustees of the North
Oldham Fire Protection District.**

The Special Meeting of the Board of Trustees of the North Oldham Fire Protection District (“the Department”) was called prudent to notice to all Trustees and receipt acknowledgment from all Trustees. Trustees in attendance, Gary Gerdermann, Angela Stringer, David Morgan, Randy Scherer and Jack Ising. Also in attendance, Chief Tim Conway. The Purpose of this Special Meeting was to approve the purchase of a 2018 Ford Truck in order to avoid a price increase of approximate \$2,300 effective prior to August 31, 2017.

The meeting was called to order by Randy Scherer, Chairman, at 7:02 pm local time, August 29, 2017 at the Goshen Fire Station, S. Highway 1793, Goshen Kentucky, 40026.

Chief Tim Conway explained that the purchase of this truck was for the replacement of a utility truck that is in the current year budget at a cost of \$40,000. Chief Conway then presented documents describing the 2018 Ford F-150 4x4 Supercrew, 2.7L V6 Ecoboost, which will be filed as a part of these minutes. Chief Conway stated with the base price of the truck at \$28,357 and the addition for Siren, Lights and Radio equipment, the total cost will not exceed the \$40,000 budgeted price.

Angela Stringer then moved that Chief Conway be authorized to purchase the 2018 Ford F-150 at a completed cost not to exceed \$40,000. The motion way seconded by David Morgan. The motion was approved by a unanimous voice vote by attending Trustees.

There being no further business to come before the Board, Gary Gerdermann moved that the meeting be adjourned. The motion was seconded by David Morgan. The motion for adjournment was approved by a unanimous voice vote by the attending Trustees.

Respectfully Submitted,

Jack Ising, Secretary

Minutes of the North Oldham Fire Protection District Board of Trustees:

The North Oldham Board of Trustees met at their regularly scheduled meeting at Station #1 on September 14, 2017. Chairman Randy Scherer called the meeting to order at 7:00 pm. Chief Tim Conway, Tom Emanuel, Gary Gerdemann, Jack Ising, Angela Stringer, Scott Thompson and David Morgan were present. No absentees.

Motion to accept the special meeting minutes held on August 29, 2017 was made by Tom Emanuel and seconded by David Morgan. Motion approved unanimously.

Minutes from the August 10, 2017 regularly scheduled meeting were reviewed. A motion to approve was made by Jack Ising and seconded by Scott Thompson. Motion approved unanimously.

Chairman's Report – None.

Treasurer's Report – Tom Emanuel presented the treasurer's report.

Motion made to accept Treasurer's Report by Gary Gerdemann and seconded by Angela Stringer. Motion was passed unanimously.

Chief's Report –

August Runs 39 total, 24 Medical, 15 Fire related.

Runs received response as auto mutual aid, 3 Harrods Creek, 1 South Oldham.

Personnel status

- 1) 2 full time – Chief, Assistant Chief
- 2) 26 Permanent Part-time, career
- 3) 4 recruits w/4 ready to ride
- 4) 15 fill – in, career
- 5) 6 qualified non-career
- 6) 50 members who can respond

Filled out tax Rate for the State Motor vehicles.

Completed refiling survey for the Ky Department of workforce and US Bureau of Labor Statistics.

Structure Fire at the Lions Club on Hwy 42.

Step climb challenge 110 floors in full fire gear in honor and remembrance of the 343 firefighters who died on 9/11, I completed my steps on September 7th.

Signed contract with Kramer and Assoc.

Completed interviews for the Captains position and promoted Hewett Brown to Captain.

Members completed hydrant painting.

Started Hose testing, will be completed by end of the month.

Contacted Amick & Company for our annual audit. He is planning 4 days with us and expects to give report to the board in November, audit is scheduled for September 25th.

A deer ran into the side of my Fire Department car doing minor damage.

Ordered F-150 4X4 per special meeting.

Working on enhancing our in-house dispatch through RCS.

Spent all Day on August 30th with Dr. Kramer and Dr. Hanifen for the department evaluation.

Dr. Kramer was back here in September 8th & 9th.

Tim Kiel Director of OCD retired effective September 1st.

Chiefs meeting on September 7th in LaGrange.

Radio system is now being called on track to be completed before the end of the year, no longer are they using the wording September 30th.

Milt Hettinger is retiring from Firefighting, he served NOFD 24 ½ years was hired on the day staff on April 20, 1993.

Old Business-

WAKY Radio/AT&T/Verizon/Sprint: WAKY Radio is awaiting AT&T and Verizon to decide on upgrades for the tower.

Dr. Kramer: Currently doing a meet and greet for the department evaluation.

Possible investment of proceeds from sale: Should do a zero-risk investment on the bonds. Looking into different institutions for interest rates.

New Business –

Discussed hourly raise for firefighters. Will discuss more at next month's meeting when the department evaluation draft is received regarding Skylight Station.

Public Comment –

None.

Motion made to adjourn by Tom Emanuel and seconded by David Morgan.
Motion passed unanimously.

Meeting adjourned at 8:10 pm.

Minutes respectfully submitted by recording secretary,

Jack Ising.

Minutes of the North Oldham Fire Protection District Board of Trustees:

The North Oldham Board of Trustees met at their regularly scheduled meeting at Station #1 on October 12, 2017. Chairman Randy Scherer called the meeting to order at 7:00 pm. Chief Tim Conway, Tom Emanuel, Gary Gerdemann, Jack Ising, Scott Thompson and David Morgan were present. Angela Stringer was absent.

Minutes from the September 14, 2017 regularly scheduled meeting were reviewed. A motion to approve was made by Tom Emanuel and seconded by Gary Gerdemann. Motion approved unanimously.

Presentation of Audit by Amick & Company

Motion made to accept Auditor Report as written by Scott Thompson and seconded by Jack Ising. Motion passed unanimously.

Dr. Kramer: Draft Report was discussed.

Chairman's Report – None.

Treasurer's Report – Tom Emanuel presented the treasurer's report.

Motion made to accept Treasurer's Report by Gary Gerdemann and seconded by David Morgan. Motion was passed unanimously.

Chief's Report –

September Runs 37 total, 25 Medical, 12 Fire related.

Runs received response as auto mutual aid, 2 Harrods Creek.

Personnel status

- 1) 2 full time – Chief, Assistant Chief
- 2) 26 Permanent Part-time, career
- 3) 4 recruits w/4 ready to ride
- 4) 16 fill-in, career
- 5) 6 qualified non-career
- 6) 53 members who can respond

Members completed hydrant painting.

Hose testing completed.

Starting inspecting buildings this month (pre-plans).

Audit was conducted by Amick & Company.

Working on enhancing our in-house dispatch through RCS.

Jason Smiser interim Director of OCD, down to only 9 certified dispatchers.

Radio system hopes to be completed around Thanksgiving.

Wheel off inspections are almost done on all trucks.

1462 had a section of 5" hose come off the truck while Maximum Fleet Inc. was driving it back from Indiana for its wheel off inspection, causing damage to a 2010 Camaro who drove over the hose.

Went to the funeral for Sgt. Tim Groft on 09/21/17.

Received a tree that came from a surviving tree at the 9/11 site in NY, planted it in our front lawn it's number 503.

AHA is raising the fee for a CPR card from \$3 to \$17.50 a CPR card, this will have an enormous impact on cost for the class we have been offering for free.

Went to OCLEPC meeting on October 5, 2017.

Ironman this Sunday October 15th.

Old Business-

WAKY Radio/AT&T/Verizon/Sprint: Could cost up to \$250,000 to upgrade the tower. Verizon may consume the cost of modifications. AT&T has decided to upgrade equipment in their on-site building, not on the tower. Will seek legal advice about best option. Committee was formed to discuss options. The Committee consists of Chief Tim Conway, Tom Emanuel, Jack Ising and Angela Stringer.

Possible investment of proceeds from sale: Spoke with a financial advisor and was advised to put money in bonds that maturity dates can be selected.

Motion made to direct the Treasurer to put the money from the sale of the building of \$243,795 into CDs by Gary Gerdemann and seconded by Tom Emanuel. Motion passed with Scott Thompson abstaining.

New Business –

Tanker Westport FD: Tanker has been condemned. Asked if we would be willing to lend them one of NOFD tanks. Board discussed leasing the tanker. Chief Conway will contact Westport's chief for proposed financial presentation.

Public Comment –

None.

Motion made to adjourn by David Morgan and seconded by Jack Ising. Motion passed unanimously.

Meeting adjourned at 9:30 pm.

Minutes respectfully submitted by recording secretary,

Jack Ising.

Minutes of the North Oldham Fire Protection District Board of Trustees:

The North Oldham Board of Trustees met at their regularly scheduled meeting at Station #1 on November 9, 2017. Chairman Randy Scherer called the meeting to order at 7:01 pm. Chief Tim Conway, Tom Emanuel, Gary Gerdemann, Jack Ising, David Morgan, Angel Stringer, Scott Thompson and David Morgan were present. No absentees.

Minutes from the October 12, 2017 regularly scheduled meeting were reviewed. A motion to approve was made by Gary Gerdemann and seconded by Tom Emanuel. Motion approved unanimously.

Dr. Kramer: Draft Report will be given to the board for review in the next week.

Chairman's Report – None.

Treasurer's Report – Tom Emanuel presented the treasurer's report.

Motion made to accept Treasurer's Report by Scott Thompson and seconded by David Morgan. Motion was passed unanimously.

Chief's Report –

October Runs 33 total, 18 Medical, 15 Fire related.

Runs received response as auto mutual aid, 3 Harrods Creek.

Personnel status

- 1) 2 full time – Chief, Assistant Chief
- 2) 26 Permanent Part-time, career
- 3) 5 recruits w/4 ready to ride
- 4) 18 fill – in, career
- 5) 6 qualified non-career
- 6) 56 members who can respond

Hose testing completed.

Working on completing building Inspections (pre-plans).

Audit was uploaded on DLG website on October 21, 2017.

Audit was sent to Hilliard Lyons with building sale information, filled out our yearly information worksheet & Tax and Financial information required by Hilliard Lyons.

NOFD Participated in Warrior Empowerment Foundation event.

Radio system to be completed by end of year.

Wheel off inspections are done on all trucks.

Pickled up new F-150 truck on October 20, 2017, waiting on decals and light/siren package.

Chief's meeting on November 2nd @ Ballardsville station #2, Dr. Kramer attended.

December 1st Chief Conway will be issuing annual Christmas incentives again as we did last year.

Discuss Boat Expenses: Annual expense is around \$6,000.

Old Business-

WAKY Radio/AT&T/Verizon/Sprint/T-Mobile: The tower is out of compliance with Verizon's contract per the structure analysis. Looking into getting a consultant to help decide the avenue to take with the tower.

Auditor Contract: Discussed using a different auditor within Amick & Company. Board will proceed more next month.

New Business –

Scholarship Fund: Present firefighter wrote a letter asking on behalf of his daughter if the board will consider awarding her the fund.

Motion made to continue participation in Oldham County Scholarship Fund at \$2,000 and also offer to NOFD members an application to apply for scholarships by Gary Gerdemann and seconded by Tom Emanuel. Motion passed with one opposition by Jack Ising.

Equal Opportunity, Harassment & Discrimination Policy: Reviewed the current policy. Will have attorney review and give us feedback.

Public Comment –

None.

Motion made to adjourn by Gary Gerdemann and seconded by Tom Emanuel. Motion passed unanimously.

Meeting adjourned at 8:22 pm.

Minutes respectfully submitted by recording secretary,

Jack Ising.

Minutes of the North Oldham Fire Protection District Board of Trustees:

The North Oldham Board of Trustees met at their regularly scheduled meeting at Station #1 on December 14, 2017. Chairman Randy Scherer called the meeting to order at 7:04 pm. Chief Tim Conway, Jack Ising, David Morgan, Angel Stringer, Scott Thompson and David Morgan were present. Tom Emanuel and Gary Gerdemann were absent.

Minutes from the November 9, 2017 regularly scheduled meeting were reviewed. A motion to approve was made by Angela Stringer and seconded by Scott Thompson. Motion approved unanimously.

Dr. Kramer: Draft Report was presented to the board. Will revise, per board suggestions, and will bring back for January meeting.

Chairman's Report – None.

Treasurer's Report – Board reviewed the report.

Chief's Report –

November Runs 39 total, 23 Medical, 16 Fire related.
Runs received response as auto mutual aid, 3 Harrods Creek.
Personnel status

- 1) 2 full time – Chief, Assistant Chief
- 2) 26 Permanent Part-time, career
- 3) 5 recruits w/4 ready to ride
- 4) 18 fill – in, career
- 5) 6 qualified non-career
- 6) 56 members who can respond

Went to radio meeting on November 20th. Most likely January or later before going live.

New F-150 truck on track.

Water Company Advisory meeting at SOFD on November 28th.

Radio meeting for fleet mapping on December 7th, Scott attended.

Started installation of radios.

Rescue tools annual service done.

Old Business-

WAKY Radio/AT&T/Verizon/Sprint/T-Mobile: The contract of an expert was reviewed and discussed.

Motion made to authorize Randy Scherer to enter into a contract for management of the tower with a cost not to exceed \$4,000 including mapping the tower by Angela Stringer and seconded by Jack Ising. Motion passed unanimously.

Auditor Contract: Board will proceed more next month.

Lawyer on Discrimination Policy: Attorney sent back a few suggestions for revision of the policy. The policy will be implemented.

New Business –

Insurance Policy Decision: Received two bids from insurance companies. Would like to review policy for finalization.

Motion made to give Tom Emanuel or Randy Scherer the authority to select and execute the insurance contract spending no more than \$35,000 made by Jack Ising and seconded by David Morgan. Motion passed unanimously.

Selling of 1499 (2007 Ford Expedition): Westport Fire Department is very interested in purchasing. Discussed selling to local fire department or selling publicly.

Motion made to offer 1499 to Westport Fire Department for \$5,500 if they do not want then we will put up for open bid made by Jack Ising and seconded by Angela Stringer. Motion passed unanimously.

Cancer Prevention Measures Policy: Modified the SOG to add Cancer Prevention Measures.

Motion made to adopt the Cancer Prevention Measures Guidelines made by Scott Thompson and seconded by David Morgan. Motion passed unanimously.

Approval of Awards Banquet January 27, 2018: Discussed with the board.

Chief Review & Contract: Discussed Chief's upcoming review. Would like the Personnel Committee to have a draft for the boards review at the January meeting.
6-month Board Meeting Planning: Discussed upcoming meetings agenda.

Public Comment –

None.

Motion made to adjourn by Scott Thompson and seconded by Angela Stringer.
Motion passed unanimously.

Meeting adjourned at 8:35 pm.

Minutes respectfully submitted by recording secretary,

Jack Ising.

Minutes of the North Oldham Fire Protection District Board of Trustees:

The North Oldham Board of Trustees met at their regularly scheduled meeting at Station #1 on January 11, 2018. Chairman Randy Scherer called the meeting to order at 7:02 pm. Chief Tim Conway, Tom Emanuel, Gary Gerdemann, Jack Ising, Randy Scherer, Angel Stringer and Scott Thompson were present. David Morgan was absent.

Minutes from the December 14, 2017 regularly scheduled meeting were reviewed. A motion to approve was made by Scott Thompson and seconded by Angela Stringer. Motion approved unanimously.

Dr. Kramer: Final Report was presented to the board. Stated that based on the report the ISO rating should be lowered at next evaluation.

Chairman's Report – None.

Treasurer's Report – Tom Emanuel presented the treasurer's report.

Motion made to accept Treasurer's Report by Jack Ising and seconded by Angela Stringer. Motion was passed unanimously.

Chief's Report –

December Runs 49 total, 21 Fire, 28 EMS

Calendar Year 536 total, Fire 238, EMS 296, Boat 2

Runs received response as auto mutual aid, 2 Harrods Creek

Personnel status

- 1) 2 full time – Chief, Assistant Chief
- 2) 26 Permanent Part-time, career
- 3) 5 recruits w/4 ready to ride
- 4) 18 fill – in, career
- 5) 6 qualified non-career
- 6) 56 members who can respond

1461 went to shop for air leak, air manifold was replaced, more seals needing replacement.

Sprinkler system annual inspection and maintenance completed, system went wet due to bad valve in riser and had to be repaired.

Heater repaired in Shawshank.
Fridge door repaired, bracket bolt.
Transferred 1499 to Westport Fire, received \$5,500 check.
Alternator replaced on 1441.
Reminder, banquet on January 27th @ Hunting Creek Country Club.
Went to OCLEPC meeting on January 4th, commodity study.
Went to Oldham County Fire Chief meeting January 4th.
Annual ladder inspection/testing completed.
Air compressor annual service completed.
Starting CPR classes again, next class January 30th.

Old Business-

Cell Tower: Board employed the new consultant per motion from December meeting. Consultant will first do mapping of the tower and then determine violations.

Auditor Contract: Board discussed contract options. Contacting several firms for proposal letter.

Scholarship: Two candidates applied that have family within the department. Applicants have been reviewed and board suggested given \$1,000 scholarship to each candidate.

Motion made to give a check to Gabriella Roberts and Josie Tegethoff of \$1,000 each for scholarship by Jack Ising and seconded by Tom Emanuel. Motion passed unanimously.

New Business –

Server Replacement: Discussed replacing the server. Bid has been obtained for \$8,123.83 from Advanced Global Communications. Suggested doing some more research if a server is needed at all.

SOG Employee Handbook: Did not renew supplemental insurance coverage. Needs removal of the supplement insurance wording from the handbook.

Motion made to remove Supplemental Accident and Injury Insurance and the paragraph "In addition to the Worker's Compensation Insurance, the District has

purchased supplemental Sickness and Injury Insurance for you which is designed to supplement the amount you receive from Worker's Compensation" from the SOG Employee Handbook made by Tom Emanuel and seconded by Jack Ising. Motion passed unanimously.

Public Comment –

None.

Motion made to go into Executive Session at 8:43pm made by Gary Gerdemann and seconded by Tom Emanuel. Motion passed unanimously.

Motion made to end Executive Session at 9:17 made by Tom Emanuel and seconded by Angela Stringer. Motion passed unanimously.

Motion made to go into Regular Session at 9:17 made by Tom Emanuel and seconded by Scott Thompson. Motion passed unanimously.

Motion to give Scott Hogan a 3% salary increase for the 2018 calendar year motion made Scott Thompson seconded by Angela Stringer. Motion passed unanimously.

Motion made to adjourn by Scott Thompson and seconded by Tom Emanuel. Motion passed unanimously.

Meeting adjourned at 9:19 pm.

Minutes respectfully submitted by recording secretary,

Jack Ising.

Minutes of the North Oldham Fire Protection District Board of Trustees:

The North Oldham Board of Trustees met at their regularly scheduled meeting at Station #1 on February 8, 2018. Chairman Randy Scherer called the meeting to order at 6:59 pm. Chief Tim Conway, Tom Emanuel, Gary Gerdemann, Jack Ising, David Morgan and Randy Scherer were present. Angela Stringer and Scott Thompson were absent.

Minutes from the January 11, 2018 regularly scheduled meeting were reviewed. A motion to approve was made by Gary Gerdemann and seconded by Tom Emanuel. Motion approved unanimously.

Chairman's Report – None.

Treasurer's Report – Tom Emanuel presented the treasurer's report.

Motion made to accept Treasurer's Report by Jack Ising and seconded by Gary Gerdemann. Motion was passed unanimously.

Chief's Report –

January Runs 55 total, 20 Fire, 35 EMS

Runs received response as auto mutual aid, 5 Harrods Creek.

Personnel status

- 1) 2 full time – Chief, Assistant Chief
- 2) 26 Permanent Part-time, career
- 3) 5 recruits w/4 ready to ride
- 4) 15 fill – in, career
- 5) 6 qualified non-career
- 6) 53 members who can respond

Refrigerator stopped working and we had it repaired.

ISO contacted us wanting updated information on District Boundary Map and Hydrant location information, gathering information and will send soon.

Banquet was a success, thank you to all who helped make it great.

Radios system predicted to be up and running by mid-March.

1461 was in shop getting new seals in the valves/water chute, it was returned and 1462 went in for a pump issue.

PM maintenance completed on all heavy trucks.

Thermal imaging classes given to NOMS 7th grad students.

CPR class in January was canceled due to low enrollment. Next class scheduled for Feb 27th.

Thank you letter from Dr. Kramer.

Met with contractors for the Hermitage Farm project.

Old Business-

Cell Tower: Mr. Johnson did a mapping of comparing structure analysis of the tower. Looking into if one company did not take into effect another company's amendment. Legal notice in the Oldham Era incorrectly published the address for the proposed tower construction.

Auditor Contract: Board discussed the different audit proposals.

Motion made to accept the contract for Kelly King & Company to audit the NOFD by Gary Gerdemann and seconded by Tom Emanuel. Motion passed unanimously.

Server: Mr. Stringer, an IT professional, looked at the current server and recommended purchasing a new server.

Motion made to accept the Purchase Agreement by Advanced Global Communications in the amount of \$8,123.83 by Jack Ising and seconded by David Morgan. Motion passed unanimously.

New Business –

Boat Options: Discussed different options of either keeping or selling the boat. Inquiring with other departments on the yearly cost of a Zodiac style rescue boat and the current market for the boat owned by NOFD.

Capital Estimates: Discussed proposed 7-year Capital Estimates. Chief Conway is inquiring about the use of current big equipment within the fire department.

Facility Policy: Proposed adding "I understand that with permission from the on-shift officer that I may park my personal vehicle in the firehouse at my own risk" to the House Rules of the SOG Employee Handbook and have employees sign a Waiver and Release.

Motion made to accept the policy and waiver as written by David Morgan and seconded Tom Emanuel. Motion passed unanimously.

Public Comment –

None.

Motion made to go into Executive Session at 8:03pm made by Gary Gerdemann and seconded by Randy Scherer. Motion passed unanimously.

Motion made to end Executive Session at 9:06 made by Tom Emanuel and seconded by David Morgan. Motion passed unanimously.

Motion made to go into Regular Session at 9:06 made by Tom Emanuel and seconded by David Morgan. Motion passed unanimously.

Motion made to adjourn by Gary Gerdemann and seconded by David Morgan. Motion passed unanimously.

Meeting adjourned at 9:07 pm.

Minutes respectfully submitted by recording secretary,

Jack Ising.

Minutes of the North Oldham Fire Protection District Board of Trustees:

The North Oldham Board of Trustees met at their regularly scheduled meeting at Station #1 on March 8, 2018. Chairman Randy Scherer called the meeting to order at 7:03 pm. Chief Tim Conway, Tom Emanuel, Jack Ising, David Morgan, Randy Scherer and Angela Stringer were present. Gary Gerdemann and Scott Thompson were absent.

Minutes from the February 8, 2018 regularly scheduled meeting were reviewed. A motion to approve was made by Tom Emanuel and seconded by David Morgan. Motion approved unanimously.

Chairman's Report – None.

Treasurer's Report – Tom Emanuel presented the treasurer's report.

Motion made to accept Treasurer's Report by Jack Ising and seconded by David Morgan. Motion was passed unanimously.

Chief's Report –

- February Runs 39 total, 24 Fire, 15 EMS, used the John Boat on 2 med runs on riverside.
- Runs received response as auto mutual aid, Harrods Creek seven.
- Personnel status
 - 1) 2 full time – Chief, Assistant Chief
 - 2) 26 Permanent Part-time, career
 - 3) 5 recruits w/4 ready to ride
 - 4) 15 fill – in, career
 - 5) 6 qualified non-career
 - 6) 53 members who can respond
- Radio system predicted to be up and running, maybe early April, but won't go live until all departments are ready.
- Signed agreement for the way channels will be set up on the new radios.
- 1462 went in for a pump and valve issue and is back in service.
- Signed contract for the server.
- Notified Kelly King & Co about them being our new auditor.

- 2 Thermal imaging cameras sent to shop for repairs.
- CPR class on Feb 27th. The next class is scheduled for March 27th.
- Westport Firefighter voted not to merge with LaGrange Fire.
- Chief's meeting on March 1st, next one on April 12th.
- Oldham County Fire Instructors Association asked me at the Chief's meeting what level can we participate with them, talked about user fees for the facility, but prefer annual dues.
- Malfunction with receiver on our tower for OCD repeater, was a lightning strike.
- 1455 was in shop to have ABS sensors repaired.
- SCBA air supply refill system went down, had it repaired.

Old Business-

Cell Tower: Researching where the violation is regarding the tower.

Boat Options: Researching the current value of the boat. Moving toward selling current boat and buying a zodiac.

Quad Options: Looking into selling the quad and purchasing a mini pumper.

Capital Estimates: Will vote on approving capital estimates at the April meeting.

New Business –

Staffing Plan: Discussed the yearly tax rolls and staffing Skylight options.

Election Committee and Property Owner Form: Reviewed Nomination Form for Property Owner.

Letter Update: Reviewed draft of Annual Letter to homeowners.

Motion made to spend up to \$2,000 to get the newsletter out this year with the proper updates by April 1, 2018 by Tom Emanuel and seconded David Morgan. Motion passed unanimously.

Public Comment –

None.

Motion made to go into Executive Session at 8:43pm made by Tom Emanuel and seconded by Jack Ising. Motion passed unanimously.

Motion made to end Executive Session at 9:07pm made by David Morgan and seconded by Angela Stringer. Motion passed unanimously.

Motion made to go into Regular Session at 9:07pm made by Tom Emanuel and seconded by David Morgan. Motion passed unanimously.

Motion made to accept the Chief's review as written by Jack Ising and seconded by Tom Emanuel. Motion passed unanimously.

Motion made to approve Chief Conway at 50% of the bonus incentive by Tom Emanuel and seconded by David Morgan. Motion passed unanimously.

Motion made to give Randy the authority to negotiate with Chief Conway his contract and to include his salary and bonus to be all inclusive by Tom Emanuel and seconded by Jack Ising. Motion passed unanimously.

Motion made to adjourn by Tom Emanuel and seconded by David Morgan. Motion passed unanimously.

Meeting adjourned at 9:10 pm.

Minutes respectfully submitted by recording secretary,

Jack Ising.

Minutes of the North Oldham Fire Protection District Board of Trustees:

The North Oldham Board of Trustees met at their regularly scheduled meeting at Station #1 on April 12, 2018. Chairman Randy Scherer called the meeting to order at 7:00 pm. Chief Tim Conway, Tom Emanuel, Gary Gerdemann, Jack Ising, David Morgan, Randy Scherer and Scott Thompson were present. Angela Stringer was absent.

Minutes from the March 8, 2018 regularly scheduled meeting were reviewed. A motion to approve was made by Gary Gerdemann and seconded by Tom Emanuel. Motion approved unanimously.

Chairman's Report – Discussed Chief Conway's contract. Committee is completing the contract.

Treasurer's Report – Tom Emanuel presented the treasurer's report.

Motion made to accept Treasurer's Report by Jack Ising and seconded by David Morgan. Motion was passed unanimously.

Chief's Report –

- March Runs 39 total, 17 Fire, 22 EMS.
- Runs received response as auto mutual aid, 2 Harrods Creek.
- Personnel status
 - 1) 2 full time – Chief, Assistant Chief
 - 2) 26 Permanent Part-time, career
 - 3) 5 recruits w/4 ready to ride
 - 4) 11 fill – in, career
 - 5) 6 qualified non-career
 - 6) 49 members who can respond
- Radios system predicted to be up and running maybe by Derby Day.
- OCLEPC meeting on March 22, 2018.
- Someone overflowed the dumpster at skylight. We had a locking dumpster put in to avoid fees.
- New Server installed, minor issues.

- CPR class canceled for March 27, 2018. Next class scheduled for April 24, 2018.
- Oldham County Fire Instructors Association hasn't sent me any additional information.
- NOFD annual update letter to homeowners was printed and sent out.
- April 7, 2018 NOFD Responded to a structure fire in the Country Side neighborhood, we had our normal 4 firefighter crew and we also had a crew of 4 (TRF) respond to the firehouse and take out a second truck. Harrods Creek sent 2 fire trucks on our auto mutual aid, that gave us 4 fully staffed trucks on the scene.
- Chief's meeting today at LaGrange firehouse.

Old Business-

Cell Tower: Researching where the violation is regarding the tower.

Boat Options: Will be talking to a broker about the value of the boat.

Quad Options: Discussed options to pursue selling.

Election: The election will be held on Saturday, June 23, 2018.

Budget: Discussed proposed budget.

Capital Estimates: Discussed the 7-year Capital Estimates that are included in the budget.

Staffing Skylight Plan: Discussed possible staffing options for the Skylight station.

Firefighter Raise: Discussed raises for firefighters. Cost would vary from \$8,760 to \$35,040 for 4 firefighters 24/7 365 days a year. Board would like a comparison with other departments for the next meeting.

New Business –

ISO Discussion: Discussed the effectiveness of the fire department for the ISO rating.

Public Comment –

Several homeowners were in attendance to discuss staffing the Skylight Station.

Motion made to adjourn by Scott Thompson and seconded by Jack Ising. Motion passed unanimously.

Meeting adjourned at 8:44 pm.

Minutes respectfully submitted by recording secretary,

Jack Ising.

Minutes of the North Oldham Fire Protection District Board of Trustees:

The North Oldham Board of Trustees met at their regularly scheduled meeting at Station #1 on May 10, 2018. Chairman Randy Scherer called the meeting to order at 7:00 pm. Chief Tim Conway, Tom Emanuel, Gary Gerdemann, Jack Ising, David Morgan, Randy Scherer, Angela Stringer and Scott Thompson were present. No absentees.

Minutes from the April 12, 2018 regularly scheduled meeting were reviewed. A motion to approve was made by Scott Thompson and seconded by Gary Gerdemann. Motion approved unanimously.

Chairman's Report – Awarded scholarships to four recipients for a total of \$4,000.

Treasurer's Report – Tom Emanuel presented the treasurer's report.

Motion made to accept Treasurer's Report by Jack Ising and seconded by David Morgan. Motion passed unanimously.

Chief's Report –

- April Runs 39 total, 9 Fire, 30 EMS.
- Runs received response as auto mutual aid, Harrods Creek 3
- Personnel status
 - 1) 2 full time – Chief, Assistant Chief
 - 2) 26 Permanent Part-time, career
 - 3) 4 recruits w/4 ready to ride
 - 4) 11 fill – in, career
 - 5) 6 qualified non-career
 - 6) 49 members who can respond
- Radio firmware has been updated, radio programming coming soon, they still plan on being live by June 1, 2018.
- Scheduled for installation on May 14, 2018.
- CPR class on April 24, 2018 was full. Next class scheduled for May 29, 2018.
- Oldham County Fire Instructors Association came up with unapproved by-laws, many Chiefs unhappy with how it's run. I told them we are out unless

things improve, maybe in the future we can talk about joining back up at a reduced rate.

- Hydrant testing underway and will be completed by end of the month.
- Chief's Meeting on May 3, 2018 at LaGrange Fire Department.
- Registered with the Department of Local Government and filled out the SPGE (Special Purpose Government Entity) information.
- Oldham Era ran the ad for the Property Position on the board.
- June 2, 2018 from 11:00 am to 2:00pm Open House at the Goshen station.

Old Business-

Cell Tower: Committee will meet to discuss options to resolve current issues.

Boat Options: Will be talking to a broker about the value of the boat.

Quad Options: Board asked for a firm number on selling this asset.

Election: The election will be held on Saturday, June 23, 2018. Six candidates have replied for the position of Property Owner on the board. Jack Ising has recused himself from the committee due to his son running for the position. Tom Emanuel has been appointed to fill the vacancy.

Staffing Skylight Plan: Discussed possible staffing options for the Skylight station.

Motion made to staff Goshen with 3 people and 2 at Skylight 24/7 by Scott Thompson and seconded by Angela Stringer. Motion passes 4 Yeah (David Morgan, Angela Stringer, Randy Scherer and Scott Thompson) and 3 Neigh (Tom Emanuel, Gary Gerdmann and Jack Ising).

Motion made increase the tax rate of .10 cents per \$100 assessment for the coming tax year by Scott Thompson and seconded by David Morgan. Motion passes 4 Yeah (David Morgan, Angela Stringer, Randy Scherer and Scott Thompson) and 3 Neigh (Tom Emanuel, Gary Gerdmann and Jack Ising).

Firefighter Raise: Discussed raises for firefighters.

Motion to increase hourly rate by .50 cents per hour for 5 firefighters 24/7 by Scott Thompson and seconded by David Morgan. Motion passes 4 Yeah (David

Morgan, Tom Emanuel, Jack Ising and Scott Thompson) and 3 Neigh (Angela Stringer, Gary Gerdmann and Randy Scherer).

Motion that the board will refuse any increase in staffing for the next 2 years by Jack Ising and seconded by Gary Gerdemann. Motion passes 4 Yeah (Tom Emanuel, Gary Gerdmann, Jack Ising and Randy Scherer) and 3 Neigh (David Morgan, Angela Stringer and Scott Thompson).

Capital Estimates: Discussed the 7-year Capital Estimates that are included in the budget.

Motion to approve the 7-year budget on capital expenditures by Tom Emanuel and seconded by Jack Ising. Motion passes unanimously.

Budget: Discussed proposed budget.

Motion made to adopt the budget as stated in Option B with the following three changes: Increasing the total tax line by 4.8%, increasing the personnel line to reflect the .50 cents per raise and having the budget reflect the cap of 21,000 per month by Randy Scherer and seconded by David Morgan. Motion passes 5 Yeah (Jack Ising; Scott Thompson; Randy Scherer; Angela Stringer and David Morgan) and 2 Neigh (Tom Emanuel and Gary Gerdemann).

Short Break taken from 9:03pm to 9:06pm.

New Business –

OCEMS use of Skylight Station: Discussed having a Memorandum of Understanding between North Oldham Fire Protection District and Oldham County EMS.

Chief's Performance: Discussed the Chief's performance metrics for 2018. Personnel Committee will revise per board suggestions and bring to the board at the next meeting.

Public Comment –

Several homeowners were in attendance to discuss staffing the Skylight Station.

Motion made to adjourn the meeting by Tom Emanuel and seconded by Jack Ising.
Motion passes unanimously.

Meeting adjourned at 10:04 pm.

Minutes respectfully submitted by recording secretary,

Jack Ising.

Minutes of the North Oldham Fire Protection District Board of Trustees:

The North Oldham Board of Trustees met at their regularly scheduled meeting at Station #1 on June 14, 2018. Chairman Randy Scherer called the meeting to order at 7:00 pm. Chief Tim Conway, Tom Emanuel, Gary Gerdemann, Jack Ising, David Morgan, Randy Scherer, Angela Stringer and Scott Thompson were present. No absentees.

Minutes from the May 10, 2018 regularly scheduled meeting were reviewed. A motion to approve was made by Tom Emanuel and seconded by David Morgan. Motion approved unanimously.

Chairman's Report – An additional 2 scholarships were given away. Thank you notes were received.

Treasurer's Report – Tom Emanuel presented the treasurer's report. BB&T is willing to pay 2% interest.

Motion made to accept Treasurer's Report by Gary Gerdemann and seconded by Jack Ising. Motion passed unanimously.

Chief's Report –

- May Runs 45 total, 17 Fire, 28 EMS,
- Runs received response as auto mutual aid, 3 Harrods Creek
- Personnel status
 - 1) 2 full time – Chief, Assistant Chief
 - 2) 26 Permanent Part-time, career
 - 3) 6 recruits w/4 ready to ride
 - 4) 8 fill-in, career
 - 5) 6 qualified non-career
 - 6) 46 members who can respond
- On May 18, 2018 Chief Conway participated in a fundraiser for Creasey Mahan by being a jockey in the bouncy horse race.
- Mobile radios are installed in all firetrucks. All radios are programmed now and testing.

- CPR class was on May 29, 2018. The next class is scheduled for June 26, 2018.
- Oldham County Fire Chief Assoc. President has asked for financials for all agencies who receive money from various fire districts.
- May 21, 2018 was the Oldham County Advisory Meeting for Louisville Water Company.
- Open House was a success on June 2, 2018. Estimated about 600 people came for some or all the event.
- Met with PayChex to get a quote from them on doing our payroll. They seem similar to Paycor who we are currently using.
- Small incident on Rose Island Road on June 9, 2018. Truck 1432 rubbed a utility pole with passenger mirror trying to squeeze through traffic, we ordered a new mirror.
- Letters and drivers training for all involved.

Old Business-

Cell Tower: Verizon asked for a structure analysis from T-Mobile. Currently at a stand still with cell companies. Committee will meet to move this issue along.

Boat Options: Finley in Ohio gave a rough estimate of \$90,000 with a 10% broker fee. Boat is being serviced and cleaned.

Motion made to broker the boat by Gary Gerdemann and seconded by Tom Emanuel. Motion passed unanimously.

Quad Options: Spoke with several companies about brokering the Quad.

Motion made to list the Quad with the broker Brindlee Mountain Fire Apparatus by Gary Gerdemann and seconded by Tom Emanuel. Motion passed unanimously.

Election: The election will be held on Saturday, June 23, 2018. An email was sent May 18, 2018 and on June 9, 2018 sent another email when it was realized that their name was not a part of the bios. Board discussed and decided to correct in the near future.

Budget/Tax Rate: Reviewed budget with current tax rate and decreasing the tax rate.

Motion to decrease the tax rate to .09 cents per \$100 assessment for the 2018/2019 tax year and adopt the budget modification as presented by Randy Scherer made by Gary Gerdemann and seconded by Tom Emanuel. Motion passes with 2 Neighs (David Morgan and Scott Thompson).

Performance Metrics: A few changes have been received and will have finalize for July meeting.

Short Break was taken from 7:58pm to 8:02pm and Gary Gerdemann had to leave the meeting.

New Business –

NOFD Bylaws: Discussed the revision of the Bylaws.

ISO: Received call stating they were going to score the department June 26, 2018.

Skylight Renovation: Received a total bid for \$19,303.

Motion made for Chief Conway to spend up to \$22,000 to renovate the Skylight Station by Angela Stringer and seconded by Tom Emanuel. Motion passed unanimously.

Public Comment –

None.

Motion made to go into Executive Session at 8:14pm by Tom Emanuel and seconded by Scott Thompson. Motion passed unanimously.

Motion made to go into Regular Session at 8:25pm by Angela Stringer and seconded by Jack Ising. Motion passed unanimously.

Motion made to adjourn the meeting by Angela Stringer and seconded by David Morgan. Motion passes unanimously.

Meeting adjourned at 8:25pm.

Minutes respectfully submitted by recording secretary,

Jack Ising.